MAYANG ANCHALIK COLLEGE

Rajamayang, Morigaon, Assam- 782411
Ph- 9435104360, 7578038004
E-mail: mayanganchalikcollege@gmail.com
Website: www.mayanganchalikcollege.org.in

FIRST CYCLE NAAC ACCREDITATION 2021

CRITERION VI

Governance, Leadership and Management

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1.2 The effective leadership is visible in various institutional Practices such as decentralization and participative management

1. **Action Plan**
2. **Cash Study**
   - **2.1 Audit Statement and Cash Vouchers**
   - **2.2 Duties and list of Various Cells**
   - **2.3 Photos**

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6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

ACTION PLAN

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Mayang Anchalik College

ACTION PLAN

2016-2021

Mayang Anchalik College is a Degree (Arts) College which was established in 1992 in the village Rajamayang, P.O. Rajamayang in the western part of the district of Morigaon, Assam. The college is permanently affiliated to Gauhati University, Assam. The College has been included under sections 2(f) & 12 (B) of the UGC Act 1956. All roads to the college are pacca (Black Topping). Since its inception, it has been dedicated to cater to the needs of higher education to the poor and needy students of the area. Now, the college is the centre of excellence in imparting and expanding education among rural poor students.

Mayang Anchalik College is the only higher educational institute in the area hence, it requires constant efforts from the all stakeholders for maintaining the facilities and services to make a institute of excellence in higher education. Hence, an agenda is taken for discussion and effective implementation.

Office Complex:

The office is the main point wherein all stakeholders converge on a regular basis. Hence, it is located at the centre of the campus. Theprincipal's office, Account branch, administrative branchis set apartand the users have to meet their purposes. Collegeproposes to extend the existing library building upto the staircase of the first floor of the Academic building.

Campus Beautification and Re-designing the Pathways:

The existing main entrance point to the campus escapes the attention of observersand therefore, it needs to be made more attractive and impressive. From the main entrance pathways will be made by connecting all the buildings. Efforts shall be made to preserve and enhance thevegetation andgardening.

Signboards and lighting arrangements in the campus:

As it is a spreading campus with 20.5 acres of land,sufficient signboards and bill boards are helpful for visitor. It is also necessary thatsufficient electriclamps are put up on the campus to facilitate moving of the residents inthe evenings.

Security arrangements:

Security arrangements in thecampus will be made particularly daytime at the main gate and night time at the campus. Therefore, it isnecessary that we arrange some personnel to safeguard thecampus day and night.

Implementation of Learning Management System:

The college has planned to introduce a Learning Management System (LMS) in the college with the help of Google Workspace, to help the students in their learning activities. The IQAC have suggested to create Google Classrooms to aid the students, by giving them learning materials and to make the entire marking process paperless with the online submission of assignments and other work.

Renovation of class rooms and Laboratories:

The class rooms may get a new look if thebenches and desks are given new painting. The laboratories also need to be refurnishedwith better look and facilities.

Renovation of Canteen:

The functioning of the canteen evokes several complaints from the students andteachers on account of the lack of basic facilities and construction become weak. Therefore, we propose to renovate the building with the help of allumni. Also, we proposeto invite open tenders from the entrepreneurs for the running of the canteen on anannual basis, so that better accountability can be obtained.

Completion of Girls' Hostel:

The Girls' hostel is under construction by using UGC fund. We suggest to complete the work and provide students for residential accommodation.

Completion of Indoor stadium:

The indoor stadium also is under construction. We suggest to complete the construction within 2018 to provide college students for practice different indoor games.

Completion of Boundary wall:

We suggest to complete the boundary wall work for safety and security.

New Toilet complex in the second floor of the Academic Block:

It is often reported that adequate toilet facilities are not available for both boysand girls in second floor of the academic block. Therefore, we propose to have three toilets for boysand one for girls' at second floor of the academic block.

Yoga Centre:

The nation gives top priority to yoga practicing in educationalinstitutions. Therefore, it is appropriate to have a Yoga Training Centre onthe Campus to the benefit of students, staff and even outsiders. This can be arranged in a part of the Indoor stadium.

Improvement of Academic Results:

It is of utmost concern that the results of our academic programmes are showing a fluctuating trend. Therefore, every effort is proposed to be taken to maintain the academicstandards of our programmes. Major steps proposed to be taken are:

- augment thefacilities for remedial coaching;
- restrict that each paper be taught by single teacherrather than two or three;
- monthly academic progress report; and
- test examination at the end of eachsemester.

Construction of Conference / Seminar Halls:

The college has to construct a conference cum seminar hall in its campus. The college is currently conducting its programmes in the mini-auditorium, which is not fit for the purpose.

Therefore, it is suggested that, a new conference cum seminar hall will be constructed in the campus to accommodate the needs of the college.

Smart Class Rooms:
Though the college has sufficient physical space to accommodate all academicprogrammes and facilities, it is deficient in terms of the technological advancementstaking place in the larger society. Prominent among them is the lack of smartclassrooms. Though our teachers are increasingly depending on the use of ICT inclassrooms, we don't have even a single smart class room with interactive board andrelated facilities. Therefore, we need to have at least five smart class rooms, in the academic block.

National Seminars by Departments:
Each department is directed to organise at least one national seminar in anacademic year.

Alumni Association:
Efforts are to be made to register the alumni association of the college. The departments has decided to organised alumni meet regularly.

Online student Feedback on the Teachers:
It is proposed to collect online feedback from the students on the performance ofteachers in each semester. Remedial measures are to be suggested by the Principal to each individual teacher.

Internal and External Audits:
It is proposed to arrange academic audits by internal and external agencies, everyyear. The teachers are required to update the Teacher Performance Record on a dailybasis and subject them to evaluation by the expert.

Promotion of Research Culture:
In the modernera,Higher Education Institutions are expected to be knowledge hubs and it is essential for them to produce new knowledge anddisseminate it to the society at large. This is be possible, only when the teachers engagethemselves with research activities. Few the existing faculty are Ph.D. holders.The rest of the faculty also needs to be motivated to do Ph.D. The Ph.D. holders are tobe motivated to take up research projects. The activities of the Research Advisory Committee need to be strengthened inthat direction.

Heritage Museum:
It is proposed to have a heritage museum in the campus exhibitingthe historical artifacts and antiques. The collection of objects can be made possible withthe co-operation of students, teachers and general public. The initiative of the collegeunion is merited in this regard. The museum is proposed to be housed in the Academic block.

Monthly Academic Progress Report:
It is also proposed to make a system by which each teacher will prepare a lessonplan for each month and report its extent of completion to the Principal through theHead of the Department.This system is expected to ensure the fulfilment of teacher'sobligation to the students in an effective and time bound manner.

Rainwater Recharging:
Water conservation is the need of the hour. The college has got huge buildings.The rain water collected from the rooftops can be routed to the pond, so that the water absorption capacity of

the pond can beincreased. This system will send a strong message to the students and general public onthe need to preserve the gifts of nature.

Organic Farm:
The purpose of education today is to inculcate among the young minds the spiritof living in harmony with the nature. Therefore, it is essential that the students shoulddevelop a passion for leading a natural life. Therefore, It is thought fit to have anorganic farm in the campus in which the students themselves will cultivate vegetablesrequired for their use. The practices will definitely help students regain the traditionalbondage man had with the agricultural activity.

Medicinal Plant Garden:
It is proposed to establish a Herbal Medicinal Plant Garden within the college campus in order to conserve the rare medicinal plants which are used by the traditional herbal healer of Mayong in the treatment of various diseases. It is planned to select the plant variety as identified by the local healer of the locality.

Jacquard Handloom Lab.:
It is proposed to establish a jacquard handloom lab. within the college campus in order to training on jacquard handloom for local weaver community to increase their skill and thus to increase their production capacity. It is planned to undertake this initiative for socio-economic upliftment of the poor family of the locality.

Effective Waste Management Schemes:
One of the grave challenges that our society faces today is that of wastemanagement. Our campus should be a model for processing the waste at source itself.Therefore, ourCollege campus should have effective waste managementschemes,through which we can generate sufficient organic manure for cultivatingvegetables and flower garden.

Conclusion:
The College, with the diversity of academic programmes and quality-orientedservices delivered during the last years. This can be possibleonly with the sincere andcommitted service of all stakeholders including management,teachers, students, alumni,parents, employer and the general public.

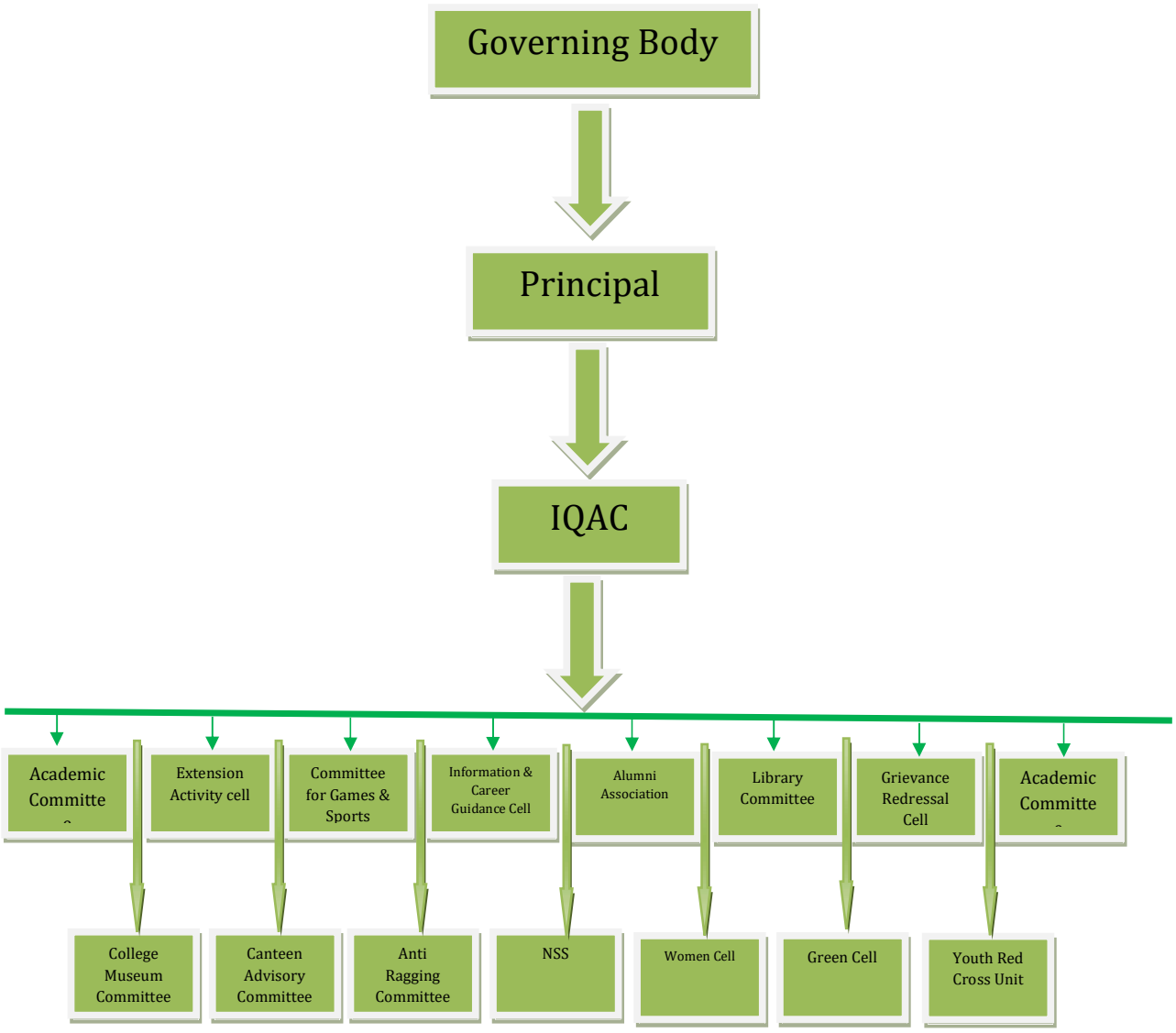
Place: Rajamayang, Morigaon
Date: 21st June 2016

Robin Kr Kalita
IQAC Coordinator

Phani Bhushan Nath
Principal

Coordinator
Internal Quality Assurance Cell
Mayang Anchalik College

Principal
Mayang Anchalik College
Date.....


Governing Body
Principal
IQAC
Academic Committe
Extension Activity cell
Committee for Games & Sports
Information & Career Guidance Cell
Alumni Association
Library Committee
Grievance Redressal Cell
Academic Committe
College Museum Committee
Canteen Advisory Committee
Anti Ragging Committee
NSS
Women Cell
Green Cell
Youth Red Cross Unit

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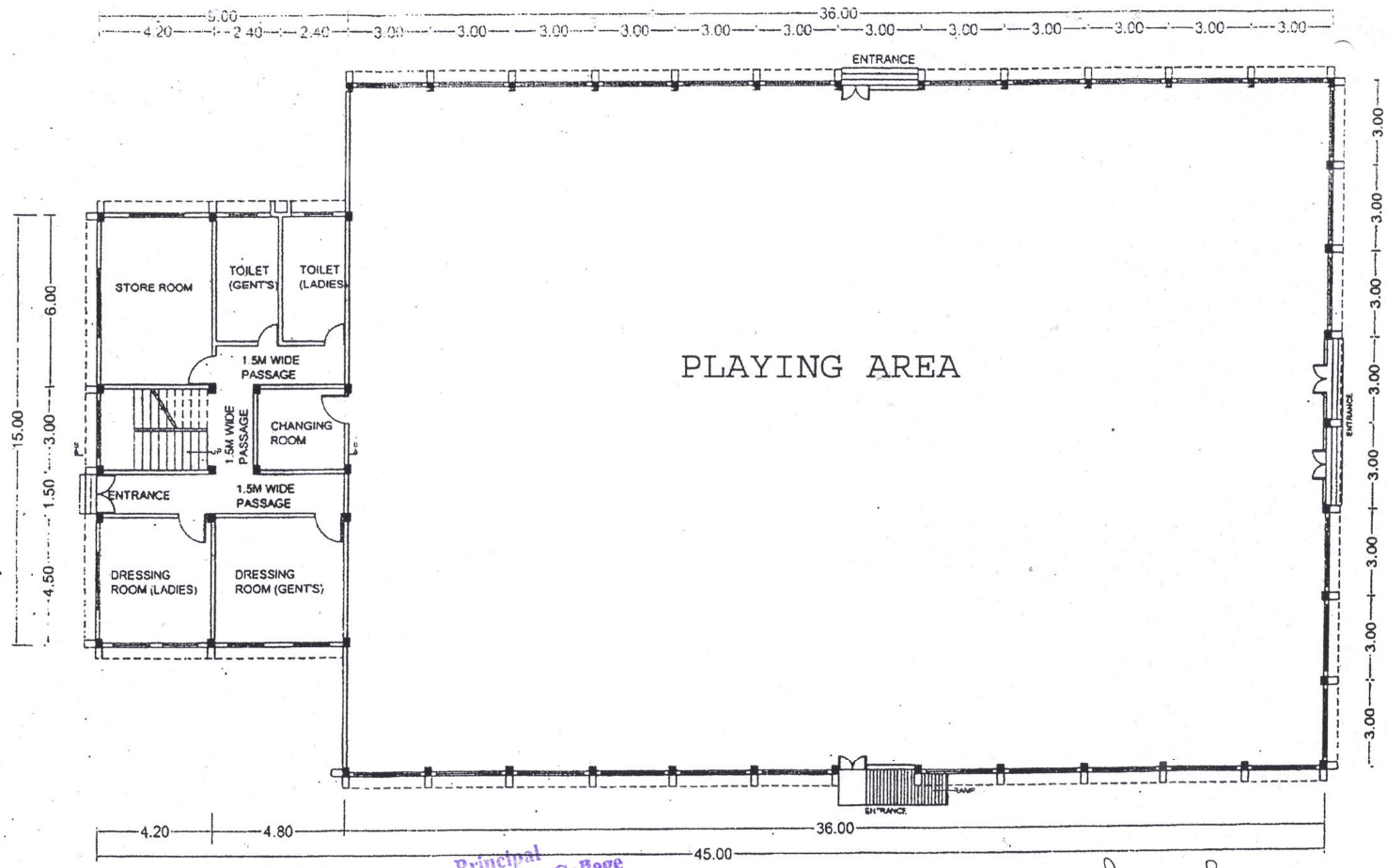
Plan for Indoor Stadium

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



Project Engineer
RMSA, Assam, Guwahati

Principal
Mayang Anchalik College
Date.....

Principal
Mayang Anchalik College
Date 9/11/11

Plan of Indoor Stadium
Mayang Anchalik College, Rajamayang, Morigaon

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Plan for Girls Hostel

Submitted to

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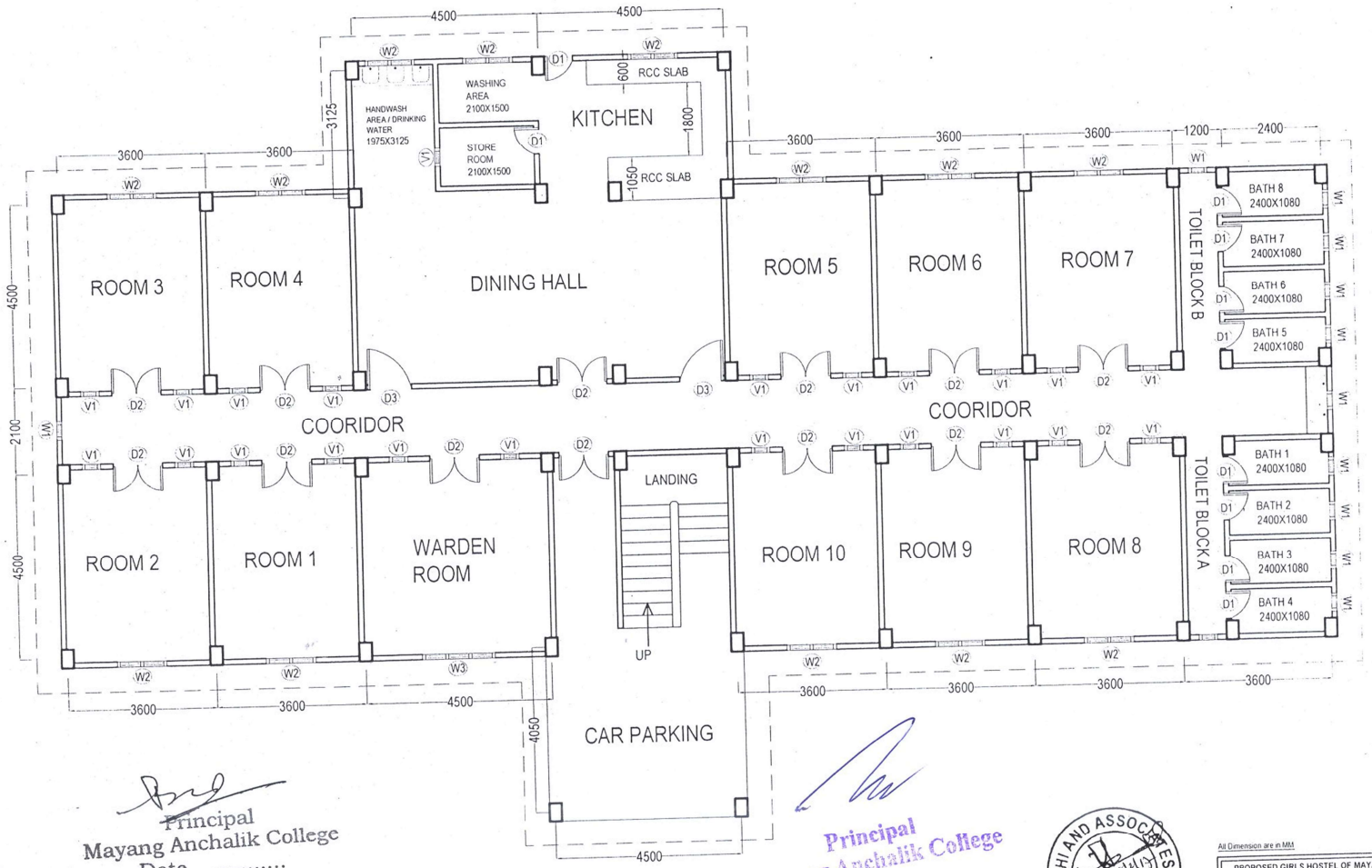


Principal
Mayang Anchalik College
Date.....

PLAN
GROUND FLOOR
SCALE-1:100

Principal
Mayang Anchalik College
Date.....

R. MEDHI AND ASSOCIATES
DATE 19/4/13
GUWAHATI-6

All Dimension are in MM

PROPOSED GIRLS HOSTEL OF MAYANG COLLEGE AT RAJA MAYANG, MORIGAON, ASSAM

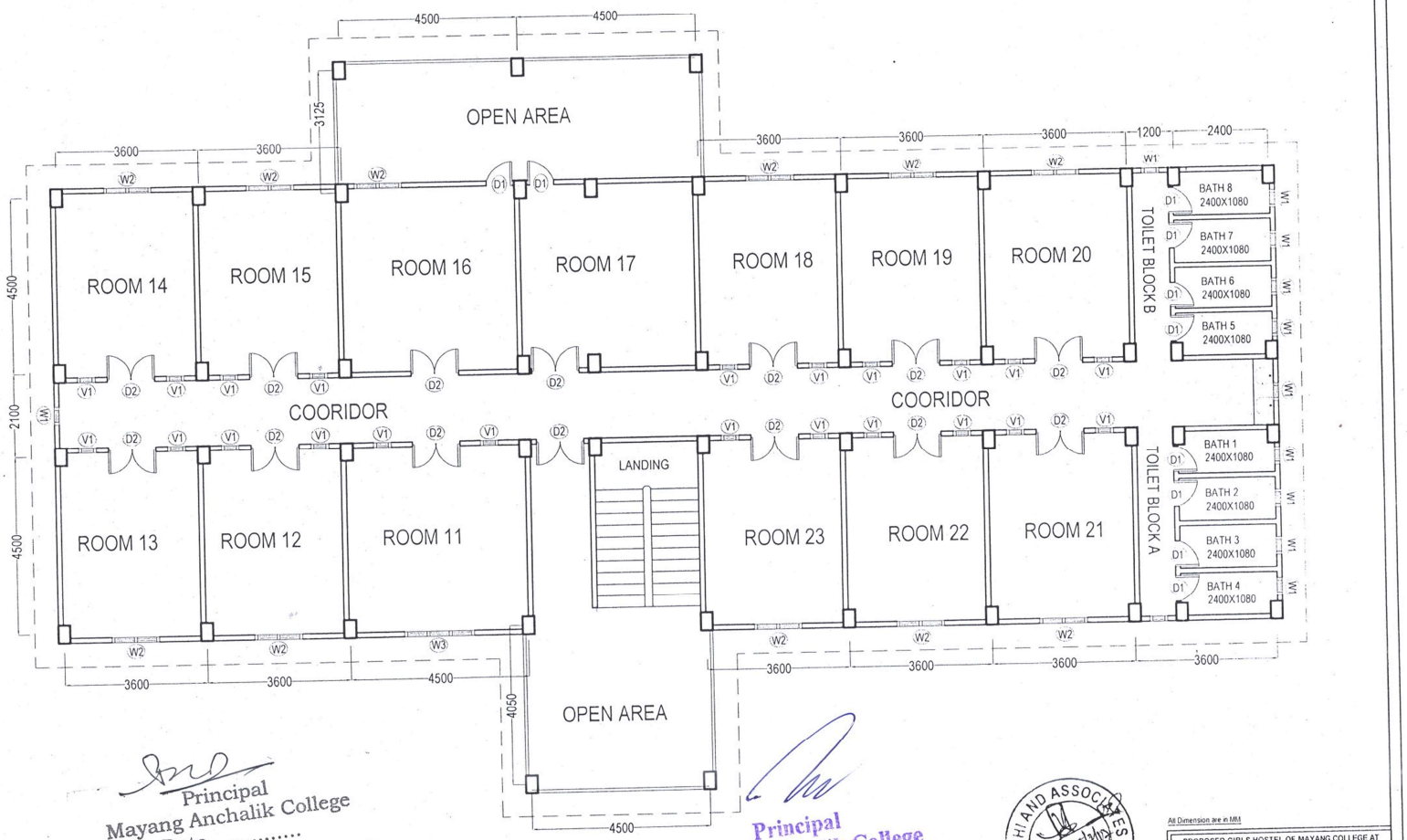
Name of Work- GIRLS HOSTEL

Mayang Anchalik College, Raja Mayang, Morigaon

Drawn by - Khargeswar Kalita

Drawing No | MCI / GH / 2015-2016/-21

2015-2016 | SCALE:1:100



Principal
Mayang Anchalik College
Date.....

PLAN
FIRST FLOOR
SCALE-1:100

Principal
Mayang Anchalik College
Date.....

All Dimension are in MM

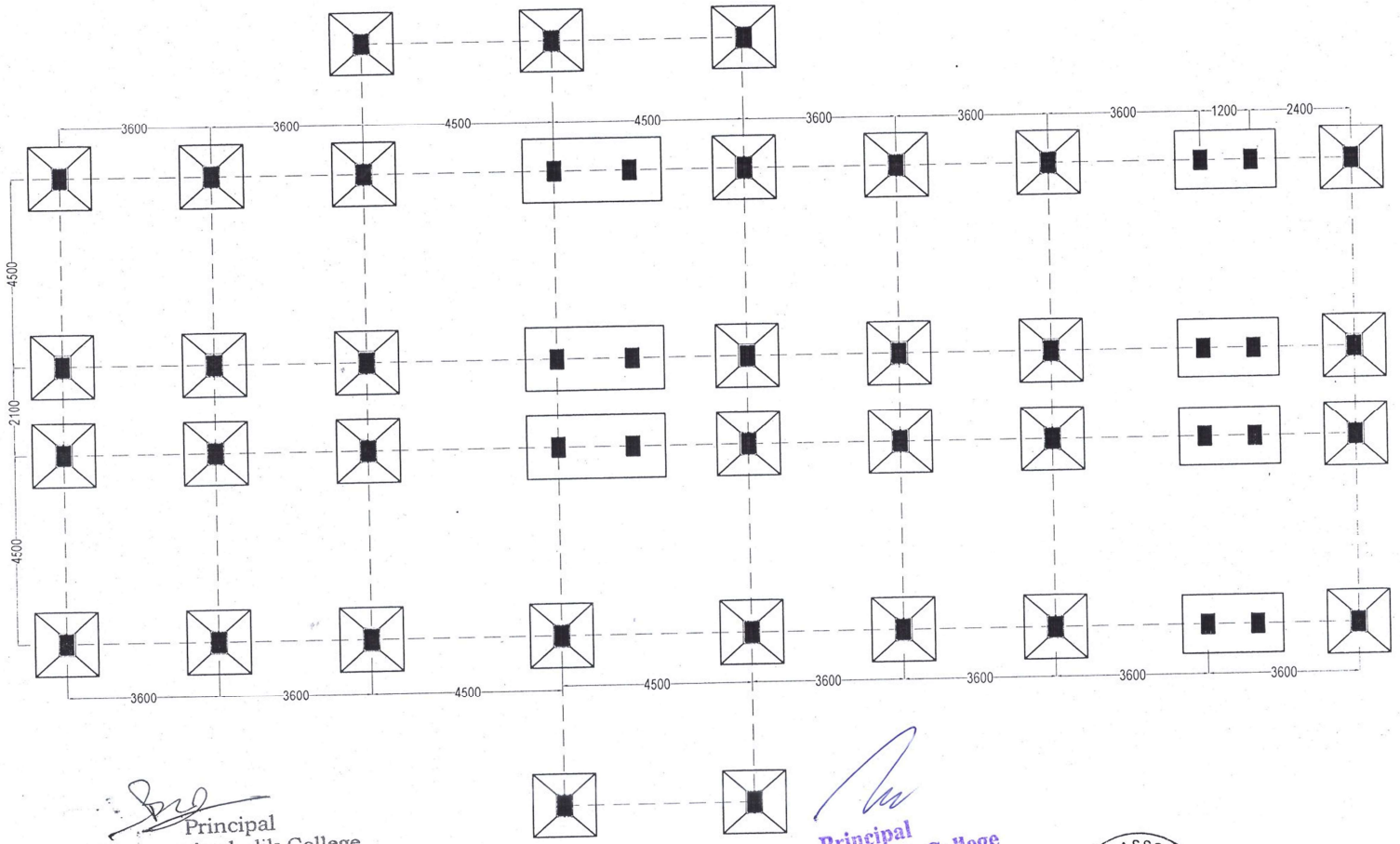
PROPOSED GIRLS HOSTEL OF MAYANG COLLEGE AT RAJA MAYANG, MORIGAON, ASSAM

Name of Work- GIRLS HOSTEL

Mayang Anchalik College, Raja Mayang, Morigaon

Drawn by - Khargeswar Kalita

Drawing No	MCI / GH / 2015-2016/-21
2015-2016	SCALE:1:100



Principal
Mayang Anchalik College
Date.....

Principal
Mayang Anchalik College
Date.....

FOOTING PLAN

SCALE-1:100

MEDHI AND ASSOCIATES
GUWAHATI

All Dimension are in MM

PROPOSED GIRLS HOSTEL OF MAYANG COLLEGE AT RAJA MAYANG, MORIGAON, ASSAM

Name of Work- GIRLS HOSTEL

Mayang Anchalik College, Raja Mayang, Morigaon

Drawn by - Khargeswar Kalita

Drawing No | MCI / GH / 2015-2016/-21

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6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Scanned Minutes of Building Committee Regarding Action Plan

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BUILDING COMMITTEE MEETING
"INDOOR STADIUM CONSTRUCTION"
MAYANG ANCHALIK COLLEGE.

Date: 10.4.2016
Sunday
Venue: The College's office
Time: 1400 hrs.

THE AGENDA

1. president's taking chair
2. Details of purpose of the meeting
3. Information regarding 2nd Instalment of UGC Grant for Women's Hostel Constn.
4. Discussion on construction process and engaging a mason for Roof-works.
5. Other relevant matters (if any)
6. President's remark and end of the meeting.

Signature of members present :-

1. Gopal Chandra Nath
2. Jaranic Kt. Konwar.
3. Prafulla Kr. Bhuyan
4. Phani Bhushan Nath
5. Dipon Kalhar
6. Mala Deka
7. Dilip Saikia
8. Paban Kr. Bishaya
9. Chitta Ranjan Nath
10. Robin Kr. Kalita
11. A A Zamer

Today, on 10.4.2016, Sunday, a meeting of the Building Committee of Mayang Anchalik College was held under the presidentship of Shri Gopal Ch. Nath with the members signed above.

The purposes of the meeting as explained by the principal were (i) to inform the committee about release of Rs. 30 lakh as the 2nd instalment of UGC Grant (XII plan period) for construction of an Indoor stadium at Mayang Anchalik College and (ii) to discuss about how to go ahead with the remaining construction works of the Indoor stadium.

P.T.O.

CS Scanned with CamScanner

The minutes are as follows :—

Res. 01. The minutes of the last meeting were read by the principal and having found all the matters discussed recorded properly the Committee had confirmed them unanimously.

Res. 02. The principal informed the Committee about the release of Rs. 30 lakh as the 2nd Instalment of UGC grant for construction of an Indoor Stadium. The Committee expressed gratitude and thankfulness to UGC authority for this kindness.

Res. 03. The principal read out the applications received from Masons for the construction work allotment. (remaining part of Constn.). The Committee unanimously decided to allot the work of fitment of Roof Truss etc at the rate Rs. 22/- per kg. The same mason will complete the fitment of CGI sheets also.

Res. 04. Considering the beginning of monsoon season and flood, the Building Committee resolved that the construction work should be undertaken after the flood season is over. At first earthfilling at the building site should be carried out and then only the other construction works to be taken up. On this regard the principal was suggested to collect bldg materials as required and start the works once the weather permits.

There was no other topic brought out for discussion today. Finally the president thanked all the members for their valuable suggestions and with this he concluded his speed and declared end of the meeting for today.

Gopal Chandra Nath
president
Building Committee

President
Governing Body
Mayang Anchalik College
Date

(Dr Phani Bhushan Nath)
Principal
Mayang Anchalik College.
10-4-2016

Principal & Secretary
Governing Body
Mayang Anchalik College

Approved on 25/5/16
Gopal Chandra Nath

President
Governing Body
Mayang Anchalik College
Date

BUILDING COMMITTEE MEETING
"WOMEN'S HOSTEL CONSTRUCTION"
MAYANG ANCHALIK COLLEGE

Date: 25-5-2016
Wednesday
Venue: The College's Office
Time: 1300 hrs.

THE AGENDA

1. Presidents' taking chair
2. Details of purpose of the meeting
3. Approval of minutes of last Bldg. Committee meeting
4. Discussion on development of Constn. of Womens' Hostel
5. Regarding submission of utilisation Certificate to UGC.
6. President's remark and end of the meeting.

Signature of members present :—

1. Gopal Chandra Nath
2. Dr Phani Bhushan Nath
3. A A Ziaraz
4. Sri Dipan Kothar
5. Prafulla Kr. Bhuyan
6. Mala Deka
7. Chitra Kanta Deka
8. Dilip Saikia
9. Chitta Ranjan Nath
10. Jarani Kanta Konwar.
11. Pabam Kr. Bishaya.
12. Robin Kr. Kalita.

Today, on 25-5-2016, Wednesday, a meeting of the Building Committee of Mayang Anchalik College was held under the presidentship of Sri Gopal Chandra Nath with the members signed above.

The purpose of the meeting as explained by the principal was to discuss on development of construction work of the Womens' Hostel and regarding submission of utilisation certificates and other documents of the 1st Instl. of the grant to UGC.

P.T.O.

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Res. No. 1, The minutes of the last Bldg. Committee meeting held on 10-4-2016 were read out by the principal and having found all the matters discussed recorded properly the Bldg. Committee has approved them unanimously.

Res No. 2. The Committee members physically had a look on the construction work of the women's Hostel carried out so far and expressed satisfaction over the quality and standard of work. It was found that the construction has carried out as per the UGC guidelines.

Res. No. 03. The principal informed the Committee about the utilisation of 1st instalment of the grant for Women's Hostel in full and Utilisation Certificate and other documents are being prepared.

The Bldg. Committee resolved that the U/C and other relevant documents be submitted to UGC NERO as per Proper Format as early as possible so as to get the next instalment of the grant soon. On this regard the principal was directed to do the needful according to the UGC guidelines.

There was no other topic brought forward for discussion today. The president finally thanked all the members for their co-operation and valuable suggestions. With this the president declared end of the meeting for today.

president,
Bldg. Committee
Mayang Anchalik College.
25/5/16

President
Governing Body
Mayang Anchalik College
Date....

(Dr Dhani Bhushan Nath)
Principal
Mayang Anchalik College.

Approved on 27/1/17.
Gopal Chandra Nath

President
Governing Body
Mayang Anchalik College
Date....

Principal & Secretary
Governing Body
Mayang Anchalik College

BUILDING COMMITTEE MEETING
"WOMENS' HOSTEL CONSTRUCTION"
MAYANG ANCHALIK COLLEGE.

Date: 27-01-2017
Friday
Venue: The College's Office
Time: 1400 hrs.

THE AGENDA

1. President's taking chair
2. Details of purpose of the meeting
3. Approval of minutes of the last Bldg. Committee meeting
4. Discussion on Rectification of the UGC Expert Committee's Observation on Spot verification of the Women's Hostel Construction.
5. President's remarks and end of the meeting.

Signature of the members present:-

1. Gopal Chandra Nath
2. Prafulla Kr Bhuyan
3. Dr Dhani Bhushan Nath.
4. Sri Dipak Kathar
5. Mala Deka
6. Dilip Saikia
7. Chitra Kanta Deka
8. Chitta Ranjan Nath
9. Jaranibati Konwar
10. Pabam Kr. Brishayn
11. Robin Kr. Kalita

Today, on 27-01-2017, Friday, a meeting of the Building Committee of Mayang Anchalik College was held under the presidentship of Sri Gopal Chandra Nath with the members signed above.

The purpose of the meeting was to discuss about the observation of UGC Expert Committee on Spot verification of the Women's Hostel Construction and to rectify the observations for submission to UGC NERO.

P.T.O.

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The minutes are as follows :—

Res. No. 01 :- The minutes of the last Building Committee meeting were read by the Principal and having found all the matters discussed recorded properly the committee approved them.

Res. No. 02 :- Discussed in detail on the observations of UGC Expert Committee on Spot verification of the women's Hostel construction at Mayang Anchalik College.

As regards to rectification of the observations of the UGC Expert Committee, the Bldg. Committee unanimously resolved that

(a) Shri Dilip Saikia, UDA of our College be included in the Building Committee as accountant to look after the income and expenditure part of the construction work of women's Hostel,

(b) Photo copies of the Building Committee meetings be submitted to UGC NERO to justify the various decisions taken by the committee regarding construction works,

(c) a Copy of the revised drawing of the women's Hostel be submitted to the UGC NERO for necessary approval,

and (d) the Building Committee will take the responsibility of construction of Boundary wall around the women's Hostel from the College General Fund.

The Bldg. Committee directed the principal to submit the Utilisation Certificate and other relevant documents including the "Rectification Report" on observation of UGC Expert committee to the UGC NERO through the Director of College Development Council, Gauhati University for necessary favourable action.

There was no other topic brought forward for discussion today. The president in his concluding speech thanked all the members for their Co-operation and valuable suggestion and with this he declared end of the meeting for today.

President
Bldg. Committee
Mayang Anchalik College.
27/1/17

President
Governing Body
Mayang Anchalik College
Date....

(Dr Phani Bhushan Nath)
Principal
Mayang Anchalik College.

Principal & Secretary
27/1/2017
Governing Body
Mayang Anchalik College

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The meeting held in Mayang Anchalik college regarding the construction of required building by the grant, "Fund for the development of infrastructure" from Govt. of Assam.

Venue : College office
Date : 18.07.2017 (Tuesday)
Time : 11.00 A.M.

"Agenda"

1. The selection of president.
2. The explanation of the purpose of meeting.
3. The discussion and resolution on the construction of required buildings of the college with the sanctioned fund of development of infrastructure by Govt. of Assam.
4. The formation of committee of construction of building.
5. The discussion on the construction of building instantly.
6. The opinion of the president and ending of meeting.

Signature of the member :-

1. শ্রীগোপাল চন্দ্র নাথ
2. শ্রীহরিভূষণ নাথ
3. Prabhat ch. Saikia
4. Pratilla Kr. Bhuyan
5. Arup Kr. Borah
6. Dr. Utpal Nath
7. Paban Kr. Bishoya.
8. Mr. Samir Kumar Nath
9. শ্রীপিতৃভক্ত নাথ
10.
11. Utpal Saikia
12. Jilak Nath.
13. Rumi Patar
14.
15.

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Today, on 18.07.2017, Tuesday a meeting is held in the office of Mayang Anchalik college regarding the construction of required building with the help of grant, "Fund for the development of infrastructure" from the government of Assam. Mr Gopal Chandra Nath, honourable president of the managing committee of Mayang Anchalik college presided over the meeting.

By what types of activities and construction the total environment of the college can be developed with the sanctioned amount (1 crore) of developing fund of infrastructure are revealed by the principal/Secretary in the explanation of the purpose of the meeting. Furthermore by what type of procedure the activities will be performed is expressed by principal/Secretary in his speech.

The following resolutions are accepted after the elaborate discussions of the agenda of the meeting.

Resolution NO 1 :- Laying importance on the construction of One Digital Library or One/two Digital Class room in the boundary of the college with the help of Governmental fund for the development of infrastructure, today's meeting have taken decision to implement the above mentioned task with the consent of all members. Honourable SDO Sir of PWD (Morigaon District) who is present in the meeting is requested to prepare the essential plan-estimate of the task. It is mentioned that a house of Assam type with all accomodation will be built on the main building of two story.

Second Resolution :- The report of the development of building construction should be submitted in the meeting to be held in Cotton University on 04/10/2017 as per direction of honourable Education Minister of Assam. That is why it is decided to start the activity of construction as soon as it is possible. The principal/Secretary is advised to take required step.

Third Resolution :- A Committee of construction of building as per guidelines of the govt. is formed to perform the above mentioned activities of construction properly.

1. President : Mr. Gopal Ch. Nath : president of Managing Committee of the college.
2. Secretary : Dr. Phanibhusan Nath : principal
3. Member : Mr. Pijush Hazarika : Local MLA
4. " : Mr. Prabhat Ch. Saikia, S.D.O (PWD) (B) Morigaon
5. " : Mr. Arup Baruah, JE. "
6. " : Mr. Prafulla Kr. Bhuyan, GB (member)
7. " : Mr. Rabin Kr. Kalita, "
8. " : Mr. Tarani Kt. Konwar : Retired person
9. " : Mr. Giridhar Nath : Retired "

At last all members are requested to play their respective role very actively regarding the completion of construction activity and the president closed the meeting.

Your faithful-

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Governance, Leadership and Management

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

CASH STUDY

(Decentralization and Participative Management)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Example of Cash Study Showing Decentralization and Participative Management

(World Environment Day Celebration)

WORLD ENVIRONMENT DAY OBSERVED:

Mayang Anchalik College organised World Environment Day on 5th June 2019, in collaboration with Pobitora Wildlife Sanctuary, Early Birds, Mayang Higher Secondary School, Mayang Gaon Panchayat, Mayang Police Station, Mayang Kamapur Co-Operative Society, Mayang Bazar Committee, Pragjyoti Communications, Rupayan, Mayang Village Museum and Research Centre and Mayang Agro Products' Co-Operative Society. The theme of the programme was "Air Pollution." The Deputy Commissioner of Morigaon District, Mr Rituraj Borah, was the chief guest of the programme. A procession was organised along with the students, who performed street plays. Moreover, a drawing competition and essay writing competition was held to mark the occasion. More than hundred saplings were planted around the college playground and in the college campus.

STREET PLAY ON "WORLD ENVIRONMENT DAY" AT MAYONG BAZAR

On World Environment Day the students of Mayang Anchalik College showed active participation by performing street plays at Mayang Bazar. The programme was supported by Mayang Anchalik College, Pobitora Wildlife Sanctuary, Mayang Police Station, Pragjyoti Communication, Mayong Gaon Panchayat and Mayong Village Museum.

OFFICE OF THE PRINCIPAL

MAYANG ANCHALIK COLLEGE

PO : RAJAMAYONG, DIST. : MORIGAON, ASSAM-782411
Estd.: 1992, Regd. No. -1526/93-94, Dated-20.9.93
(Permanently Affiliated to G.U. Registered under 2 (f) & 12 (B) of UGC's Act 1956)
Website: www.mayanganchalikcollege.org.in
E-Mail: mayanganchalikcollege@gmail.com
Mobile. : 9435104360

Ref. No.: MAC/F-22/2019/02 Date 29/5/2019

To,

The Deputy Commissioner
Morigaon, Assam

Sub: Invitation as "Chief Guest" for the open session of World Environment Day 2019

Sir,

With due respect, I would like to inform you that Mayang Anchalik College is going to organized a programme "World Environment Day" on 5th June 2019 at 11.00am. Therefore, I on behalf of the college family sincerely invite you as the "Chief Guest" for the occasion. I hope you will grace the occasion and help us to making the programme a grand success.

Thanking you

Yours Sincerely

(Dr. Mahananda Borah)
Principal
Mayang Anchalik College
Rajamayong, Morigaon, Assam

Principal
Mayang Anchalik College
Date.....

OFFICE OF THE PRINCIPAL

MAYANG ANCHALIK COLLEGE

PO : RAJAMAYONG, DIST. : MORIGAON, ASSAM-782411
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Mobile. : 9435104360

Ref. No.:

Date .....

Celebration of World Environment Day
5th June, 2019

Following committees are formed for smooth functioning of the Celebration of World Environment Day, 5th June, 2019.

Coordinator	:	Dr Utpal Nath(Assistant Professor)
Plantation Committee	:	Samir Kumar Nath(Assistant Professor) Chandra Kanta Borah Charu Prava Chaliha(Assistant Professor) Student (Games Secretary)
Reception Committee	:	Robin Kumar Kalita (Assistant Professor) Paban Kumar Bishaya (Assistant Professor) Dr Minakshi Tamuli (Assistant Professor) Atul Chandra Nath(Assistant Professor) Reza Shadullah Ahmed (Assistant Professor) Leena Kumari Borah (Assistant Professor) Student (General Secretary)
Food Committee	:	Dr Guneswar Deka (Assistant Professor) Kabita Medhi (Assistant Professor) Dhanya Ram Roy (Assistant Professor) Bristi Kalita (Assistant Professor) Ranjan Timsina (Assistant Professor) Dilip Saikia (Senior Assistant) Bipul Deka (Junior Assistant) Student (Cultural Secretary)
Volunteer Committee	:	Tilak Nath (Assistant Professor) Bijay Medhi (Assistant Professor) Utpal Saikia (Assistant Professor) Rafiquel Islam (Assistant Professor) Student (Boys Common Room Secretary)

This for the information of the members and take necessary action.

Dr Mahananda Borah
Principal
Mayang Anchalik College

Principal
Mayang Anchalik College
Date 29/5/2019

MAYANG ANCHALIK COLLEGE

Rajamayang, Morigaon, Assam- 782411
Ph- 9435104360, 7578038004
E-mail: mayanganchalikcollege@gmail.com
Website: www.mayanganchalikcollege.org.in

FIRST CYCLE NAAC ACCREDITATION 2021

CRITERION VI

Governance, Leadership and Management

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Audit Statement and Cash Vouchers

(Decentralization and participative Management)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

MAYANG ANCHALIK COLLEGE
PO:- RAJAMAYANG:: DIST:- MORIGAON::ASSAM
RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED MARCH, 2020
GENERAL FUND

RECEIPTS	AMOUNTS (in Rs)	PAYMENTS	AMOUNTS (in Rs)
Opening Balance	10,27,993	Salary	23,50,500
Reimburshment fees	30,85,351	Transferred to Library Fund	25,000
Bank Interest	17,398	IDOL study centre	57,690
Fees from students	6,02,470	Refreshment	8,182
Temp.laon from Student Union	1,00,000	Excursion	1,00,000
Reg fee from Seminar	1,04,080	Room & Wall Cons.	3,11,057
Salary return from Ex- principal	1,24,000	Remuneration	16,000
Received from Govt for Book purchase	2,00,000	IQAC coordinator	15,380
Teachers day Token sale	1,710	FDP	1,25,000
Gym Admission fee	1,600	GU fees	22,615
Temp.laon from Exam Fund	6,51,000	Website ANL Technology	36,037
Girls Common Room Dev Fund	1,00,000	Office contingency	65,273
Received from Govt. Swachha Bharat	35,000	Travelling Allowances	64,980
Fund received from IIE	2,72,440	Electricity Bill	38,040
STDR Matured Value	5,88,471	Software B2 H2	17,700
FDP Fund	1,05,000	Seminar/ Workshop	1,56,830
MAKIAS	1,35,000	Publicity	15,830
Boarding Fee	1,100	BSNL	42,056
Fund received from IDOL	1,39,000	Printing	70,468
Prospectus fee	75,000	Bank charge	472
		Environment day	30,131
		Temp. loan repay to Unnayan Committee	50,000
		GST panelty charge	32,000
		DG Zerox repairing	17,950
		Fan purchasing	37,760
		Elecrtification	92,600
		CC cemera	55,000
		Foundation day	16,503
		IIE co ordinator	2,72,440
		Soft Skill programme	2,610
		Bank Interest recovery	6,000
		70% Tuition fee to DHE	53,592
		Swachha Bharat	25,000
		STDR Loan recovery	1,54,694
		STDR fixed depoit	3,97,445
		Internet Bill	31,369
		Website Annual fee	7,000
		ICT (Professional Development Programe	29,500
		Land Revenue	25
		Payment to Instructor	500

Principal
Mayang Anchalik College
Date.....

Contd.....2/2

		Book purchage	37,783
		Computer purchase	6,65,050
		Magazine printing	50,000
		Trans. To G/C Dev. Fund	60,330
		Bank balance	16,97,532
		Cash in hand	4,689
TOTAL	73,66,613	TOTAL	73,66,613

Signed in terms of our certificate of even dated

For, M/s BRIJ GOSWAMI & COMPANY

Chartered Accountants

F.R.No 328157E

(CA BRIJ RAJ GOSWAMI)

PROPRIETOR

MEMBERSHIP NO. 305186

Date :: 10th March , 2022

Place: Guwahati

BRIJ GOSWAMI & COMPANY * CHARTERED ACCOUNTANTS * Guwahati FRN-328157E

Principal
Mayang Anchalik College
Date.....

CASH RECEIPT

105

Received with thanks a sum of Rs.30131/- (Rupees Thirty Thousand one Hundred thirty one) only in cash from Principal, Mayang Anchalik College against celebration of World Environment Day on 5th June 2019 which held at Mayang Anchalik College.

Sub- Vouchers :-

1. Voucher No. a Rs. 2420/-
2. Voucher No. b Rs. 3500/-
3. Voucher No. c Rs. 880/-
4. Voucher No. d Rs. 1000/-
5. Voucher No. e Rs. 1100/-
6. Voucher No. f Rs. 640/-
7. Voucher No. g Rs. 610/-
8. Voucher No. h. Rs. 1850/-
9. Voucher No. I Rs. 405/-
10. Voucher No. j Rs. 2072/-
11. Voucher No. k Rs. 1200/
12. Voucher No. l Rs. 850/-
13. Voucher No. m Rs. 175/-
14. Voucher No. n Rs. 5500/-
15. Voucher No. o Rs. 550/-
16. Voucher No. p Rs. 900/-
17. Voucher No. q Rs. 629/-
18. Voucher No. r Rs. 160/-
19. Voucher No. s Rs. 2000/-
20. Voucher No. t Rs. 500/-
21. Voucher No. u Rs. 2830/-
22. Voucher No. v Rs. 360/-

Total Rs. 30131/-

(Rupees Thirty thousand one hundred thirty one only)

PAID & CANCELLED
Principal
Mayang Anchalik College

Signature of programme in-charge

(Dr. Utpal Nath, Asstt. Prof)

(Chandra Kt. Borah, Librarian)

(2) 9854227059

Mobile No. : 9678892260

ABDUL TARJA UDYOG

Mayeng Bazar, Marigaon
Dist. : Marigaon, Assam

Order Date ...3/6/2019 Date of Delivery.....

Name : Mayang Anchalik College

Address : Rajamayang

Qnty.	Particulars	Sq. Ft.	Rate	Amount Rs.	Amount P.
20	Bambo		100	2000	00
	Carring charge With Labour			420	00
			TOTAL	2420	00
			Adv.		
			Balance		

(Rupees Two thousand four hundred twenty only ..... Only)

PAID & CANCELLED
Principal
Mayang Anchalik College

For
ABDUL TARJA UDYOG

৪/০৬/০১৯

(৬)

আজি ইংৰাজী ৪/০৬/০১৯ তাৰিখে বিশ্ব পৰিবেশ দিৱস উপলক্ষে মায়ং আঞ্চলিক মহাবিদ্যালয়ত বৃক্ষৰূপণ কাৰ্য্যসূচীত নিম্নলিখিত শ্ৰমিক কেইজনৰ মজুৰী :-

- ১/ শ্ৰীৰমেন নাথ — ৩০০.০০ — Ranen Nath
- ২/ " অভিজিৎ নাথ — ৩০০.০০ — Abhisit Nath
- ৩/ " উৎপল নাথ — ৩০০.০০ — utpal Nath
- ৪/ " হৰিচৰণ নাথ — ৩০০.০০ Haricharan Nath.
- ৫/ " ৰঞ্জন নাথ — ৩০০.০০ Ranjan Nath
- ৬/ " গিৰিন্দ্ৰ নাথ — ৩০০.০০ Girindra Nath
- ৭/ " হেমন্ত নাথ — ৩০০.০০ Hemanta Nath
- ৮/ " হেমচন্দ্ৰ নাথ — ৩০০.০০ Hamch. Nath.
- ৯/ " পদ্ম নাথ — ৩০০.০০ Padma Nath
- ১০/ " পুলেশ্বৰ দেৱ — ৩০০.০০ — Pulesh Deka
- ১১/ " লুকুমনি নাথ — ৩০০.০০ Lukumoni Nath

৩৩০০.০০.০০

১২/ " দুৰ্গেশ্বৰ নাথ
তাৰ দিপমনি মেৰি = ২০০.০০

৩৫০০.০০

Sri Durgeswar Nath
4/6/019

PAID & CANCELLED
Principal
Mayang Anchalik College

CASH MEMO

HOTEL SAGARIKA

MAYONG BAZAR, MOREGAON (ASSAM)
P.O - RAJAMAYONG, PIN - 782411
Ph - 8486610451

(d)

Memo no - Date 5-6-19

TO, Mayang Anchalik College
Rajamayong

Sl. No	Particular	Qnty	Rate	Amount
1	Cold drinks	20	50	1000.00
	Reception to D.C OC Ranger and other guest			
			Total -	1000.00

PAID & CANCELLED
Principal
Mayang Anchalik College

Rupees (in words) One thousand only

only

For Hotel Sagarika

HOTEL SAGARIKA
Mayong Bazar, Marigao
P.O. Raja Mayong (Assa

মিক নং - 381 অসম চৰকাৰৰ অনুমুদিত বহী নং -

"জাগা গ্ৰাহক জাগা"

আমাৰ দোকান

(c)

পঞ্জিয়ন নং -MS/PDS - 2/2014 (R)
এজেন্ট ঃ শ্ৰীতনুৰাম নাথ
ডাক ঃ ৰজামায়ং, জিলা ঃ মৰিগাঁও (অসম)

ফোন নং-
৯৮৫৪৪০৫০৫৭
৯১০১৪৯৭১২৭

নাম ঃ মায়ং আঞ্চলিক কলেজ
ঠিকনা ঃ তাৰিখ 4.6.2019

ক্ৰ. নং.	বিৱৰণ	পৰিমাণ	নিৰিখ	মূল্য টকা	পঃ
	দিচ	20P	36	720	00
	[illegible]	4P	40	160	00
			সৰ্বমুঠ	880	00

PAID & CANCELLED
Principal
Mayang Anchalik College

আখৰেৰে.....

.....টকা

ছপা - ফ্ৰন্টলাইন প্ৰেছ, মায়ং বজাৰ

পৰিচালকৰ চহী

CASH MEMO /BILL

BARUAH SWEETS

G.S. Road, Sixmile, Khanapara, Guwahati-781022

A house of better quality sweets & snacks

Mobile : 98647-75801, 98648-10448

Sl. No. 733 GSTIN : 18AWUPB5523F1Z6 Date : 4/6/2019

Name & Address ... Mayang Anchalik College ...

Sl. No.	DESCRIPTION	Qnty.	Rate	Amount Rs.	P.
1	Kalakand	20p.	15/-	300	00
2	Dry Fruits	1p.	250/-	250	00
3	Laddu	1p.	50/-	50	00
4	Khuna	2up.	20/-	40	00
			Total Amount before Tax	640	00
			Add : CGST		
			Add : SGST		
			Total Amount After Tax		

PAID & CANCELLED
Principal
Mayang Anchalik College

N.B. : Goods once sold not be taken back.

Specialist in : Sweets, Snacks, Pastries & Cakes. We also supplies all kinds of orders for marriage, Birthday party etc.

Signature and Seal
For, BARUAH SWEETS

CASH MEMO

HOTEL SAGARIKA

MAYONG BAZAR, MOREGAON (ASSAM)
P.O - RAJAMAYONG, PIN - 782411
Ph - 8486610451

Memo no - Date... 4-6-2019

TO, Mayang Anchalik College
Rajamayong

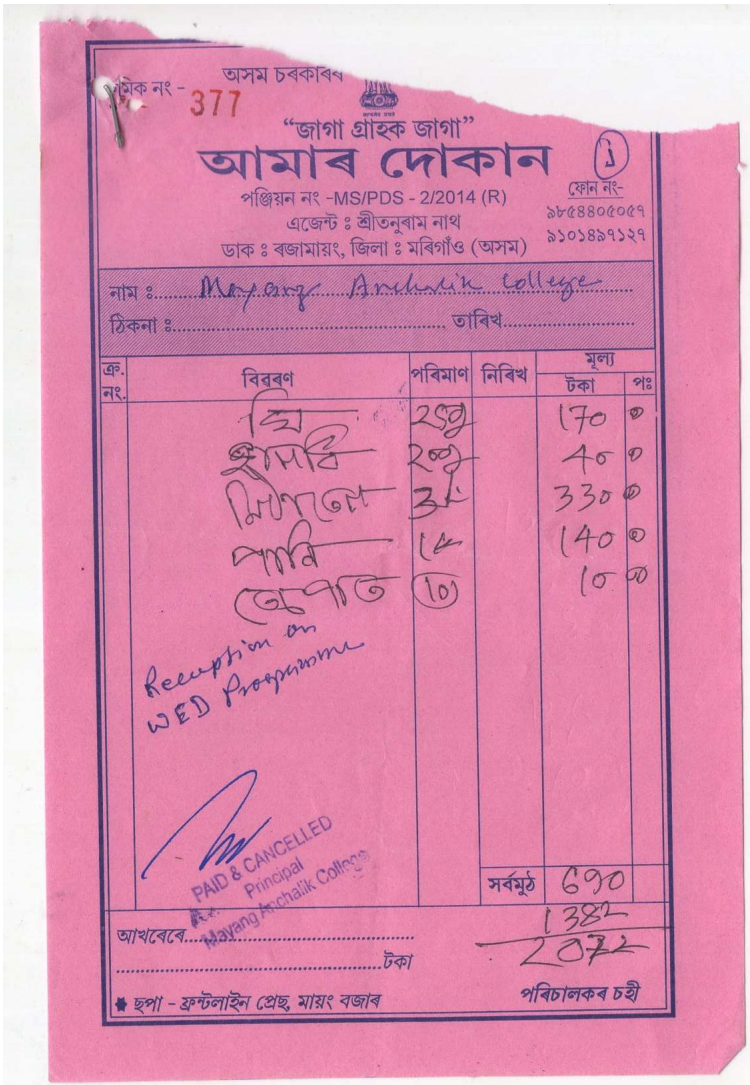
Sl. No	Particular	Qnty	Rate	Amount
1	Cold drinks -	20	45	900.00
2	Cold drinks -	4	50	200.00
	Reception to Early Birds members			
			Total -	1100.00

PAID & CANCELLED
Principal
Mayang Anchalik College

Rupees (in words) ... one thousand one hundred only ..... only

For - Hotel Sagarika

HOTEL SAGARIKA
Mayong Bazar, Morigaon
P.O. Rajamayong (Assam)



ক্ৰমিক নং - 377

অসম চৰকাৰৰ

"জাগা গ্ৰাহক জাগা"

আমাৰ দোকান

(1)

পঞ্জিয়ন নং -MS/PDS - 2/2014 (R)
এজেন্ট ঃ শ্ৰীতনুৰাম নাথ
ডাক ঃ ৰজামায়ং, জিলা ঃ মৰিগাঁও (অসম)

ফোন নং-
৯৮৫৪৪০৫০৫৭
৯১০১৪৯৭১২৭

নাম ঃ Mayang Anchalik College
ঠিকনা ঃ ..... তাৰিখ .....

ক্ৰ. নং.	বিৱৰণ	পৰিমাণ	নিৰিখ	মূল্য টকা	পঃ
	ঘি	250g		170	00
	হাসৰি	200g		40	00
	মিঠাতেল	3k		330	00
	পানি	1k		140	00
	তেঁপাত	(10)		10	00
			সৰ্বমুঠ	690	

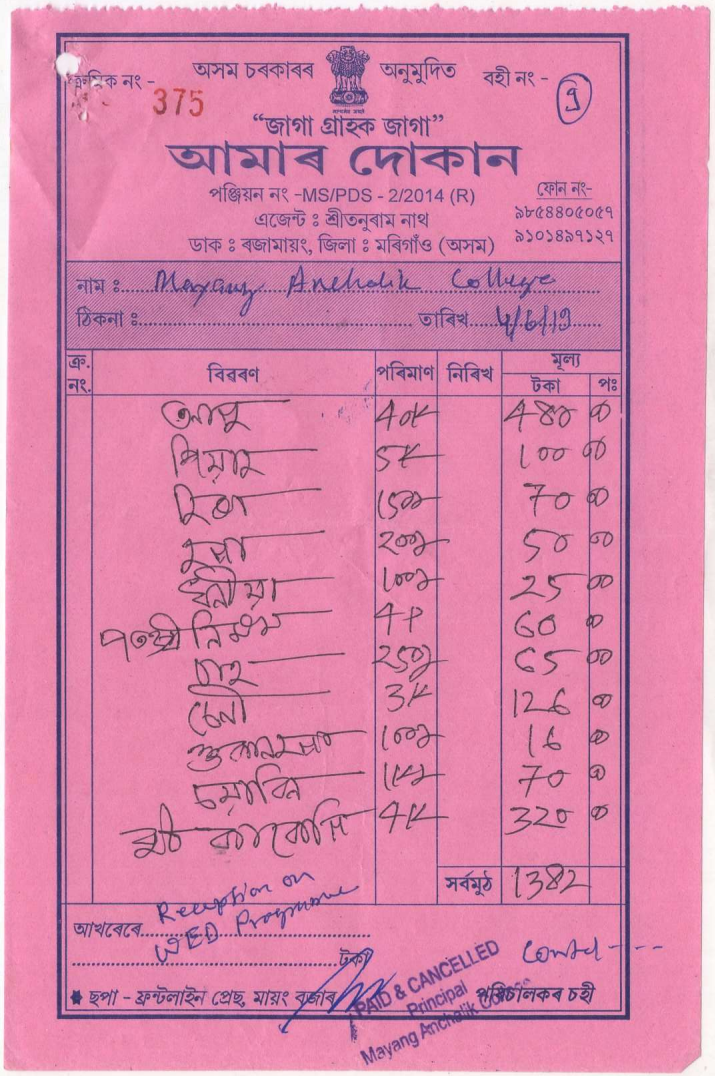
Reception on WED Programme

PAID & CANCELLED
Principal
Mayang Anchalik College

আখৰেৰে 1382
..... টকা 2072

ছপা - ফ্ৰন্টলাইন প্ৰেছ, মায়ং বজাৰ

পৰিচালকৰ চহী



ক্ৰমিক নং - 375

অসম চৰকাৰৰ অনুমুদিত

বহী নং - (9)

"জাগা গ্ৰাহক জাগা"

আমাৰ দোকান

পঞ্জিয়ন নং -MS/PDS - 2/2014 (R)
এজেন্ট ঃ শ্ৰীতনুৰাম নাথ
ডাক ঃ ৰজামায়ং, জিলা ঃ মৰিগাঁও (অসম)

ফোন নং-
৯৮৫৪৪০৫০৫৭
৯১০১৪৯৭১২৭

নাম ঃ Mayang Anchalik College
ঠিকনা ঃ ..... তাৰিখ 4/6/19

ক্ৰ. নং.	বিৱৰণ	পৰিমাণ	নিৰিখ	মূল্য টকা	পঃ
	আলু	40k		480	00
	পিয়াজ	5k		100	00
	চিৰা	150g		70	00
	ৰুপা	200g		50	00
	ধনীয়া	100g		25	00
	পতঞ্জলি নিমখ	4P		60	00
	চাহ	250g		65	00
	চেনী	3k		126	00
	শুকানমচা	100g		16	00
	চয়াবিন	1k		70	00
	মুঠ কাকোলি	4k		320	00
			সৰ্বমুঠ	1382	

আখৰেৰে Reception on WED Programme
..... টকা

Contd---

ছপা - ফ্ৰন্টলাইন প্ৰেছ, মায়ং বজাৰ

PAID & CANCELLED
Principal
Mayang Anchalik College

পৰিচালকৰ চহী

ক্ৰমিক নং 113

কেছ মেমো

যাদৱ বুক ষ্টল

Phone No- 9085991006 9854698823

মায়ং বজাৰ, জিলা ঃ- মৰিগাঁও (অসম), পিন- ৭৮২৪১১

ইয়াত স্কুল কলেজৰ কিতাপ বহী, কাৰ্য্যালয়ৰ নথি পত্ৰৰ লগতে ফটো উঠোৱা ও বাইণ্ডিং কৰা হয়।

নাম ঃ Mayong Anchalik College

ঠিকনাঃ Mayong তাৰিখ 4/6/19

ক্ৰমিক নং	বিৱৰণ	পৰিমাণ	নিৰিখ	সৰ্ব্বমুঠ টকা	পইচা
1.	Drawing Paper	30	8	240	00
2.	White Seletape	2	30	60	00
3.	Pencil	10	10	50	00
4.	Colour Paper	5	5	25	00
5.	Paper	2	15	30	00
6					
			সৰ্ব্বমুঠ-	405	00

Drawing & Essy Competition on WED Programme

Paid

PAID & CANCELLED Principal Mayang Anchalik College

আখৰেৰে Four Hundred only ..... টকা।

Boreah

বেচোতাৰ চহী ও ছীল

● ছপা ঃ- গীতা প্ৰেছ, মৰিগাঁও

"মায়ং আঞ্চলিক মহাবিদ্যালয়ত" আয়োজন কৰা বিশ্ব পৰিৱেশ দিৱসৰ (কচা পাছুলীৰ খৰচৰ হিচাপ।

তাং : ৪/৬/২০১৯

১। ৰঙালাওঁ ৮ টা — ৪০০.০০ টকা
২। জলকীয়া ২ কেজি — ১৫০.০০ "
৩। নেমু ২ পোন — ৪৫০.০০ "
৪। স্কৰ্চ ১৫ কেজি — ৩০০.০০ "
৫। আদা ½ " — ৮০.০০
৬। নহৰু ½ " — ৫০.০০
৭) তামোল/পান — ৮০.০০
৮। গাড়ী ভাড়া (গছপুলি অনা) — ১৫০.০০
৯। গাড়ী ভাড়া (দোকানৰ বস্তু অনা) ১৫০.০০
১০। চাহখোৱা — ৪০.০০

মুঠ — ১৮৫০.০০

Reception on WED

PAID & CANCELLED Principal Mayang Anchalik College

[illegible] বৰা

(K)

৫-৬-২০১৯

মায়ং আঞ্চলিক মহাবিদ্যালয়ত উদ্‌যাপিত বিশ্ব পৰিবেশ দিৱসৰ আপ্যায়নৰ বাবে ৩ জনৰ মজুৰী মুঠ ১২০০.০০ (বাৰশ) টকা অধ্যক্ষ মহোদয়ৰ পৰা আদায় ললো।

শ্ৰী অতুল বিষয়া
শ্ৰী প্ৰফুল্ল বিষয়া
শ্ৰী বিজেন নাথ
৫-৬-১৯

PAID & CANCELLED
Principal
Mayang Anchalik College

Sl. No. 2 CASH MEMO Date. .....

RAJAMAYONG MODEL VILLAGE
R.O. NATURAL, WATER

(L)

RAJAMAYONG, MORIGAON, ASSAM.

Name : Mayang Anchalik College

Address : Rajamayang, Morigaon, Assam

Sl. No	Particulars	Qnty.	Rate	Amount Rs.	P.
1	পানী ৪০লি:	2x800		৮০০	৵
2	ড্রাম ১টা —	৫০		৫০	৵
			TOTAL	৮৫০	৵

PAID & CANCELLED
Principal
Mayang Anchalik College

(Rupees আঠশ পঞ্চাশ টকা
মাত্র ..... only)

শ্রীভাস্কর মহ

for, R.o. Natural water.
৫/৬/২০১৯

BILL CASH MEMO

SHIV HOTEL

(9) (3)

Pabitara Road, Mayang Tiniali, Morigaon, Pin-782411

Mobile : 8721935030

Sl.No. 141 Date 04/06/2019

Name Mayang Anchalik College

Address .....

Sl. No.	PARTICULARS	Qnty.	Rate	Amount Rs.	P.
1)	[illegible]	50	5 "	250	"
2)	[illegible]	8	45 "	360	"
			TOTAL	610	"

PAID & CANCELLED
Principal
Mayang Anchalik College

Rupees Six ten only

Signature

CASH MEMO

SHREE KRISHNA ELECTRONICS

শ্রী কৃষ্ণ ইলেক্ট্রনিকচ্

Mayong Bazar, Medhi Market
Morigaon (Assam), Pin-782411
Ph : 9859446513, 9101129306

Memo No - 253 Date : 4/6/19

Name : Mayang Anchalik College

Address :

Sl. No.	Particulars	Qunty.	Rate	Amount Rs.	P.
	Cable - 1 Lotes -	1 No	550	550	
			Total	550	00

Rupees (in words) five Hours fifty only (only)

For - S.K.E

PAID & CANCELLED
Principal
Mayang Anchalik College

BILL / CASH MEMO

SHIV HOTEL

Pabitara Road, Mayang Tiniali, Morigaon, Pin-782411
Mobile : 8721935030

Sl.No. 137 Date 6/5/19

Name

Address

Sl. No.	PARTICULARS	Qnty.	Rate	Amount Rs.	P.
1.	চাহ + গজা	35	5	175	
	Staff meeting on WED Programme arrangement				
			TOTAL	175.00	

Rupees

Signature

PAID & CANCELLED
Principal
Mayang Anchalik College

তুল তুল টেন্ট হাউচ্

সাং - ৰজামায়ং, ডাক - ৰজামায়ং, জিলা - মৰিগাঁও (অসম)

স্থাপিত - ২০১১ চন

ফোন নং - ৯৮৫৯৪২৪৫২৪
৯৪৭৬৬৬৬৯৫৭
~~৮৭৫২৮১৩৭৩৭~~

ৰচিদ নং - 344

ৰহী নং - ২২০২৮-৪৮-৫৭

ক্ৰ. নং	সামগ্ৰীৰ নাম	পৰিমাণ	দিন	নিৰিখ	মুঠ ভাড়াৰ পৰিমাণ
১	জেনেৰেটৰ				
২	প্লাষ্টিক চকী নিমা/অলা মুঠ	৪০০ খন	১	৭/-	২৮০০/-
৩	কুচী স্কিণ				
৪	প্লেন স্কিণ				
৫	চন্দ্রতাপ				২০০০/-
৬	ত্রিপাল ট্রেডিং	১টা-			
৭	পানী ড্রাম				
৮	পানী টেপ				
৯	মেজ (ডাইনং টেবুল)	৬টা	"	১০/-	৬০/-
১০	বাল্টি				
১১	হেতা (ডাঙৰ)	৫খন-	"	৩/-	১৮/-
১২	হেতা (সৰু)				
১৩	নদীয়া				
১৪	চচ্‌পেন	৪টা-	"	১০/-	৪০/-
১৫	হেণ্ডু টো (নাল ধৰা)				
~~১৬~~	পৰ্দা				
১৭	জালনা				
১৮	জগ				
১৯	খন্টি				
২০	হাত ধোৱা গামলা				
২১	কেৰাহী				
২২	মিঠাই চেপেনা	৪ খন	"	২০০/-	৪০০/-
২৩	ষ্টেণ্ডু ফেন				
২৪	কাৰপেট				
২৫	বিং বল				
২৬	দুই বাতি				
২৭	টিন পাত				৩০০/-
২৮	গেছ চৌকী	১খন ডাঙি			
২৯					
				মুঠ	৫,৫১৮/-
				আগধন/Left	১১৮/-
				বাকী	৯০৮,৫০০/-

ধন্যবাদ

মই তলত উল্লেখিত সামগ্ৰীসমূহ ভাড়ালৈ আনিলো। কোনো সামগ্ৰীৰ ক্ষয়-ক্ষতি হ'লে নাইবা সময়মতে জমা নিদিলে ভাড়াটিয়া হিচাপে মই আইনতে দায়বদ্ধ থাকিলো। অতিৰিক্ত দিন হ'লে ভাড়াৰ নিৰিখমতে দিবলৈ ৰাজি থাকিলো। অন্যথা

পাৰ্ট ২৯৫৩০- পাৰ্টস- টেক্স সহ

নিওতাৰ চহী

তাৰিখ ঃ.....

TUL TUL TENT HOUSE
Vill+P.O-Bajamayang Morigaon
তাৰিখ ঃ 30/06/19
Proprietor

PAID & CANCELLED
Principal
Mayang Anchalik College

Sl.No. 090 **BILL/CASH MEMO** Date 4/6/19

LOTUS FLOWER DECORATION

Deails in : Rajanigandha, Gerbera, Orchid, Enthorigam
Spl. in : Flower Bouquet, Marriage hall & Beloon Decoration
Car Decoration, Gate Decoration
Ph.9101321194/8486657213/8638381862

Name :.....

Address :.....

Sl. No.	PARTICULARS	Qnty.	Rate	Amount RS.	P.
1	marce gold	9		170	00
2	Bouquet	1	200	200	00
	Biscuit			259	00
			TOTAL	629	
			ADVANCE		
			BALANCE		

Paid

PAID & CANCELLED
Principal
Mayang Amchalik College

Rupees Six hundred twenty nine only

E&OE

For, Lotus Flower Decoration

ক্রমিক নং 112 **কেছ মেমো**

যাদৱ বুক ষ্টল

Phone No-
9085991006
9854698823

মায়ং বজাৰ, জিলা ঃ- মৰিগাঁও (অসম), পিন- ৭৮২৪১১

ইয়াত স্কুল কলেজৰ কিতাপ বহী, কাৰ্য্যালয়ৰ নথি পত্ৰৰ লগতে ফটো উঠোৱা ও বাইণ্ডিং কৰা হয়।

নাম ঃ Mayong Amchalik College

ঠিকনাঃ Mayong তাৰিখ 04-06-19

ক্রমিক নং	বিৱৰণ	পৰিমাণ	নিৰিখ	সৰ্ব্বমুঠ টকা	পইচা
	কাপা প্লেট	২	450	900	00
			সৰ্ব্বমুঠ-	900/-	

PAID & CANCELLED
Principal
Mayang Amchalik College

আখৰেৰে Nine hundred only টকা।

বেচোতাৰ চহী ও ছীল

● ছপা ঃ- গীতা প্ৰেছ, মৰিগাঁও

Sl. No. 441 CASH MEMO Ph.- 9613995731 8486864196

MA MOINA CLOTH STORE

Mayong Bazar, Morigaon, Assam, Pin- 782411

Date 5/6/17

Name : Mayang Anchalik College

Address : Rajamayong

Sl. No.	Particulars	Qnty	Rate	Amount	
2.	Gamucha	25	80/=	2000	00
			TOTAL	2000	00
			ADV.		
			BALANCE		

World Environment day

Thanking You

PAID & CANCELLED
Principal
Mayang Anchalik College

Rupees in words ..... Two Thousand only

for Ma Moina Cloth Store

Sri Mohan Nath

5/6/17

BILL/CASH MEMO

Sl. No. 457

MAYA

S.S. Kalakshetra Road,
Six Mile, Guwahati-718022

Phone: 98642 31515

Date: 04/

Name: .....

Address: .....

TIN- 18370241714

CST- 18029954648

S/No.	Description	Qty.	Rate	Amount Rs.	P.
1	Container	2p	160	00	
			TOTAL	160	00

Thanks

E & O.E.

Rupees .....

PAID & CANCELLED
Principal
Mayang Anchalik College

For MAYA

Sl. No. 041

কেচমেমো

নৃপেন ভাণ্ডাৰ

Mayong Bazar,P.O. Rajamayong, Dist.: Morigaon, Assam
Pin: 782411

Date: 5/6/19

To Mayang Anchalik College

Sl. No.	PARTICULARS	Qnty.	Amount Rs.	P.
	40 লিটাৰ ডিজেল		2680	.00
	5 ঝাৰু —		150	.00
		Total	2830	.00
		Advance		
		Balance		

Rupees .....

For নৃপেন ভাণ্ডাৰ

নৃপেন ভাণ্ডাৰ
মায়ং বজাৰ, মৰিগাঁও (অসম)
তাং 5/6/19

PAID & CANCELLED
Principal
Mayang Anchalik College

ক্ৰমিক নং 114

কেছ মেমো

যাদৱ বুক ষ্টল

Phone No-
9085991006
9854698823

মায়ং বজাৰ, জিলা ঃ- মৰিগাঁও (অসম), পিন- ৭৮২৪১১

ইয়াত স্কুল কলেজৰ কিতাপ বহী, কাৰ্য্যালয়ৰ নথি পত্ৰৰ লগতে ফটো উঠোৱা ও বাইণ্ডিং কৰা হয়।

নাম ঃ Mayang Anchalik College

ঠিকনাঃ Rajamayong তাৰিখ 5/6/19

ক্ৰমিক নং	বিৱৰণ	পৰিমাণ	নিৰিখ	সৰ্ব্বমুঠ টকা	পইচা
1.	Pen 20 pieces	20	20/-	400	00
2.	Pen 10 pieces	10	10/-	100	00
	World Enviornment day				
			সৰ্ব্বমুঠ-	500	00

আখৰেৰে Five hundred only ..... টকা।

বেচোতাৰ চহী ও ছীল
5/6/19

● ছপা ঃ- গীতা প্ৰেছ, মৰিগাঁও

PAID & CANCELLED
Principal
Mayang Anchalik College

ক্ৰ. নং-

অবনী বুক ষ্টল

(২)

মায়ং বজাৰ, ডাক ঃ ৰজামায়ং, জিলা ঃ মৰিগাঁও (অসম)

পিন ঃ ৭৮২৪১১

ফোন নং - ৯৭০৬৮৫৭০০৮ তাং 5/6/2019

নাম ঃ Mayong Anchalik College

ঠিকনা ঃ Mayong

ক্ৰ. নং.	সামগ্ৰীৰ নাম	পৰিমান	মূল্য	মুঠ টকা	
				টকা	প.
1.	হস্তাবেজ	৩ কপি	120	360	00
	Prize for Drawing competition on WED				
			সৰ্ব্ব মুঠ -	360	00

PAID & CANCELLED
Principal
Mayang Anchalik College

(আখৰেৰে Three hundred Sixty only টকা)

স্বাক্ষৰ

(ক্ৰমিক নং - ০১ ৰ পৰা ১০০০)

MAYANG ANCHALIK COLLEGE

Rajamayang, Morigaon, Assam- 782411
Ph- 9435104360, 7578038004
E-mail: mayanganchalikcollege@gmail.com
Website: www.mayanganchalikcollege.org.in

FIRST CYCLE NAAC ACCREDITATION 2021

CRITERION VI

Governance, Leadership and Management

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Duties and list of Various Cells

(Decentralization And Participative Management)

Submitted to

LIBRARY STAFF:

Sri Chandra Kanta Borah, Librarian, MLI Sc, M. Phil.
Sri Utpal Nath, Assistant Librarian, B.A., BLI Sc.
Sri Ananta Kumar Borah, B.A., Library Assistant
Sri Khargeswar Borah, B.A., Library Bearer

GRADE IV EMPLOYEES:

Sri Rajani Kanta Nath, Peon
Sri Mihir Nath, Chowkidar
Sri Tulen Nath, Chowkidar
Sri Biren Nath, Chowkidar
Sri Manoj Deka, Chowkidar

VARIOUS WINGS OF THE COLLEGE

INTERNAL QUALITY ASSURANCE CELL (IQAC):

For performance evaluation, assessment and accreditation and quality upgradation, the College has formed/established an Internal Quality Assurance Cell (IQAC). The basic purposes of the IQAC are:

* To ensure continuous improvement in the entire operations of the Institution.
* To assure stakeholders connection with the Institution and
* To develop a system for conscious, Consistent and Catalytic improvement in the performance of the institution

A facilitating and monitoring body to advise on the rates and functions of the IQAC, has been formed in the college with the following Composition:

Chairperson	:	Dr. Mahananda Borah, Principal, Mayang Anchalik College
Co-coordinator	:	Mr. Robin Kumar Kalita, Asstt. Professor
Joint Co-coordinator	:	Dr. Ranjan Timsina, Asstt. Professor
Asstt. Co-coordinator	:	Dr. Utpal Nath, Asstt. Professor
Asstt. Co-coordinator	:	Dr. Utpal Saikia, Asstt. Professor
Management Representative	:	Mr. Prafulla Kumar Bhuyan
Industrial Representative	:	Mr. Kamal Deka, Proprietor Blueberry Industry, Chandrapur, Kamrup(M), Assam
Administrative Representative	:	BDO, Mayang Dev. Block
Administrative Representative	:	Range Officer, Pobitora W. L. Sanctuary
Librarian	:	Mr. Chandra Kanta Borah
Members	:	Mr. Dhanya Ram Roy Reza Shadullah Ahmed Mr. Samir Kumar Nath Mr. Dipak Saikia, President, Mayong GP Mr. Nripen Nath, Maibong Eco Resort
Alumni Member	:	Mr. Bireswar Keleng
Student Member	:	Student Union General Secretary of the College

QUALITY ADVISORY COMMITTEE (PLANNING BOARD):

A facilitating and monitoring body to advise on the rates and functions of the QAC, was formed in the College with the following composition:

Advisor	:	President, G.B.
Chairperson	:	Dr. Mahananda Borah
Member from Management	:	Mr. Prafulla Kr. Bhuyan
Industrial Expert	:	Kamal Deka

Senior College Administration:		Dr. Phani Bhushan Nath
Senior administrative Officer :		Range Office, Pobitora WL sanctuary.
Member from GU	:	Dr. Rajib Handique, Dept. of History, GU.
Member form Teacher	:	Dr. Minakshi Tamuli
		Dr. Utpal Nath
		Mr. Chandra Kanta Borah.

The following Committees /Cells have been formed by the IQAC, Mayang Anchalik College with respective responsibilities for all round development of the institution:

ACADEMIC COMMITTEE:

Advisor	:	Dr. Mahananda Borah
Incharge	:	Dr. Guneswar Deka
		Mr. Dhanyaram Roy
Members	:	Mrs. Kabita Medhi
		Dr. Ranjan Timsina
		Mr. Robin Kumar Kalita
		Miss Jimpi Deka
		Dr. Syed Sajidul Islam
		Student Members

ICC COMMITTEE:

Chairman/ Co-ordinator	:	Dr. Mahananda Borah
In- Charge	:	Dr. Bristi Kalita
		Dr. Utpal Saikia
Members	:	Dr. Minakshi Tamuli
		Dr. Ranjan Timsina
		Mrs Kabita Medhi
		Ms. Jimpi Deka
		Mrs. Leena Kumari Borah
		Mrs. Charu Prava Chaliha
		Student Member

Function: To deal of the issue of gender based violence and to conduct gender senitization programme.

COMMITTEE OF CODE OF CONDUCT:

Advisor	:	Dr. Mahananda Borah
In- Charge	:	Mr. Paban Kumar Bishaya
Members	:	Mrs. Kabita Medhi
		Dr. Minakshi Tamuli
		Mr. Robin Kumar Kalita
		Mr. Dhanya Ram Roy
		Mr Samir Kr. Nath

Function: To look after student descipline, college uniform, rules and regulation of the college.

RESEARCH COMMITTEE:

Convenor	:	Dr. Guneswar Deka
Members	:	Dr. Minakshi Tamuli
		Mr. Dhanya Ram Roy
		Dr. Utpal Nath
		Dr. Utpal Saikia
		Dr. Bristi Kalita
		Dr. Ranjan Timsina

FUNCTIONS:

* To encourage the teacher and student to develop research cultural and to keep all records of research project
* To arrange and conduct Seminar/ Workshop/ Symposia, etc.
* To study the best practices (teaching and learning) of other College
* To find new idea of the best practices that will be beneficial for College stake holder
* To survey local community needs
* To publish Research Works
* To develop research infrastructures in College Campus

EXTENSION ACTIVITY CELL:

Convenor	:	Dr. Utpal Nath
Member	:	Reza Shadullah Ahmed
		Mr. Robin Kumar Kalita
		Dr. Ranjan Timsina
		Mrs. Kabita Medhi
		Dr. Minaskhi Tamuli
		Dr. Bristi Kalita
		Mr. Chandra Kanta Borah
		Mr. Tilak Nath
		Mr. Bipul Deka
		Cultural Secretary, Student Union

FUNCTIONS::

* To take up village development schemes (such as adult education, cleanse local area etc.), school adaptation programme, community service and programme related to integration.
* To create awareness on environment, disaster, etc. among the common people (with an emphasis on collaborative programme).
* To exercise relief work during the time of natural calamities.
* To provide self-financing consultancy programme (earn and learn scheme) to the stakeholders.
* To take up Cultural activities.

PARENT-TEACHER ASSOCIATION:

Convenor	:	Mrs. Kabita Medhi
Members	:	Mr. Paban Kumar Bishaya
		Mr. Robin Kumar Kalita
		Mr. Dhanya Ram Roy
		Reza Shadullah Ahmed

Dr. Utpal Nath
Mrs. Leena Kumari Borah
Dr. Utpal Saikia
Mr. Dilip Saikia
Student's Union

FUNCTIONS:

* To develop teacher-student-guardian friendly and cultural relationship.
* To maintain and develop infrastructure facilities of the College.
* Involve parents / guardians to conduct various programme such as Seminars, Workshops, etc.
* To arrange award for students for outstanding performance/ activities in academic as well as Co-Curricular Activities in memory of local national figures.
* To register this association under Society Registration Act.
* To discuss crucial matters regarding plan and activities of the College.

COMMITTEE FOR GAMES & SPORTS:

Convenor	:	Reza Shadullah Ahmed
Members	:	Mr. Paban Kr Bishaya
		Mr. Dhanya Ram Roy
		Dr. Ranjan Timsina.
		Mr. Sarat Chandra Sarma.
		Mr. Tilak Nath.
		Mr. Chitta Ranjan Nath.
		One member from Students.

FUNCTIONS::

* To encourage student participation in the State/ National level sports events
* To promote women's participation in sports
* To provide optimum Indoor and Outdoor sport facilities
* To arrange coaching for different games for stakeholders
* To promote Yoga/ Gymnastic activities

STUDENT SUPPORT AND PROGRESSION CELL:

Convenor	:	Mr. Samir Kr Nath
Members	:	Mrs. Kabita Medhi.
		Dr. Minakshi Tamuli
		Mr. Robin Kr Kalita
		Mr. Atul Chandra Nath.
		Dr. Ranjan Timsina.
		Mr. Bijay Medhi.

Functions:

* To introduce mentoring system in the College
* To identify weak students
* To organize tutorial classes for the weaker students
* To arrange facility for differently abled students
* To provide financial support to economically weaker students

INFORMATION AND CAREER GUIDANCE CELL:

Co-ordinator : Mr. Samir Kr Nath

Members : Dr. Utpal Nath
Mrs. Charu Prava Chaliha
Dr. Bristi Kalita
All the Departmental Heads.
One member from Student's Union

FUNCTIONS:

* To conduct survey among students on their careers options
* To arrange programme to create awareness about the importance of higher education
* To arrange Coaching Classes on CAT, MAT, APSC, UPSC, etc.
* To conduct Orientation Programmes for freshers
* To organize programmes for Personality Development, Soft Skills and Communication Skills
* To provide job information
* To maintain records of participation of students regarding their career

ALUMNI ASSOCIATION:

President : Mr Bireswar Keleng
Vice President : Shahid Ullah, Jayanta Saikia, Tirtha Saikia, Bishnu Das
Secretary : Bharat Bishaya
Assistant Secretary : Ashim Kumar Nath and Jyoti Prasad Hazarika
Treaserer : Kamal Saikia
Organizing Secretary : Moniratna Deka, Utpal Saikia, Deep Kumar Saikia, Dipak Nath, Goutam Nath, Dipankar Nath
Member : Paramananda hazarika, Goutam bishaya, Pranjal Deka, Bidyot Bishaya Durgeswar Nath and Pranjit Mandal

FUNCTIONS:

* To be registered under Society Registration Act
* Other functions to be determined by the Committee itself within the area of its aims and objectives

LIBRARY COMMITTEE

Convenor : Mr Chandra Kanta Borah

Members : Dr Guneswar Deka
Ms Charu Prava Chaliha
Mr Atul Chandra Nath
Reza Shaddullah Ahmed
Rafiquel Islam
Dr Utpal Nath
One member from Student's Union

FUNCTIONS:

* To act as a channel of communication between the Library and the College Authority
* To maintain expenditure
* To make recommendations of Library equipments, books and journals
* To provide/ introduce book-borrow system
* To provide e-journals
* To work for the strategic development of the Library
* To introduce feedback system of the readers (especially teachers)
* To observe College Library day
* To Establish the Library as an information centre

GRIEVANCE REDRESSAL CELL:

In-charge	:	Mrs. Kabita Medhi
Members	:	Mr. Abhiram Sarkar
		Mr. Paban Kr. Bishaya
		Rafiqual Islam
		Mr. Atul Ch Nath
		Dr. Bristi Kalita
		Student Member

COLLEGE MUSIUM COMMITTEE:

In-charge	:	Dr. Utpal Nath
Members	:	Mrs. Kabita Medhi
		Dr. Minakshi Tamuli
		Mr. Chandra Kanta Borah
		Mr. Bipul Deka
		Student Member

CANTEEN SUPERVISORY COMMITTEE:

Advisor	:	Dr. Mahananda Borah
In-charge	:	Kabita Medhi
Members	:	Mr. Tilak Nath
		Mr. Chitta Ranjan Nath
		Mr. Rajani Nath
		Mr. Mihir Nath
		Mr. Manoj Deka
		Student Member

EXAMINATION COMMITTEE:

Advisor	:	Dr. Mahananda Borah
Co-ordinator	:	Dr. Minakshi Tamuli
Members	:	Mrs. Kabita Medhi
		Mr. Atul Ch Nath
		Reza Shadullah Ahmed
		Mr. Dilip Saikia
		Mr. Kandarpa Saikia
		All the Departmental Heads.

SKILL DEVELOPMENT CELL:

In-charge	:	Dr. Utpal Nath
Members	:	Dr. Utpal Saikia
		Reza Shadullah Ahmed

Md. Rafiquel Islam
Mr. Chandra Kanta Borah
Sri Manjit Deka

NCC:

Co-ordinator : Mr. Paban Kumar Bishaya
Members : Mr. Atul Chandra Nath
Mr. Tilak Nath
Mr. Abhiram Sarkar
Rafiquel Islam
Mr. Dhanyaram Roy
Reza Shadullah Ahmed

PROSPECTUS COMMITTEE:

Advisor : Dr. Mahananda Bora
Convenor : Dr. Utpal Nath
Members : Reza Shadullah Ahmed
Dr. Minakshi Tamuli
Mr. Paban Kumar Bishaya
Dr. Ranjan Timsina
Mr. Chandra Kanta Bora
Mr. Utpal Nath
Mr. Dilip Saikia
Mr. Kandarpa Saikia
Sri Manjit Deka

FEES RE-STRUCTURE COMMITTEE:

Advisor : Dr. Mahananda Borah
Convenor : Dr. Utpal Nath
Members : Mr. Robin Kumar Kalita
Mr. Chandra Kanta Borah
Mr. Abhiram Sarkar
Mr. Dilip Saikia
Sri Utpal Nath

ACADEMIC CALENDER COMMITTEE:

Convenor : Dr. Minakshi Tamuli
Member : All the Departmental Heads.

CLASS ROUTINE COMMITTEE:

Convenor : Mrs. Kabita Medhi
Members : Mr. Paban Kr. Bishaya
Mr. Atul Ch Nath
Mr. Robin Kumar Kalita
All the Departmental Heads.

GREEN CELL:

Co-ordinator : Dr. Utpal Saikia
Mr. Sarat Sarmah

Members : Mr. Robin Kumar Kalita
Mrs. Kabita Medhi
Mr. Samir Kr. Nath
Dr. Utpal Nath
Rafiquel Islam
Mr. Bijoy Medhi
Mr. Abhiram Sarkar.
Student Member

FUNCTIONS:

* To Inititate plantation programmers inside and outside the College Campus.
* For monitoring and maintaining the trees.
* To generate awareness about conservation of nature and wildlife.

LEGAL CELL:

Advisor : Dr. Guneswar Deka
Co-ordinator : Dr. Utpal Saikia
Members : Reza Shadullah Ahmed
Dr. Minakshi Tamuli
Mr. Atul Ch. Nath
Mr. Sarat Chandra Sarma

Functions:

* To provide legal assistance to the student community.
* To provide assistance to the victims of domestic violence/ child trafficking etc. within the locality of Mayang.
* To organize legal awareness programmers.

WOMEN CELL:

Co-ordinator : Dr. Bristi Kalita
Members : Mrs. Kabita Medhi
Dr. Minakshi Tamuli
Mrs. Charuprava Chaliha
Mrs. Leena Kumari Bora
Mrs. Samsur Nehar Begum
Student Member

REMADIAL CLASS MONITORING COMMITTEE:

Co-ordinator : Mr. Robin Kumar Kalita
Members : Mr. Atul Ch. Nath
Dr. Bristi Kalita
Mr. Bijoy Medhi
Mr. Abhiram Sarkar

ANTI-RAGGING SQUAD:

President : Dr Mahananda Borah
In-Charge : Mr. Paban kumar Bishaya
Members Dr. Ranjan Timsina
Reza Shadullah Ahmed
Mrs. Leena Kumari Borah
Dr Minakshi Tamuli

Mr. Sarat Chandra Sarma
Mr. Tilak Nath
Mr. Chitta Ranjan Nath
Mr. Ananta Kr. Borah
Mr. Tulen Chandra Nath
General Secretary, Students' Union

ANTI-RAGGING COMITTEE:

President	:	Dr Mahananda Borah
Co-Ordinator	:	Dr Guneswar Deka
Nodal Officer	:	Mr. Robin Kumar Kalita
Members	:	Mr. Dhanya Ram Roy
	:	Mr. Atul Chandra Nath
	:	Mrs. Kabita Medhi
	:	Mrs. Charu Prava Chaliha
	:	Mr. Samir Kumar Nath
		Mr. Bijoy Medhi
	:	Mr. Dilip Saikia
	:	Mr. Bipul Deka
	:	One Guardain Member
	:	Mr. Prafulla Kumar Bhuyan (GB Member)
	:	GS, Students' Union
	:	One member from Students' Union
	:	One lady member from Students' Union

NSS (NATIONAL SERVICE SCHEME)

ADVISORY COMMITTEE:

Chairman	:	Dr Mahananda Borah
Programme Officer	:	Mr Ranjan Timsina
Member (Staff)	:	Mr Robin Kumar Kalita
Member (Staff)	:	Mr Dilip Saikia
Member (Adopted Village)	:	Mr Biren Bangthai, Burhamayang
		Mr. Dipan Kathar, Burhamayong
NSS Leader	:	General Secretary, Students' Union
NSS Leader	:	One member from Students' Union
NSS Leader	:	One lady member form Students' Union
Member (Development Body):		Mr. Robidhar Nath, G.B. President
Member (Development Body):		Mr. Dipak Saikia, G.P. President
Lady Member	:	Dr Minakshi Tamuli
Lady Member	:	Mrs. Kabita Medhi

YOUTH RED CROSS UNIT

Programme Officer	:	Dr. Guneswar Deka
		Mrs. Kabita Medhi

MAYANG ANCHALIK COLLEGE

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FIRST CYCLE NAAC ACCREDITATION 2021

CRITERION VI

Governance, Leadership and Management

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

PHOTOS

(World Environment Day)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

WORLD ENVIRONMENT DAY
MAYANG ANCHALIK COLLEGE

বিশ্ব পরিবেশ দিবস উপলক্ষে