

Agenda .

Date: 20th Dec. 2019,
Time: 1:30 PM.

1. HoD cum President's Chair taking .
2. Purpose of the meeting .
3. Discussion about even semester classes .
4. Purchase of books for departmental library .
5. Infrastructure of the class rooms .
6. Preparation of departmental profiles for NAAC .
7. Others .

Signatures .

1. Robin K. Kalita . HoD.
2. Leena Kumari Bawah
3. Dr. Utpal Nath
4. Tilak Nath

Alita . 20/12/2019 .
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Today dated 20th December 2019, a departmental meeting of Economic Department has been held at departmental Common Room in the presence of the above signatories. The meeting has been presided over by HoD, Robin Kumar Kalita and he explained the purpose of the meeting. Everyone has been given opportunity to express his/her ideas and opinion regarding the agenda and following conclusions have been drawn thereafter at the end of the meeting.

Res. No: 1: The meeting has resolved that the even semesters (2nd, 4th & 6th Semesters) classes

should begin in proper time and date more effectively and efficiently.

Res. No. 2: The meeting has resolved that the volume/ Nos. of books in departmental library should be increased either through donation or through purchase. The same should be informed to the respected Principal Sir.

Res. No. 3: The meeting has resolved that for smooth running of the classes Green Board as well as Projector should be provided in the class room as a part of the digitization.

Res. No. 4: The meeting has resolved since the college is going to be accreditation by NAAC and chairperson and Co-ordinator of IQAC have asked to prepare departmental Profile, hence concentration should be given to prepare departmental Profile with co-operation of all.

At the end of the meeting, the HoD has requested all to work with co-operation in all field of activities and offered vote of thanks to all.

Rajita HoD,

Head

Dept. of Economics
Mayang Anchalik College

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20/12/2019,

Agenda .

20.01.2020 (Monday)

Time: 2 PM .

1. Chalk Taking by HOD .
2. Purpose of the meeting
3. Discussion of the class Routine .
4. Discussion about Economic Survey
5. Discussion about Annual College week
6. Others .

Signatures .

1. Robin K.K. Kalita, HOD.

R Kalita 20.01.2020.

2. Leena Kumari Bora

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3. Dr. Upal Nath

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4. Lilak Nath

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Dr. Upal Nath

Today on 20th January, 2020, Monday, a Departmental Meeting of Economics Deptt. has been held in Departmental Common Room at 2 PM. The meeting has been presided over by HOD, Robin Kumar Kalita and explained the purpose of the meeting. The meeting has resolved the following resolution at the end of the discussion:

Resolution No. 1: The meeting has resolved that the class routine be framed newly for Semester 2nd, 4th & 6th.

Resolution No. 2: The meeting has resolved that an Economic Survey for more practical experience of Statistics should be carried on as a part of Unnat Bharat Abhiyan.

Resolution No. 3: The meeting has resolved that the department should actively participate at the coming Annual College Week, specially in the Procession.

In the end, the HoD requested to all work in helping hand and offered vote of Thanks to all.

Head *Ralita*, HoD,
Dept of Economics
Mayang Anhalik College
Law

20/01/2020

Agenda.

14.02.2020 (Tuesday)

Time: 2.30 PM.

1. Chair taking by HoD.
2. Purpose of the meeting.
3. Discussion on progress of the classes.
4. Discussion on progress of departmental profile.
5. Purchase of books & Management of departmental library.
6. Others.

Signatures.

1. Robin Kumar Kalita, HoD.
2. Leona Kumari Boraiah.
3. Dr. Utpal Nath
4. Jileek Nath

Debita 14.02.2020
as
[Signature]

Today on the 14th February 2020, Tuesday a departmental meeting of Economics department has been held at departmental common room to discuss the above agenda. The meeting has been presided over by the HoD and he has explained the purpose of the meeting. At the end of the meeting following resolutions have been taken unanimously:

Res. No. 1: The meeting resolved that the classes of semester 2nd, 4th & 6th should be carried out in full swing so that they might be finished/completed in due time.

Res. No. 2: The meeting resolved that the work of departmental profile should

also be carried out so that it might be completed in due time.

Res. No. 3: The meeting discussed in detail the condition of Departmental library and resolved that the money given by the Principal Sir should be used immediately for the purchase of some text books and responsibility should be given to HOD.

In the end, the HOD, Robin Kumar Kalita requested all to work co-operatively and offered vote of thanks to all.

Robin Kumar Kalita, HOD,
Head
Dept. of Economics
Mayang Anchalik College
Lakhimpur

14.1.2020

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Agenda :

7th March 2020, Saturday

Time: 2.00PM.

1. HOD Chair Taking.
2. Purpose of the meeting.
3. Discussion about organisation of Seminar/workshop.
4. Discussion on the coming Even Semester Sessional Examinations
5. Others.

Signatures.

1. Robin Kumar Kalita, HoD.

Robin Kumar Kalita
7.3.2020.

2. Leena Kumari Bora.

Leena Kumari Bora

3. Dr. Utpal Nath

Dr. Utpal Nath

4. Lilale Nath

Lilale Nath

Today on the 7th March 2020, Saturday, a Departmental meeting of Department of Economics has been held at Departmental common Room of Economics at 2:00PM. The ^{meeting} was presided over by HoD. The HoD explained the purpose of the meeting. Following conclusions had been drawn at the end of the meeting.

Resolution No. 1: The meeting has resolved that the Department of Economics should organise national as well as international Seminar as early as possible and in this regard responsibility has been given to Dr. Utpal Nath, faculty, Dept. of Economics.

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Rec. No. 2: Considering the coming
even semester (2nd, 4th & 6th) sessional
examinations, the meeting has resolved
that the questions paper should be made
ready and examination should be
organised as per Gauhati University
Academic Calendar 2019-20.

At the end of the meeting, the
HOD offered vote of thanks.

Rajiv Kumar, HOD.

HOD

7.3.2020.

Dept. of Economics

Mayang Anchalik College

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Resolution No. 2: On the ground of the last year admission/enrollment — Honours & Regular students in the department, the meeting resolved that the enrollment in the department should be increased by offering promise to take special classes and field surveys.

Resolution No. 3. The meeting has thanked Prof. Dr. Utpal Nath for organisation of Information Webinar on 19.6.2020 on behalf of department of Economics & Inspiration Economy Book Club (IEBC), Assam Chapter in collaboration with International Institute Inspiration Economy. The meeting has also thanked the speakers of the Webinar — Dr. Mohammed Jasim Bukeji, founder, International Institute of Inspiration Economy, Slovenia and Dr. Seema Ahmed, Asstt. Prof. Department of Sociology, University of Bahrain. The meeting has also given him the responsibility of another webinar.

At last, the HoD has requested all to work for the benefit of the Students community and offered vote of thanks.

Rajita 'HoD,

Head 23.6.2020

Dept. of Economics
M. S. U. Jalikote
Lok.....

Agenda

1st August 2020
(Saturday)

Time: 11:00 AM

1. HoD Chair Taking
2. Purpose of the meeting
3. Discussion on the National Webinar dt. 25.7.2020.
4. Discussion on the New Education Policy, 20th July 2020 by Govt. of India.
5. Preparations of class Routine since 3rd Sem Syllabus is new.
6. Distribution of papers/topics.
7. Allotment of different departmental activities.
8. Others.
9. Vote of thanks.

Signatures:

1. Robin Kumar Kalita, HoD
2. Leona Kumari Bawah
3. Dr. Utpal Nath
4. Jilak Nalli

18/8/2020

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Today on the 1st August 2020, Saturday a departmental meeting of Economics Department has been held in the Department Common Room of Economics. The meeting has been presided over by the HoD, Robin Kumar Kalita and explained the purpose of the meeting. At the end of the meeting following conclusions have been drawn.

Res. No. 1: The meeting has thanked Prof. Dr. Utpal Nath and Principal Sir

Dr. Mahananda Boruah for the organisation of National Webinar on 25th July 2020 on "Atmanirbhar Assam through Entrepreneurship: Challenges and Opportunities" on behalf of Deptt. of Economics and History jointly. The meeting has also offered heartiest thanks to Resource Persons Mr. Jiten Chandra Kalita, Retd, Faculty Member, IIE Guwahati & Mr. Hemanta Rabha, Project Head, IIE, Guwahati.

Res. No. 2. In the context of New Education Policy announced by the Central Govt. on 29th July 2020, the meeting resolved to implement each and every guideline of the new Education Policy where State Govt. implements it in the State of Assam.

Res. No. 3: The meeting has resolved that the responsibility of preparing new departmental Class Routine be given to Mr. Robin Kumar Kalita, HoD, Department of Economics. He should prepare the routine within 3 days.

Res. No. 4: The meeting has resolved that the papers/units of each paper of odd Semesters (1st, 3rd and 5th) should be allotted in the following manner.

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Paper/units of Paper allotted to teachers
for odd (1st, 3rd & 5th) Semesters (2020-2021)

1st Semester

Name of the Paper/units of the Paper	Paper/units allotted to the teachers
1. ECO-HC-1016 - Microeconomics Units - 1, 2, & 3	Mrs Leena Kumari Bokah
2. ECO-HC-1016 - Microeconomics Units - 4, 5, & 6	Dr. Utpal Nath
3. ECO-HC-1026 - Mathematical Methods in Economics - I Units: 1, 2, 3, 4 & 5	Mr. Robin Kumar Kalita
4. ECO-HG-1016 - Fundamentals of Microeconomics - Units: 1, 2, 3 & 4	Mr. Tilak Nath
5. ECO-RC-1016 - Principles of Microeconomics - I units 1, 2, 3 & 4	Mr. Tilak Nath

(N.B. ECO-HG-1016 & ECO-RC-1016 are same paper)

3rd Semester

1. ECO-HG-3016 - Intermediate Microeconomics - I, Units 1 & 2	Dr. Utpal Nath
2. ECO-HC-3026: Intermediate Macroeconomics, Units 1 & 3	Mr. Tilak Nath
3. ECO-HC-3026: Intermediate Macroeconomics; Unit 2	Mrs. Leena Kumari Bokah
4. ECO-HC-3036: Statistical Methods for Economics. Units 1, 2, 3, 4 & 5	Mr. Robin Kumar Kalita
5. ECO-SE-3014: Data Collection and Presentation, Units 1 & 2	Mr. Robin Kumar Kalita
6. ECO-SE-3014: Data Collection and Presentation, Units 3	Dr. Utpal Nath
7. ECO-HG-3016: Fundamentals of Macroeconomics: Units 1, 2 & 3	Mr. Leena Kumari Bokah

contd- ...

8. ECO-HB-3016: Fundamentals of
Macroeconomics: Units 4 & 5. Mr. Tilak Nath

9. ECO-KC-3016: Principles of
Macroeconomics-I
Units: 1, 2 & 3. Mrs. Leena Kumari Borah

10. ECO-KC-3016: Principles of
Macroeconomics-I
Units: 4 & 5. Mr. Tilak Nath

(N.B. ECO-KC-3016 & ECO-HB-3016 are same papers.)

5th Semester (old course)

1. M-501 Elements of Public Finance
Units: 1, 2, 3 & 4. Dr. Utpal Nath

2. M-502 - Basic Statistics
Units: 1, 2 & 3. Mr. Robin Kumar Kalita

3. M-503 Introduction to
Environmental Economics
Units: 1, 2, 3 & 4. Dr. Utpal Nath

4. M-504 International Trade &
Policy: Units: 1, 2 & 3. Mr. Tilak Nath

5. M-505 History of Economic
Thought of Units: 1, 2 & 3. Mr. Robin Kumar Kalita

6. M-506 ^{or} Policy & The Indian
Economy, Units: 1, 2, 3 & 4. Mrs. Leena Kumari Borah

7. E-503: Public Finance
Units: 1, 2 & 3. Mrs. Leena Kumari Borah

8. E-503: Public Finance
Units: 4, 5 & 6. Dr. Utpal Nath

9. E-504 Introduction to Growth
& Dev. Economics,
Units: 1 & 2. Mr. Robin Kumar Kalita

10. E-504 Introduction to Growth
& Dev. Economics,
Units: 3 & 4. Mr. Tilak Nath

21.1-8-2020.

Res. No. 5. The meeting has also resolved that the various departmental activities for the academic session ⁽²⁰²⁰⁻²⁰²¹⁾ should be allotted in the following manner.

Duties & Responsibilities allotted against Faculty members for the academic session 2020-2021.

- | Sl. No. | Name of the faculty | Duties & Responsibilities. |
|---------|------------------------|---|
| 1. | Mr. Robin Kumar Kalita | Overall monitoring of the departmental activities as well as advisor for all kinds of events, Economic Field Survey leading the students. |
| 2. | Mr. Robin Kumar Kalita | - Co-ordinator of ISAC of the college. |
| 3. | Dr. Utpal Nath | - Publication of annual magazine, newsletter, in-charge for departmental level ISAC related activities, conduction of Alumni Meet 2021, maintenance of museum, maintenance of Alumni WhatsApp App Group, maintenance of accounts for major students aided fund. |
| 4. | Mr. Tilak Nath | - In-charge for conduction of sessional examinations as well as record keeping of the same. conduction of Parent-Teacher Meet 2021. |
| 5. | Mrs Leena Kumari Borah | - In-charge for maintenance of Departmental Library. |
| 6. | Dr. Utpal Nath | - conduction of Seminar, Home Assignment as well as record |

Keeping of the same, Maintenance
of student's whatsapp
Group.

7. Mr. Robin Kumar Kalita - Responsibility for the
preparation of the departmental
class - Routine.

At the end of the meeting, the HOD,
Mr. Robin Kumar Kalita requested to all
to work co-operatively and offered
vote of thanks.

Kalita - HOD
Head
Dept. of Economics
Mayang Anchalik College
Date

01/08/2020

1. HOD Chair Taking
2. Purpose of the meeting
3. Discussion on offline classes at College will reopen from 2nd Nov, 2020.
4. Preparation of Departmental routine.
5. Others.
6. Vote of Thanks.

Signatures

1. Robin Kumar Kalita.
2. Leena Kumari Borah.
3. Dr. Utpal Nath
- 4.

On the presence of the above signatories a meeting of the Dept. of Economics has been held on the 14th October 2020 to discuss about the above agenda. Since Govt. of Assam has declared SOP regarding re-opening the college after a long period of lockdown, teachers are requested to prepare for offline classes. Accordingly new Departmental class routine has been prepared in relation with the SOP of the Govt. of Assam. 1st Sem. classes

will be held on Monday and Thursday. 3rd Sem classes will be held on Tuesday, Wednesday and Friday from 9.00 AM to 1 PM in each day. 5th Sem classes will be held from 1.00 PM to 5 PM on Tuesday, Wednesday and Friday. On Saturday there will be whole day classes only for 5th Sem.

At last, Dr. Utpal Nath, Assistant Prof. Dept. of Economics has offered vote of Thanks to all.

Dr. Utpal Nath

Dr. Utpal Nath

1. HoD Chair Taking.
2. Purpose of the meeting.
3. Classes in Mayang H. S. School.
4. Officers.

Signatures

1. Robin Kumar Kalita, Kalita
2. Leena Kumari Borah
3. Dr. Utpal Nath
- 4.

Today, on the 28th November 2020 (Saturday) a meeting of the Department of Economics has been held in the presence of the above signatories. The meeting was presided over by HoD. The topic of discussion was the classes that have been invited by the Principal of Mayang H. S. School. Due to the retirement of the subject teacher of Economics in Mayang H. S. School, classes ~~are~~ have been dropping in Mayang H. S. School. For the benefit of the students and on demand of the Principal of Mayang H. S. School, it has been decided by the teachers of

The Department of Economics that each teacher shall take classes in class XI and XII in Mayang H. S. School for the welfare of the students community without hardship of our departmental classes.

Ralita 28/4/2020.