



# Agenda

20/01/2020

1. Taking the Chair by Principal
2. How to carry out the coming Academic Session
3. Discussion on Student Attendance
4. Purchasing of Books by the departments
5. Discussion on Saraswati Puja, College week.
6. Discussion of Seminal Examination of 2nd, 4th and 6th Semesters
7. Others
8. Vote of Thanks by the Chair

## Signature

1.  20.1.2020
2. Dr Geetanshu Deka
3. Dhanya Ram Roy
4. Himanchandra Mishra
5. Kabita Mishra WLM
6. Robin K. Kalita
7. Dr. Minakshi Jamuli 
- 8.
- 9.
- 10.

Today, on 20/01/2020, the Academic Committee meeting was held at the IQAC Room at 2.00 P.M. The Principal of the College, Dr. Mahananda Borah, presided over the meeting. The In-charge of the Academic Committee, Mr. Dhanya Ram Roy, explained the purpose of the meeting. After through discussion, the following Resolutions were taken:

Resolution No-01: The meeting unanimously decided that the classes of 2nd, 4th and 6th Semesters be conducted regularly. All the Heads of all the Departments were asked to conduct all the classes smoothly.

Resolution No-02: The meeting decided that the Saraswati Pujan be celebrated in the College. The General Secretary, the Cultural Secretary and the Cultural In-charge were asked to proceed to celebrate the Pujan smoothly.

Resolution No-03: The meeting decided that the College Week-2019-20 be held in time prescribed by G.U. The Cultural and the Games & Sports Secretaries including the General Secretary as well as the Teacher-In-charge of the respective wings were authorized to proceed to implement the College Week.

# Agenda

01/08/20

1. Chair Taking by the Principal

2. Explanation of the previous meeting proceeding


3. Explanation of aims and Objectives of the meeting.

4. Discussion over Academic environment

5. Others.

6. Closing of the meeting

## Signature:

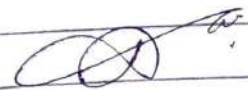
1.  1.8.2020
2. Dr. Gunjan Datta
3. Dhanya Ram Roy
4. Amla Chandrasekhar
5. Robin K. Kalita
6. Dr. Minakshi Janti *et al.*
7. Kabita Medhi *et al.*
- 8.
- 9.
- 10.

Today, on 01/08/2020, an Executive meeting of the Academic Committee of the College was held at GBAC at 11 AM. The meeting was presided over by the Principal. D. R. Roy explained the aims and Objectives of the meeting and read the proceedings of the previous meeting.

After thorough discussion, the following resolutions were taken:

Resolution No-01: The meeting after thorough discussion on the pandemic Covid-19 situation, requested all the teachers to impart education to the students in online mode. All the teachers were asked to make contact with their students and make aware about the online education process.

Closing of the meeting: At the end of the meeting, the president offered Vote of thanks to all the teachers co-operated in the meeting and announced for the closing of the meeting.



# Executive Meeting

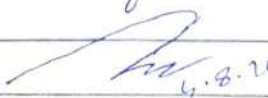







Date = 04-08-2020

Today, on 4th August, 2020, an executive meeting of the 'Academic Committee' of the college was held at 10AC Room. The meeting was presided over by the Principal of the College.

## Agenda of the Meeting:

1. Taking over the Chair by the Principal
2. Reading of Proceedings of the last meeting
3. Explanation of the aims and objectives of the meeting.
4. Discussion about Combination of the Subjects.
5. Other
6. Closing of the meeting.

## Signature of the members.

1.  4.8.20
2. Shange Ram Roy  4.8.20
3. Dr. Bisli Kalita  4.8.20
4. Dr. Minakshi Samuli  4.8.20
5. Mr. Robin K. Kalita  4.8.2020.
6. Kabita Medhi  4.8.2020
7. Aml Chandan Nain  4.8.2020
8. Reza Shadullah Ahmad  4.8.2020

Resolution No. 01: After taking over the Chair by the Principal, the proceedings of the previous meeting was read out by Dhanya Ram Roy. The meeting proceeding was accepted by the present meeting unanimously.

Res. No-02: The aims and objectives of the meeting was explained by Dhanya Ram Roy.

Resolution No-03: The meeting, over thorough discussion, has taken the resolution regarding subjects combination for the upcoming academic session. The subject combination for the academic session 2020-21 is as follows:

Regular Courses:

Group-A:

- (i) Education
- (ii) Assamese
- (iii) Economics

Group-B: (i) Political Science

- (ii) English
- (iii) History

Generic:

Group-A:

- (i) Education
- (ii) Political Science

Group-B:

- (i) Assamese
- (ii) Economics
- (iii) English
- (iv) History

At the end of the meeting, the President of the meeting, offered vote of thanks to all for smooth running of the meeting and for their co-operation in the meeting. The Honorable Chairperson announced for the end of the meeting.

 A handwritten signature in black ink, appearing to be a stylized name or set of initials, located on the right side of the page.

# Executive Meeting Academic Committee Meeting

Date - 19-10-2020


Today, on 19th October 2020, an executive committee meeting was held at Q&A room at 1.00 PM. The meeting was presided over by Dr. Mahananda Bora, Principal and President of the Academic Committee of the College. The meeting was held to discuss on the following agenda:

## Agenda of the Meeting:

- (i) Taking over the Chair by the Principal
- (ii) Reading of Proceedings of the last meeting
- (iii) Explanation of the aims and objectives of the meeting.
- (iv) Discussion on Govt. SOP for class as per Govt. Order.
- (v) Discussion on Academic Calendar and Programme.
- (vi) Other
- (vii) Closing of the meeting.

Signature of the members presents:


1.

 19.10.2020


2.



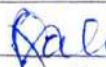
3.

 19.10.20


4.

 19.10.20

5.

 Kalita '19.10.2020'

6.

 19/10/2020

7.

 19.10.2020

After taking over the chair by the Principal, the proceeding of the previous meeting was read out by Dhanya Ram Roy. The proceeding was accepted by the meeting unanimously.

The aims and objectives were explained by the Principal.

After discussing over the agenda of the meeting, the following resolutions were taken unanimously.

Resolution No-01: The meeting discussed over the Govt. SOP for new classes guideline on account of Covid-19 pandemic situation and decided that each class (1st, 3rd and 5th Sem) would be divided into two groups. One group would be allowed to attend their classes in the morning session from 8.30 AM to 12.30 PM and the other group would be allowed to attend classes from 1.30 PM to 4.30 PM. 1st Semester classes would take place on Monday and Thursday. 3rd Sem classes would take place on Tuesday, Wednesday and Friday. 5th Sem classes would take place on Tuesday, Wednesday, Friday and Saturday.

Resolution No-02: After elaborate discussion over the situation, the meeting decided that All subjects would be provided fixed class rooms temporarily. Accordingly, classrooms were allotted as follows:-

## Major classes

Political Science —

Education —

Assamese —

Economics —

History —

## Generic/Regular classes

Assamese —

Education —

Economics —

History —

Pol. Science —

English —

Resolution No-03: After elaborate discussion, it was decided to prepare new academic programme (Class. Routine) 2020-21. Mr. Robin Kr. Kalita and Dr. Minakshi Tamuli were given responsibility to prepare new programme for pandemic period according to the Govt. SOP for classes.

End of the Meeting: The Chairperson thanked all the members for the participation and advice for smooth running of the meeting and declared closing of the meeting.

## Major classes

Political Science —

Education —

Assamese —

Economics —

History —

## Generic/Regular classes

Assamese —

Education —

Economics —

History —

Pol. Science —

English —

'Resolution No-03': After elaborate discussion, it was decided to prepare new academic programme (Class. Routine) 2020-21. Mr. Robin Kr. Kalita and Dr. Minakshi Tamuli were given responsibility to prepare new programme for Pandemic period according to the Govt. SOP for classes.

End of the Meeting: The Chairperson thanked all the members for the participation and advice for smooth running of the meeting and declared closing of the meeting.

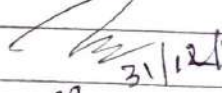
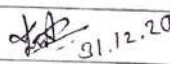

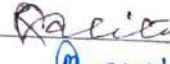
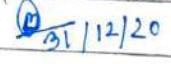
Executive Meeting  
Academic Committee Meeting

Date - 31/12/2020

Agenda:

1. Taking over the chair by the Principal.
2. Explanation of the aims and objectives of the meeting.
3. Reading of the proceeding of previous meeting.
4. Discussion on Govt. SOP for classes as per Govt Order, dated 28/12/2020
5. Discussion over academic calendar and program
6. Other
7. Closing of the meeting

Signatures of the Members present:

1. Dr Mahavendra Bora  31/12/20
2. Dr. Minakshi Jamuli  31.12.20
3. Dhanya Ram Roy  31/12/20
4. Robin K. Kalita  31/12/2020
5. Dr. Bristi Kalita  31/12/20
- 6.

Today, on 31st December, 2020, Thursday, an Executive meeting of the Academic Committee was held at 1.00 pm. at GAC Room. The meeting was presided over by Dr Mahavendra Bora, Principal. The aims and objective of the meeting was explained by Ms. Dhanya Ram Roy, In-charge of Academic Committee. After thorough discussion, the following resolutions were taken unanimously.

Resolution No-01: The committee discussed over the new SOP of the Govt. Order, dated 28/12/2020 in details and decided to that the classes

for all seminars (1st, 3rd and 5th) will be conducted on day basis on per C/U Academic Calendar - 2020-21.

Resolution-No-02: After thorough discussion, the committee decided to prepare the class Routine for the seminars early and decided to circulate the same to all the departments.

Resolution No-03: The meeting decided to allot classrooms (two) for Vocational Courses and Class Routine will be displayed in the General Classrooms.

Resolution No-04: The meeting decided that the sessional Examination for 1st, 3rd and 5th Semesters be conducted in February 2021. Closing of the meeting: The Principal expressed note of thanks to all the members present in the meeting for their valuable advice for smooth conduct of the meeting and announced for the closing of the meeting.



K.

## General Meeting

Date - 9/10/2021

### Agenda

1. Chair taking the President.
2. Explanation of the aims and objectives of the meeting.
3. Reading of the proceedings of the previous meeting.
4. Discussion of B.Voc. Course.
5. Others.
6. Closing of the meeting.

Signature of the members present.

1. Dr. Mahanada Bandi

2. Dr. Anura Kumari Rao

3. Jijitha Reddy

4. Dr. SYED SAJJIDUL ISLAM

5.

6.

  
9/11/2021

9/11/2021

9/11/2021

Today, on 9/10/2021, an Academic

Committee meeting was held at GDAAC

Room of the College. The meeting

was presided over by Dr. Mahanada

Bandi, Principal of the college. A. R.

Rao explained the aims and objectives

of the meeting and read the

proceedings of the previous meeting.

After thorough and elaborate discussion, the speaking took the following resolutions:

Resolution No-01: In the meeting, Dr. Syed Sajidul Islam, Asst Professor of Tourism and Travel Management and Jimpi Aka, Asst. Professor of Food Processing and Quality Management informed that the students of B. Voc. in their classes and hence they were facing difficulties in imparting education. So, the meeting decided to make contact with the students through N. Phone and other means and if necessary, the Dr. Syed and Jimpi Aka will be authorized to move to the residents of the students for motivating them to remain present in the classes.

Closing of the Meeting: At the end of the meeting, the President offered his vote of thanks to the teachers for their cooperation in the meeting and announced the closing of the meeting.











## Academic Committee Meeting

Date - 18/1/2021

Agenda:

- (i) Chair taking by the Principals
- (ii) Explanation of the aims and purpose of the meeting.
- (iii) Reading of the proceedings of the previous meeting.
- (iv) Discussion on NMC Inspection and Preparation of SSR.
- (v) Discussion on Seasonal Examination for 1st, 2nd and 5th Semesters.
- (vi) Others
- (vii) Closing of the meeting

Signatures of the members present:

1. Dr Mahaswami Son  18/01/2021
2. Ganeswar Patra  18/01/2021
3. Rabita Mukhi  18/1/21
4. Dr Ranya Ram Roy  18/1/21
5. Dr. Minakshi Tamuli  18/1/21
6. E. L. Chandan Nair  18/01/2021
7. Priscilla Karia  18/01/21
8. Robin K. Kariya  18/01/21
- 9.

Meeting's meeting, i.e. 18/1/2021, provided over by Dr. Mahaswami Son, Principals took the following resolutions:

Resolution No. 01: The meeting discussed on

the different aspects of the upcoming NAAC

inspection and preparation of SSR for NAAC. The

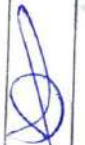
meeting decided to complete the SSR within


February 2021. The meeting asked the OSGAC

Co-ordinator to work hard to prepare the same with great care.

Resolution No-02 :- The meeting decided to  
held the Sessional Examination of 1st, 2nd  
and 5th Semesters from 8th February 2021. The  
meeting unanimously selected Mr. Atul Chandra  
Math, Asst Professor of- Accounts as the Examinee-  
tion Officer- in- Charge for Sessional Exam.  
The meeting asked all the teachers to submit  
the set- Question Papers to the Officer- in- Charge  
on or before 31st January 2021.

Closing of the Meeting :- At the end of the meeting,  
the President offered his vote of Thanks to  
all the teacher- members present- at the meeting  
for their kind advise and announced for  
closing of the meeting.

  
18/1/2021

Dr. Mahamunda Borar  
  
18/1/2021