



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MAYANG ANCHALIK COLLEGE

**VILL- RAJAMAYANG P/O- RAJAMAYANG
782411**

<https://mayanganchalikcollege.org.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

- Mayang Anchalik College is situated Rajamayang village which is a rural area and it is located in the western part of Morigaon district of Assam at a distance of approximately one kilometer from the State Hiway-3 that connects Morigaon district Head Quarter to Guwahati.
- The College was established on 13th August 1992 with the objective of providing quality higher education at an affordable cost to the marginalized section of the locality. Since its beginning at a room in Mayang Higher Secondary school, the college has grown into a leading higher educational institution with its own campus and infrastructure to accommodate around 800 students in undergraduate level in Arts Stream.
- The College is permanently affiliated to Gauhati University and it is a Coeducational institution. The core subjects offered by the college are Economics, Education, History, Political Science and Assamese. Besides, two Vocational Courses and some Certificate Courses are offered. The College has been included under sections 2(f) on 21 February, 2012 and 12(b) on 1st November, 2012 as per the UGC Act, 1956. The Library has now a holding of around 13000 collections of books and journals.
- The College is going to get accredited by NAAC for the first time and for this purpose, preparations are going on.
- The institution has been following the Three Year Degree Course since 2011 and from 2019-20 session, CBCS system is introduced as per the directions of Gauhati University.
- The College has joined the NIRF Ranking system and also conducts programme under Unnat Bharat Abhiyan.
- The College has a Girls Hostel having a Capacity for sixty boarders. There is an Indoor Stadium and a Smart Classroom in the College. There is a spacious play ground for outdoor games.
- The College Campus is a Tobacco Free Zone and Green Campus. The social environment of the college is a very harmonious one with students from various communities and religious background study here without any kind of discrimination.
- The College is continuously endeavouring to preserve the traditional magical and medicinal heritages of the locality.

Vision

"To Achieve Academic Excellence with all sections of the society".

- Mayang Anchalik College has a vision of becoming an ideal higher educational centre of the country encompassing every sphere of modern day education.
- Since the time of establishment in 1992, the College has been continuously striving to earn academic excellence despite of various hindrances like its poor road communication facilities, backwardness of the area in respect of education and economy and natural obstacles like flood that affects the area every year. Because of the continuous and dedicated effort, the results of the students of the College are gradually improving.
- The students of the college are the future of the country and as they have the responsibility to lead the nation ahead, they are given all-round education. The College endeavours to involve all sections of the society in its journey towards attainment of academic excellence so that the cosmopolitan character of

the nation is remained intact.

- The college is always sensible in making the students and people respectful towards the values enshrined in the Constitution of India. With a view to this, students are taught to plant trees, learn health education, to respect all ethnic and cultural diversities, to be helpful towards the needy ones etc.
- The College has a vision of becoming a chief centre of excellence having global importance and it is always committed to achieve its set goals.

Mission

“To Generate Enriched Human Being with Academic, Spiritual, Ethical, Socio-cultural and Scientific Knowledge & Skill”

- We believe in the idea of preparing complete human individuals with academic excellence and embodiment of different spheres of wisdom. Mere academic degrees without the ability of life skills are of no value. The College prepares Arts graduate having sensitivity towards society, culture, spiritual, moral and ethical values.
- The college is inclined towards the value of Indian spirituality and the students are sensitized for the same with a view to make them aware of their roots of Indian Civilization.
- To become a good human being, one must have to be sensitive towards ethical values and the College endeavours to make the students ethically strong.
- The society of Mayang is very rich in respect of cultural heritage having multi-dimensional ethnic cultures and Mayang Anchalik College is always in the front run in moulding the students to be respectful towards all cultural diversities and unifying in character.
- The College emphasizes on building socially responsible citizens and in order to grow social responsibility among the students, various community service initiatives are undertaken.
- The College is committed to grow scientific way of thinking and it strives for awareness against superstitions and unscientific beliefs among the people apart from developing knowledge on health and hygiene.
- The College aims to prepare skilled individuals to improve employability. It offers various skill related and vocational courses to generate entrepreneurial attitude among the youth of new generation and especially among the women folks.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Mayang Anchalik College is located in an ecologically rich region in the district of Morigaon of Assam where Pobitora wild life sanctuary is located just to the south of college boundary.
- The college has been constantly endeavoring to preserve the traditional medicinal and magical heritage of Mayang locality.
- The college has a visionary management team to lead the institution towards achieving higher academic excellence.
- College is located in a comparatively pollution free, disease free and crime free region.
- The college has sufficient amount of land (11.3 Acre) for its future development and to lead the institution up to university level.

- The local community along with different local institutions and agencies has an well-established link and coordination with the college and they have well wishes and good faith on the institution.
- The college has started to take bold initiative to digitalized the whole functionary of the college to build the academic environment to feet with the modern age of science and technology.
- The college has been taking part in NIRF, ARIIA and Unnat Bharat Abhiyan regularly.

Institutional Weakness

- The college is located in a flood affected area and during flood academic environment is badly affected.
- The college is located in a rural and economically backward area of Assam.
- The college has very limited sources of income generation.
- The college has only arts stream and the students aspiring for higher studies in science and commerce have no option other than going to other institutions.
- Limited Staff in sanctioned post is another weakness of the College.
- Lack of sufficient infrastructural facilities.
- Most of the students are from poor financial background and this affects their learning environment.
- The road communication of the feeding area is very deplorable.

Institutional Opportunity

- Placement of the students in tourism sector as the area is rapidly growing as a tourism destination due to its magical heritages, Pobitora wildlife Sanctuary having the world highest density of one horned rhinoceros and hypnotizing natural Scenario along with the river Brahmaputra.
- College has the opportunity to work in the field of research to promote and safeguard the archeological, natural and cultural heritages of Ancient Mayang Kingdom.
- College has the opportunity for foreign collaboration in the field of research and development related to culture, archeology, nature & agriculture, biodiversity etc. as Mayang is a hotspot of tourism in India.
- There is the opportunity to upgrade the certificate courses of the college into skill oriented diploma courses for better future of the students.
- College has some special advantages of getting autonomous status in the upcoming days.
- College has the opportunity to work more for expanding e-learning.
- College has the opportunity to introduce different skill development courses along with some science and commerce programs.
- The college has the opportunity to work in the field of developing small scale and cottage industries on the basis of local resources in an innovative way.

Institutional Challenge

- The surrounding area of the college is affected by heavy flood every year due to which the development of academic environment is hampered.
- Shortage of sufficient fund is another challenge of the college because of which all round development of the college could not be achieved as desired.
- Limited teaching staff in sanctioned post is another challenge of the college due to which the college couldn't keeppace with the development of global educational atmosphere.
- Lake of sufficient research infrastructure is also a challenge of the college due to which the college

could not move forward properly in the sphere of research and development.

- The problem of student's dropout is another major challenge of the college. This Problem occurs every year because most of the students of the college are from poor economic background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Mayang Anchalik College follows the Under Graduate Level Curriculum of Arts Streams prepared by its parent University of Gauhati. The Academic Committee of the College prepares an Annual Academic Calendar based on the Calendar of the Gauhati University. The Calendar so prepared is publicized in the College Prospectus and also published through the College website and Notice Board of the College.

A Master Routine is also prepared by the Class Routine Committee and the Academic Committee. All Heads of the Departments distribute the courses amongst the faculty members and prepare the departmental class routines accordingly.

Class attendance of the students are recorded in the Class Register Books.

One Sessional Examination is conducted as per Academic Calendar for each semester. The Sessional and the University Final Examinations held in the college are conducted by the Examination Committee of the College. The marks of the Sessional Examinations are maintained in the departmental progressive record book and the results of the Final Examinations are recorded centrally in the office of the college.

For participatory learning, departmental Wall Magazines, College Magazine are prepared and field visit, survey works are organized. The Project works and Field works provide the students the opportunities of experiential learning.

Faculty members of the College participate in assessment and evaluation process for UG programmes of Arts Stream of the Gauhati University.

The Three Year Degree Course had been started since the beginning of the College, Semester System had been introduced by the College since 2011-12 and CBCS System has been implemented from the academic session 2019-20 as per guidelines of Gauhati University. It is to be noted that under the new CBCS System two "B.Voc" Programmes, namely "Tourism and Travel Management" and "Food Processing and Quality Management" have been introduced since 2020-21 academic session with due permission from Gauhati University.

A total of 45 Certificate Courses have been offered by the institution since 2016-17 academic session such as Spoken English, Still Photography, News Paper Editing, Community Journalism, Tourism Management, Jacquard Handloom, Agricultural Marketing etc.

The college collects Feedbacks from students, teachers, parents and alumni along with from employers of outgoing students on various aspects of the institution. Feedback reports and analysis are submitted to the authority of the College for necessary action.

Teaching-learning and Evaluation

Mayang Anchalik College follows the guidelines and directions of the Government of India for enrollment of students against the reserved categories.

Students are put to continuous evaluation through class tests, group discussion, quiz, extempore speech etc. to engage and motivate them effectively in the teaching-learning process and assessed them accordingly. The college adopts different strategies and methodologies like remedial classes, special classes on difficult topics to improve the slow learners and quiz, debate, seminar, workshop, lecture programs etc. to encourage the advanced learners.

To provide basic knowledge on various issues and develop the basic ideas of different problems to the students, the College adopts different problem-solving methods like educational excursion, field trips, project report preparation, participation in Extension Activities, experiential learning and participatory learning etc. To enhance the quality of education, a number of student centric group activities, innovative and effective methods, individual guidance etc. are practiced in teaching learning process of the College. To boost the self confidence of the students, the mentors try to solve the doubts and problems of their mentees and they always keep touch with the mentees.

At present there are 22 full time qualified faculties in the College. With long experience of teaching and dedication for the profession, they are concerned for the overall development of the students. 60% of the teachers use ICT for effective teaching.

The internal Sessional Examinations of the College are conducted centrally by the Examination Committee as per the schedule of the Academic Calendar. Internal Evaluation Marks are given on the basis of sessional examinations, home assignments, class attendance and performance and participation in different activities of the department. The average pass percentage of student is 82 %.

Research, Innovations and Extension

To shape the growth of the intellectual and general wellbeing of the students belonging to various sections of the society, attempts have been made through different academic as well as co- curricular activities.

Research and innovation is a challenge for the College to scale high as the College has been imparting undergraduate education. The Faculties of the College have achieved and completed a number of Minor Research Projects(MRP) on different subject matters from University Grant Commission. The College has published a Research Journal entitled Journal of Mayang Anchalik College to improve and enhanced the research activities. The College has been trying to establish a link with IIM Calcutta Innovation Park, Kolkata and has already organized a meeting with them to introduce the start up and innovation strategy in the College.

The College has adopted two neighboring schools and have been providing priority in achieving a holistic development of its adopted schools through visiting classes and different types of extension activities in the last few years. This kind of activities have been extended to other nearby schools as well. Nature and bio diversity conservation, preservation of culture, traditional knowledge, Environment, gender related issues have been focal areas of the extension activities to involve with and also to sensitize the students. Issues like that of self-defense for girls and children, legal awareness, corruption and its evil, importance of Yoga and health, hygiene & cleanliness etc. have been the highlights of the activities along with the college students and the students and

local people of nearby villages.

Career counseling for the students, short term skill training sessions on soft skills, self-defense, yoga, jacquard handloom, water hyacinth products, driving, organic vegetable cultivation, flower arrangement, food processing etc. have been provided time to time.

To improve the health, hygiene and cleanliness of the nearby society, the College has been organizing health camps and awareness programmes. To enhance the local economy, training on Jacquard Handloom and water hyacinth products to the local women community have also been organized. The college has also participated Unnat Bharat Abhiyan and Saccha Bharat Abhiyan. The NSS unit of the College too have been organising programmes related with cleanliness, gender issues etc. in the nearby areas.

The college has a number of collaborations/linkages for faculty exchange, students exchange, internship, field trip and on-the job training. It has a MoU with International Institute of Inspiration Economy, Bahrain and established the International Inspiration Economy Book Club, Assam Chapter in the College.

Infrastructure and Learning Resources

Starting from a room at Mayang Higher Secondary School in the year 1992, Mayang Anchalik College now has its own campus and adequate infrastructure to accommodate around 1000 students of Undergraduate level in Arts Streams.

Mayang Anchalik College spreads over an area of 11.3 acres of land with a built-up area of 3000 sq. meters. There are adequate number of regular class rooms, six with ICT facility and one smart classroom and conference room. The departments are provided with computers and printers. The college has a well-stocked library with computers and internet facility. There is a Computer Centre, one Psychological Laboratory, one Food Processing laboratory and one Jacquard Handloom Laboratory to facilitate the students to acquire higher education as per present day requirements.

Acknowledging the initiative and sacrifices of the founder secretary of the College, the central library of the college has been named after him as Dipan Chandra Nath Library in which there are a total of 14217 numbers of text and reference books, around 2500 number of journals and e-resources through N-List available.

For overall development of the students, the college has provided an Indoor Stadium with good number of indoor and outdoor sports equipment and facilities for table tennis, badminton and Volleyball. There are also facilities for a basic gymnasium and yoga practice.

Students are encouraged to take part in various cultural activities and events like College Week, Freshmen Social, quiz, essay writing competitions etc. and also cultural functions and competitions held in the local festivals and other local events every year.

The college follows the rules and guidelines of the G.B. for any policy making and infrastructure development. There are committees like Construction Committee and Purchase Committee to make decisions at the implementation level. The responsibility to conduct the annual internal auditing has been assigned to a designated C.A. firm.

Student Support and Progression

Apart from the scholarships provided by the Government, the college has been providing free ships to the students belonging to BPL Category under a Assam Government Scheme since.

A number of value-added certificate courses like skill development courses in Jacquard Handloom, spoken English, still photography, News Paper Editing, Community Journalism, Tourism Management, Agricultural Marketing etc. and short-term training programme on driving, soft skills, self-defense, yoga, organic vegetable cultivation, flower arrangement, food processing etc. have been organized time to time.

To maintain physical fitness of the students and staff, various sports equipment and gymnasium equipment are available.

Awareness Programmes on health and hygiene have been organized by various departments and Committees in the college and in the nearby villages. International Yoga Day, Awareness on health and hygiene have been organized regularly.

The college organises Career Counselling and Personality Development Programmes time to time to improve the overall personalities of the students. The college has its units of Youth Red Cross Unit, Women's Cell and Study Centre and a NSS unit.

There has never been any complaint against ragging or sexual harassment since the beginning of the College. Minor cases have been settled by the Grievance Redressal and Anti Ragging Committee and Sexual Harassment and Internal Complaints Committee. The whole campus of the College is under CCTV surveillance.

Students have been included in different committees and cells too to involve them in corporate activities. The college has an active registered Alumni Association.

Governance, Leadership and Management

The college works for developing human resources with the values, art and culture of the society. To achieve this end, the institution distributes the responsibilities to the Heads of Departments and to various committees involving teaching, non-teaching staff and student representatives. The institution follows all the rules and guidelines of affiliating university, UGC and State Government for employment, admission, utilization of funds, maintaining discipline and overall management.

The college has introduced e-governance in admission, examination and in finance and accounting. The college has also adopted certain welfare measures for the teaching and non-teaching staff. Faculty members have been encouraged to attend Faculty Development Programmes and participate in seminars, workshops and short-term courses. The college depends on the state Government funds and on UGC grants for infrastructural development.

The responsibility to conduct the annual internal auditing has been assigned to a designated C.A. firm. It is very difficult to get an appointment for External Government Auditing and it has been conducted after every few years.

The Internal Quality Assurance Cell (IQAC) of the college is very active and has contributed significantly for institutionalizing the quality assurance strategies and processes.

Institutional Values and Best Practices

The college has taken initiatives to make familiar the concept of gender equity among the students by providing equal opportunity for students of both the genders and encouraging both the genders to take part in various programmes and to participate in the Students' Election as well.

The College has taken initiatives to keep the campus clean and green. Alternative energy sources have been introduced. Solid waste management system has been introduced in association with Mayang Gaon Panchayat. Sanitary napkinhas been installed to maintain cleanliness and hygiene.

The College has done its Environment and energy audits, Green audit, Gender audit, academic audit and quality audit for its self-analysis and development. To facilitate the Divyangjan students, a few ramps, disabled friendly toilets etc. have been constructed in the campus.

The College has organised a number of programmes, academic and extra-curricular activities to create an atmosphere of tolerance, cultural harmony, communal and social integrity. All members of the college family is awareabout their duties towards the institution, the state and the country and as responsible citizens, all takes part in state and national level elections, obeys rules and regulations of the constitution, follows directives and guidelines of the College code of Conduct.

Considering the vast prospects of the locality from the view point of traditional knowledge of magic and medicine and traditional skill of the local women in handloom and textile, the College has taken two practices as its Best Practices. First best practice of the College is related to its various activities performed to explore the magical healing culture and preserve the extinct heritage of Mystic Mayong and the secondbest practice of the College is related with its various activities performed to impart the skill and empower the women of the locality and thus to improve the local economy. A good number of programmes have been organized successfully under these two best practices. The results of the two best practices are very positive and the good relationship built through these practices with the neighborhood communities have been a positive facet of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MAYANG ANCHALIK COLLEGE
Address	Vill- Rajamayang P/O- Rajamayang
City	Morigaon
State	Assam
Pin	782411
Website	https://mayanganchalikcollege.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Mahananda Borah	03678-248133	9435104360	-	mayanganchalikcollege@gmail.com
IQAC / CIQA coordinator	Robin Kumar Kalita	-	9854976550	-	robinkumarkalita@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	13-08-1992

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Assam	Gauhati University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-02-2012	View Document
12B of UGC	01-11-2012	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill- Rajamayang P/O- Rajamayang	Rural	11.3	3000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Assamese	36	HSSLC	Assamese	30	30
UG	BA,Economics	36	HSSLC	English,Assamese	15	15
UG	BA,Education	36	HSSLC	English,Assamese	68	68
UG	BA,History	36	HSSLC	English,Assamese	18	18
UG	BA,Political Science	36	HSSLC	English,Assamese	68	68
UG	BA,English	36	HSSLC	English	111	111
UG	BVoc,Food Processing And Quality Management	36	HSSLC	English,Assamese	15	15
UG	BVoc,Tourism And Travel Management	36	HSSLC	English,Assamese	15	15

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	11	4	0	15
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	4	3	0	7
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	11	1	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	2	1	0	3
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	2	0	6
M.Phil.	0	0	0	0	0	0	10	3	0	13
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	6	0	0	6

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	397	0	0	0	397
	Female	423	0	0	0	423
	Others	0	0	0	0	0
Certificate / Awareness	Male	52	0	0	0	52
	Female	40	0	0	0	40
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	167	158	165	175
	Female	165	129	111	103
	Others	0	0	0	0
ST	Male	11	12	13	15
	Female	21	21	15	13
	Others	0	0	0	0
OBC	Male	64	67	66	87
	Female	67	82	92	95
	Others	0	0	0	0
General	Male	101	96	96	129
	Female	140	119	113	136
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		736	684	671	753

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Mayang Anchalik College continuously strives for expansion of quality in higher education among rural, poor and socio-economically disadvantaged group of students. Our college is prepared to face the change in education system. Importance will be given to liberal education, value based education and environmental education. The stress is given on project work, Field work and experimental learning. The college in 2020, introduced two vocational Bachelors Degree Courses namely Tourism and Travel Management and Food Processing and Quality Management; offered Certificate Courses like Jacquard Handloom, Tourism Management, Banking and Finance, Health Literacy, Fundamentals of Food and Nutrition; made Environmental Studies a compulsory subject and teaches traditional and ethical values and made skill subjects compulsory for the students who are free to select skill courses of any department.
2. Academic bank of credits (ABC):	The college has not registered under ABC but has plan to do so. The college has just initiated foreign collaboration and it has plan for internalization of education on its part in future. The college has introduced two vocational courses after proper affiliation and permission from Gauhati University and UGC and in alignment with NSQF. The college has offered Jacquard Handloom course in collaboration with IIE, Guwahati to own students as well as to neighboring women.
3. Skill development:	The college has plan to introduce more skill oriented and job oriented courses and made skill subjects compulsory for the students who are free to select skill courses of any department. Moreover, the college has constantly advising its students to undergo different online courses conducted under MOOC, edX, Coursera etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In view of better communication, the students are taught in both English and Assamese. The college is planning more orientation to the faculties for effective teaching in both the languages. The college is endeavoring to preserve the traditional Magic of Mayang and Folk Medicinal Practice prevailing in the locality. There are certificate courses like Manu and Manusmriti and Kautilya Saptanga Theory. The college practices traditional dance forms like Vor-Taal, Bihu, Karbi etc. It offers Certificate Courses on

	<p>traditional art forms like Khol Badan, Folk Instruements (Dhol Badan), Folk Dance(Bihu) etc. The college has introduced CBCS system and is making efforts to transform its curriculum towards Outcome Based Education.</p>
5. Focus on Outcome based education (OBE):	<p>For Outcome Based Education along with traditional courses Tourism and Travel Management (TTM) and Food Processing and Quality Management (FPQM) programs are taught. To meet the NEP, college has planned to implement interdisciplinary program and inter departmental program focusing on Outcome Based Education.</p>
6. Distance education/online education:	<p>We are having plans to implement more distance learning program. The college already has a study Centre of IDOL (Institute of Distance and Open Learning) of Gauhati University. During the period of lockdown, the faculties took classes through various platforms like Google Class Room, Google Meet, Zoom Cloud etc. The college has added various technological tools like computers, Learning Management System, Google Workspace, LCD Projector, Interactive Display Panel, Wi-fi etc.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
179	149	148	148	148
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
08	06	06	06	06

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
736	684	671	753	731
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
116	131	109	124	131

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
197	229	183	204	175
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	8	8	8	8
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	8	8	8	8
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 09

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
18.38	28.33	60.90	48.89	48.83

4.3

Number of Computers

Response: 33

4.4

Total number of computers in the campus for academic purpose

Response: 24

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Mayang Anchalik College has implemented **Choice Based Credit System (CBCS)** in 2019 in all the departments as per the regulations of Gauhati University, Guwahati. The college has well-structured **Outcome Based Education (OBE)** process for the effective implementation and delivery of the curriculum to make the students **socially committed, employable, innovative and research oriented**. The college has been pro-active in introducing new generation programmes and familiarizing the students with various **national education** platforms.

Curriculum Delivery and Planning Process

- IQAC conducts a meeting at the beginning of every Academic year to verify the syllabi of each subject.
- An **Annual Academic Plan (Academic Calendar of the College)** is prepared by the Academic Committee every year on the basis of **academic calendar of the university** and **departmental academic plans**. It is published in the college Prospectus and displayed **in college website**. The departmental academic plans are displayed on the departmental notice boards.
- IQAC conducts meeting the beginning of every academic year to verify the syllabi of each subject of the college from the affiliating university.
- The Prospectus designed by the **Prospectus Committee** disseminates information regarding the programmes and courses. The details of programme outcomes, programme specific outcomes, course outcomes, syllabi, weightage of internal and external examinations are communicated through **College Website**. E-Resources prepared by the faculty members and **Question Bank** containing model question papers and old university question papers are available in the college website.
- The **College Timetable** is prepared by the college and is available in the college website.
- The college is having online academic monitoring system and Learning Management System(LMS). Teachers activities are monitored by Google Workspace.
- Use of ICT, E-Learning resource and subject-wise software is taken in curriculum delivery (PPT, subject related video, audio clips etc).

Curriculum Implementation process:

- When a new programme is introduced, HoDs direct the teachers to prepare Programme Outcomes and Course Outcomes and the same is approved by the **Departmental Advisory Committee**. The faculty members also prepare a **Course Plan** in tune with the attainment of course outcomes.
- Bridge courses are conducted for newly admitted students.

- Faculty members use Learning Management Systems and platforms like **Google Class Room**. Students can access video lectures of the faculty, *Powerpoint slides* prepared by the faculty through the *Virtual Class Room Facility in the website*.
- In order to make the learning student centric, *industrial visits, quizzes, case discussions and seminars, workshops, Meet with Academic Expert, Meet with Industrial Expert etc.* are organized.
- The college conducts centralized internal assessment test in a semester and after which department level and parent level meetings are organized.
- Remedial classes are conducted for slow learners.
- A course completion report for each semester is prepared by the department and submits it to IQAC.
- The feedback regarding the curriculum from the students, teachers, parents and employers is communicated to the University.
- For the newly introduced courses, *Faculty Development Programmes* are being organized on a regular basis.

IQAC makes necessary modifications in Curriculum delivery Based on Curriculum Feedback from stakeholders and **Result Analysis**

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

As an affiliated institution of Gauhati University, the evaluation norms of the university are followed strictly. The university has followed major reform in evaluation by introducing Choice Based Credit System (CBCS) from the academic year 2019-20 and the institution has adopted the same.

As per Affiliating University Regulations, the Continuous assessment in theory subjects are conducted as follows:

- Internal assessment (IA) is based on i) Sessional exams ii) Assignments and iii) Attendance. IA is 20% of total marks..
- In non-CBCS Courses, there are two Unit tests of 20% marks in each paper (Major and General). The average of the two is counted.
- The college conducts one sessional exam each semester for 30 or 20 marks for the convenience of setting questions and the marks secured by the students are proportionately converted to out of 10 marks. The question papers of the sessional examination are set by the concerned teacher(s) and the evaluated answer scripts are analysed with the students.
- 20% of the marks allotted for IA is awarded to the students based on class attendance. 75% attendance of the students is mandatory. The following criteria is adopted for awarding marks under

this category:-

1. Class attendance from 75% to 79% 1 mark
2. Class attendance from 80% to 84% 2 marks
3. Class attendance from 85% to 89% 3 marks
4. Class attendance from 90% and above 4 marks

- Rest 30% of the marks allotted (i.e. 6 marks) for IA is distributed and awarded on the basis of performance of the students on the following criteria:-

1. For practical courses: Practical (internal practical including practical copy)
2. For non-practical courses: Home assignments; Seminar/Group discussions; Field work; Performance in the co-curricular and extra-curricular activities.

Assessment of Academic Project:

For Non-CBCS:

- The subject matter of the Projects/Projects is selected by the Department concerned of the college and could be of national, regional or local interest relating to the discipline.
- The students are informed about the themes of the Project by the beginning of the concerned semester and they must submit the Project to the concerned department on a date fixed by the department.
- Evaluation is of 75 marks (60 marks from project, 10 marks for presentation of the Report and 5 marks for a viva-voce examination).
- The viva-voce examination is conducted by a Board comprising 3 members (of which the Project supervisor, and the external from the same department of other college is compulsory).

For CBCS:

Students enrolled in undergraduate degree programme can opt to undertake a Project of 6 Credits in lieu of a 6 Credit DSE course in 5th Semester.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

4.Assessment /evaluation process of the affiliating University**Response:** A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****Response:** 100**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.****Response:** 08

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 45**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
25	08	06	03	03

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 19.86

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
414	112	82	50	57

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The College has been always sensible towards these crosscutting issues. Being an affiliated College, the curriculum of the Gauhati University is followed in the institution and it integrates, to some extent, all the above cross cutting issues through different programmes. Besides, the Certificate Courses also include some issues.

Gender Sensitivity: The syllabus of Economics, English, History, Political Science, Education and Tourism and Travel Management include issues related to Gender Sensitivity. Economics has this issue in 5th and 6th Semester, English has in 1st and 2nd Semester, History has in all Semesters, Political Science has in all except 3rd Semester, Education has in 5th and 6th Semester and Tourism and Travel

Management has in 1st, 2nd, 3rd and 5th Semester.

Environment and Sustainability: The College runs a compulsory paper for all called Environmental Studies in the 2nd Semester, which deals with environment protection and sustainability. Apart from this, the curriculum of various departments also includes issues like environmental protection, tea plantation, paperless college campus, solid waste management, Solar Energy, Pollution free Earth, plastic free zone etc. Economics covers this in 5th and 6th Semester, Education in 5th Semester, Food Processing and Quality Management in 3rd Semester, History in 3rd, 4th and 6th Semester, Political Science in 2nd Semester and Tourism and Travel Management in 1st and 2nd Semester.

Human Values: The College is sensible towards human values and the students are taught various issues in respect of this. Topics such as Family, Society and Community, Social Relationship, Social Control, Process of Socialization, Functions of culture, Social Maturity, Value and Peace Education, Human Rights are taught in Economics, Education, English, History, Political Science and Tourism and Travel Management. Besides, there is a Certificate Course named Human Rights. Economics and Education have this topic in 5th Semester, English has in 1st and 2nd Semester, History has in all Semesters, Political Science in 2nd, 4th, 5th and 6th Semester and Tourism and Travel Management has it in 1st Semester.

Professional Ethics: Political Science, Education, English, Tourism and Travel Management and Food Processing and Quality Management have included some elements of Professional Ethics in the syllabus. The topics like Principles of quality control, Conduct in Workplace, Work Culture, Transparency in Pricing, Brand Value and Brand Loyalty, Personal Integrity in Ethical Behaviour, Equal treatment towards women, Respect for Senior Citizens, Practice of Transparency in Budget, Maintenance of cleanliness and hygiene in workplace are taught to the students. English in 1st Semester, Tourism and Travel Management in 1st, 2nd and 3rd Semester, Political Science in 3rd and 5th Semester, Education in 5th Semester and Food Processing and Quality Management in 5th Semester touch this issue.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.83

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	04	04	04	04

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 49.73

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 366

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 100

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
277	311	251	292	316

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
277	311	251	292	316

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 61.88

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
69	82	70	75	82

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The admission procedure of our college is maintained purely on merit basis by following the guidelines of Gauhati University and Govt. of Assam. The students enrolled in our college are of heterogeneous in terms of their learning levels; therefore, our college has developed a structured mechanism to enforce an effective teaching learning strategy depending upon the learning levels of them. As the number of feeder institutions is less in the area, the poor students of the locality get scope for higher education in our college.

Assessment of Learning Levels

To understand the learning levels of the newly admitted students or identification of slow learners and advanced learners is done through:

- By conducting post admission test.
- By conducting internal examination.
- Admission test for Honours' subjects.
- By scrutiny and analysis of the past academic performance.
- By assessing their assignments.
- By considering their extra -curricular performance in previous academic career.
- By conducting sudden oral test on general knowledge.
- By considering the physical ability of the student.
- Participation in Laboratory experiments and practical classes.

Strategies for Advanced Learners:

The advance learners are provided some extra care and attention to inspire them for advancement of their academic pursuit.

- They are encouraged to register in different online courses.
- They are encouraged to participate in workshops and to present papers in seminars.
- They are provided merit certificates, medals and cash awards.
- They are specially trained for various competitive examinations with the assistance of some other coaching institute.
- They get peer teaching.
- They are trained for better placement.
- The advanced learners are encouraged to take part in various inter-collegiate competitions.
- We conduct TPS (Thinking, pairing and sharing), seminar etc. for advance learners.

Strategies for Slow Learners

The slow learners of our college are identified by each department and are provided with special classes by the concerned faculty. Further, they are assisted with some other remedial steps:

- Remedial classes are organized depending upon specific requirement of the students.
- Discussion on difficult topics is repeated.
- The faculties take special classes under the scheme Bridge Courses to fill up the knowledge gaps of students.
- They are encouraged to participate in different clubs to generate enthusiasm to participate in academic activities.
- They are provided with assignments and projects.
- They are provided with specific counseling and motivation.
- For slow learners, JLG (Joint Liability Group), seminar and webinar are conducted.
- Teachers provide self learning materials to the slow learners according to their needs.
- Financially weaker students are given financial assistance to purchase books and other relevant study materials.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 49.07

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our institution aims to make the teaching learning a two way process by encouraging the students to enjoy the teaching learning programmes. Our learning methods are aimed to provide a student centric atmosphere in the campus.

Experimental Learning:

- The infrastructure of the college is equipped with **Smart Classrooms, ICT Enabled classrooms** to provide the benefit of modern technological innovations.
- The Conventional use of laboratories by the Department of Food Processing and Education are aimed to **increase the participation** of the students.
- Our college provides the facility to the students to participate **on the job training** with other professional organizations working in the field of Tourism.

- Industrial visits and demonstrations of experiments are organized to implement the activity centered learning atmosphere to the pupils.
- Projects and field trips and plantation drives are intended to aware students about the burning issue of climate change.
- Visits to museums, historical sites and sites with cultural heritage are organized to sensitize the pupils about the cultural heritage of the region.
- Subject related videos are downloaded and provided to the students. Charts and models are used.
- Audio visual aids, virtual learning platform, mobile learning platform are used.

Participative Learning:

- Our college is equipped with Conference hall so that students can learn from experts of different fields in different subjects. To boost the **academic pursuit of the pupils**, subject experts from other institutes too are invited.
- MIE (Meet with Industry Expert), MAE (Meet with Academic Expert), Seminar, webinar, group discussions are conducted.
- The field trips organized by different departments are aimed at familiarizing the students to **confront the issues of the external** world beyond the academic environment of the college.
- Workshops and **Certificate Course** on folk instruments and stage performance organized by the Department of Assamese is intended to encourage **participative learning** among the students.
- Presentations by students are a part of the learning process.
- The Project Reports prepared in the departments deal with real world issues.
- The teachers use **real world situations and case study** method during disseminating the contents.
- Modern technical means like Google workspace, E-mails, Google Classrooms are used to meet the urgent needs of students during the pandemic time.

Problem Based:

- Online tests, MCQ type, Debating competitions and Quizzes are organized to enhance the learning experiences of the students.
- There is a special initiative to motivate students towards creative writing and literary works through the annual magazine and wall magazines of various Departments.
- Street plays and possessions with specific themes are organized to create a **participative learning environment** in the institute.
- Students are motivated to participate in the institutional and inter- institutional competitions to boost the extra-curricular activities of the students.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The teachers of the College endeavour to use ICT tools available in the institution. They use technological tools to provide the course materials to the students.

- During the time of pandemic Google meet and Google classroom were extensively used to protect the academic interests of the students.
- Apart from the conventional way of teaching and to make the classroom environment more attractive and effective, the college is using LCD projectors to provide the lecture contents.
- Teachers use subject wise software system, Google meet, Google classroom, wall magazine with QR code system.
- Our campus provides free Wi Fi internet to the students, they can easily search diverse topics according to their interest.
- Maps are used to teach them about geographical locations of different countries of the world.
- Our campus provides an effective teaching learning process by using electronic books and other gadgets.
- Smart classrooms are arranged for providing a better experience to the students.
- There is a literary forum (Sahitya Chora) maintained by the Department of Assamese to encourage and develop writing skills among the students of the college.
- The IQAC of the college arranges seminars, webinars and workshops on the use of e – resources.
- The Dipan Chandra Nath Library has launched a programme to felicitate the best reader of the Library with the intention to inculcate the habit of extensive reading and use of ICT among the pupils.
- The Library encourages the students for maximum use of E-resources available in the library.
- Each of the Departments maintain separate Semester wise WhatsApp groups for sharing the course contents.
- The faculties also keep the Phone numbers of the students and keep calling them in case of absence in the classes. The students are also encouraged to communicate with the teachers via phone or messages according to their needs.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 33.45

2.3.3.1 Number of mentors ?????????????? ???????

Response: 22

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 56.83

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	5	5	4	5

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 27

2.4.3.1 Total experience of full-time teachers

Response: 405

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Our institution is affiliated under Gauhati University and follows all the rules/guidelines formulated by the university. Therefore, our college has very limited space for formulating a continuous Internal Evaluation System of its own. At the beginning of every academic year students are informed about the Continuous Internal Evaluation process of our college. Our departments are assigned to conduct the sessional Examination on time, evaluation of the scripts and to submit the marks in the prescribed format for submission at the office of the Controller of Examinations, GU. Besides, the departments allot specific topics for home assignment and those are evaluated by teachers. Moreover, departments are assigned with the duty of monitoring the percentage of attendance of the students in their classes. Our college has separate committees constituted of faculty members for conducting sessional examination and end Semester examinations. The answer scripts are discussed with the students for identifying the weakness of the students. Further, the scripts are preserved for submission to the university on demand. The department appoints invigilators for assisting the external examiners for conducting the practical examinations. The internal examination committees are entrusted for monitoring the transparency and effectiveness of the departmental examinations. They collect the soft copy of the question papers from the concerned departments and provide the printed copies of the answer scripts according to the requirement.

Separate Examination Wing: Our College has one separate examination wing to look after the examination related works in the campus. It is constituted of Principal as the Examination-in- Charge, one Assistant Professor in each examination as Assistant Examination-in-charge, and two administrative assistants. It has one separate computer and one printer to maintain the examination related documents.

Orientation at Departmental Level: At the beginning of each academic session, it is entrusted upon the faculty members to explain the details of the CIE to the students. The sample of previous question papers and answer sheets are displayed to the students to make them familiar with the GU examination pattern.

Evaluation: After the completion of the internal examination by the departments, they are evaluated to check the progress of the students. The teachers are entrusted to identify the weakness of the students and to take appropriate remedial measures.

Mechanism for conducting Retest: The departments are instructed to arrange retest for the students who had failed to appear in the internal examinations on the scheduled dates due to some unavoidable circumstances. Such students must explain and establish their reasons of absence to avail the opportunity

of retest.

Pre-scheduling of Internal Examinations: The examination committee and the IQAC prepare the tentative dates for conducting the internal examinations by the concerned departments. The dates are duly notified in the notice board beforehand to keep the students alert.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Our institute has a multi-tier Grievance Redressal Mechanism for the welfare of the pupils. The first two layers are at college level and the upper level at GU. The examinees are required to approach the upper level only if he is unsatisfied at the college level.

Level I: Department Level:

- The students are allowed to raise their queries about the marks they have obtained in a particular department.
- The concerned teacher explains the answer scripts before the pupil for his satisfaction. The HoD of each department is entrusted to look into the grievances of the students with utmost care.
- The respective teacher of the course distributes the examined answer scripts in the class so that they can scrutinize their own scripts and this is done in front of other teachers also. This process is adopted for ensuring transparency and reliability in the Internal Evaluation System.
- If any discrepancy is detected, the answer scripts are re-evaluated without any delay, corrections are made instantly and everything is recorded in the progress report register. It is looked that the process does not take much time.
- If needed, the progress report is supplied to the parents also.

Level II: Institutional Level:

Most of the grievances are dealt with and efforts are taken to be solved in the department level. The particular grievances that are not solved by the respective departments are redressed by the Examination Committee of the College.

- A written application is sought from the student regarding his/her grievance.
- The students are allowed to approach to the principal, if he/she is not satisfied with the decisions taken at the Departmental Level.
- The students must establish that he had reported his complaint before the HoD of the concerned

department first.

Level III:

University Level:

- The students can approach to the University Level if they are not satisfied with the decisions adopted in the institutional level. An application duly forwarded by the Principal is submitted to the Controller of Examination of Gauhati University.
- The College supplies the answer scripts to the University if the later calls for it.
- Then the Controller of Examinations of the university redresses the grievance after proper enquiry and discussion with the College.

There is a specific mechanism maintained by GU for re-evaluation of answer scripts. There is a prescribed fee and specified time frame for re-evaluation of answer scripts under GU.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The College offers courses of Arts stream and the students study undergraduate courses in the subjects Assamese, English, Economics, Education, History and Political Science. Apart from these, two vocational courses are offered namely B. Voc in Tourism and Travel Management (TTM) and B. Voc in Food Processing and Quality Management under CBCS system. Besides, there are several Certificate Courses that the students avail simultaneously along with their primary courses.

In 2019, the University introduces CBCS system with effect from 2019-2020 session and with this, **Outcome Based Education (OBE)** is initiated in the college in proper manner.

Course Outcomes:

- After completion of the course in Assamese, the students get a grip on the history of Assamese literature, the Assamese linguistic history, phonetics, grammatical construction, folk literature and culture, society and religious traditions of Assam.
- After completion of the course in English, the students can get proficiency in academic and business writing, develop the ability to write summary, abstract, reviews, reports, seminar presentations, applications etc. Besides, they are familiarized with the literary movements, use of

English in present day scenario etc.

- After completion of the course in Economics, the students are able to gather knowledge on history of economics, concepts of economic aspects like supply, demand, prices, property rights, production, consumption and distribution, market and tax, cost and profit.
- The History Course enables the students to explore and effectively use historical tools in reconstructing the ancient civilization, cultural, social and political evolution in the world.
- The Political Science helps in understanding the concepts like democracy, liberty, justice, sovereignty, political theory and history, human rights etc.
- Education aims at knowing the education system, educational policies, period of adolescence and adulthood, psychology, statistics etc.
- Food Processing and Quality Management enables the students to learn about basics of food processing and managing the quality of food.
- Tourism and Travel Management teaches the students the basics of tourism industry along with the prospects and the economical aspect of tourism etc.

Communication to the Teachers and Students.

- The results are timely and systematically displayed in the College Website.
- The syllabus and the course outcomes are prepared by GU. The syllabus is available in the offline mode (In the concerned Departments) and in online mode (In the college website and Gauhati University website).
- Our prospectus also contains the details and combinations of all the programmes offered by our college.
- Staff Meetings are regularly conducted and the IQAC and Academic Committee of the college let the teachers to know the every new inclusion and exclusion immediately after it is notified by the University.
- The syllabus and the course outcomes of the Certificate Courses are designed by the concerned departments and are available in the website of the college.
- The teachers of every department let the students to know every details of the syllabus in the classes.
- The students are encouraged to visit the website and to go through the syllabus in detail.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College evaluates the attainment of POs, PSOs and COs through various parameters:

- The institution provides degree and certificate courses with focus on the mission and vision of the college to encourage students to the field of higher education, employers and entrepreneurs through enhancing skills and education.
- The teachers take classes in ICT enabled classroom and the students get opportunity to be familiarized with ICT tools.
- The DCN Library of the college is enriched with variety of text and reference books, research Journals, Magazine and E-Resources. The students are benefitted with the help of these resources.
- The college endeavours to attain the programme outcomes smoothly and for this the faculties, non-teaching staff and the dynamic management group offer their duties with complete devotion and dedication.
- The college has two laboratories and the students get opportunity to be used to with the tools and equipments.
- The formative development of the pupils is attempted through various activities like departmental field visits, visit to other educational institute, collaborative events with other organizations.
- The College evaluate the outcome with the help of problem solving exercises, industrial visits, surveys, project works, field reports, practical copies, group discussions, case studies, excursions, on job trainings etc.
- To make the teaching learning process more effective, students feedback on teaching process are collected and evaluated for attainment of COs, POs and PSOs.
- The students are motivated to participate in conferences, seminars, workshops, exhibitions and competitive examinations.
- The college runs various skill development courses to make the students competent to develop entrepreneurial attitude.
- The knowledge and skills are measured as course outcomes through various examinations like class tests, surprised tests, Sessional Examination, Home assignment, tutorials, projects, field works and semester examinations.
- The institution ensures the programme outcomes by analyzing internal and external examination results and achievements in employment, sports, cultural and extension activities.
- The college infuses socio ethical values and community service attitude among the students through various regular activities and special camps organized by the NSS Unit.
- The college evaluates the attainment of COs, POs and PSOs by analyzing the success rate of the students in higher education, self entrepreneurship and employability.
- The college organizes campus interviews of nearby business organizations and with the help of placement rates the attained COs, POs and PSOs are evaluated.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 81.96

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
171	200	133	160	148

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
197	229	183	204	175

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.86

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
8	6	6	6	6

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 5

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.91

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	7	5	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.3

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	5	2	8	9

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Our institute motivates the pupils to join different extension activities initiated by the cells and departments. Different initiatives are intended to develop a campus community partnership by involving the students with the practical realities of the society. In order to sensitize the students to social issues, various activities and awareness programmes are conducted. The objective of these programmes is to develop a mindset to extend a helping hand to the needy ones.

College- Local Community Partnership: With an objective to help the lower strata of the society, the college has conducted various programmes such as:

- General Health check up camp
- Awareness on road safety
- Legal awareness camp
- Awareness on Anthrax disease
- Participation Spit free India Mission
- Competition on Drawing, Essay-Writing etc. in nearby schools

- Promoting national integration
- Awareness on vigilance
- Awareness on Film festival
- GPDP Training
- Covid 19 Care
- Awareness on Book reading
- Important site visit
- Sports meet
- Fit India Freedom Run
- Awareness Programme on Balanced Diet
- Training on Driving

Helping the Marginalized: With an objective to help the marginalized section of the society we have initiated following programmes:

- Financial assistance for medical treatment
- Helping the poor during Nation wide lockdown

Flood Relief Activities: Our institute has initiated following flood relief operations:

- Shelter to the flood affected people in the college campus
- Health camps for the flood victims

Conservation of Environment: Our College has initiated following programmes for conservation of environment in the locality:

- Celebration of World Environment Day
- Plantation of saplings outside the campus
- Initiation of eco museum

Women Empowerment: To empower women of the area our institute has initiate the following programs:

- Training and distribution of Jacquard Handloom
- Yarn distribution programme in collaboration with IIE, Guwahati
- Cash donation for Loom
- Gender Champion programme

Unnat Bharat Abhiyan:

- Baseline Household Survey and data collection in the five adopted revenue villages under Mayong Gaon Panchayat is done under Unnat Bharat Abhiyan project. The villages are Hatimuriya, Rajamayang, Chanaka, Lonmati and Burhamayang.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 5

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 58

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	12	28	7	1

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years**Response:** 36.7**3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
489	329	242	47	195

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration**3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years****Response:** 7**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	6	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the last five years

Response: 32

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	15	5	1	3

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institute, established in 1992, is situated on a peaceful rural area comprised of 22 Bighas of land to provide an equipped academic ambience. Our institute has sufficient conventional classrooms, digital classrooms and laboratories for providing a fruitful teaching learning environment. A planning committee is specifically entrusted to plan, execute and evaluate the infrastructural requirements.

Classroom Facilities:

- There are 9 classrooms out of which one is smart Classroom and 6 are ICT enabled classrooms with projectors.
- Classrooms are equipped with Wi-Fi facility to enable effective teaching learning experience.
- All the classrooms are sufficiently spacious, hygienic, well ventilated and equipped with sufficient white board and furniture.
- All the departments are organized with separate rooms for the faculty members and equipped with desktop computers.
- CCTV cameras are installed in the campus.

Laboratory Facilities:

- Department of Education maintains a laboratory
- Separate laboratory is available in the Department of Food Processing and Quality Management
- There is a laboratory for Jacquard Handloom course

Computer Facilities:

- There are total 33(thirty three) computers in the College out of which 24 computers are used for academic purposes.
- One server for proper functioning of the administrative activities and library software.
- There is an Interactive LED Display Screen for smart classroom.

Other Facilities:

- Separate rooms are allotted to NSS, IQAC, Youth Red Cross Society and Museum.
- Separate room is allotted for Computer Centre.
- Separate room is allotted for Examination activities.
- Ramps for the benefit of the differently able individuals.
- Canteen service for the staff and students having adequate amenities.
- Cooler and filters for providing pure drinking water in the campus.
- Hostel is provided to the Girls having capacity for 60 boarders.
- Separate common rooms for the boys and girls with toilet facilities.

- There is a Garden of Medicinal Plants which is an endeavour to preserve and use of the herbal medicine of the area.
- One museum which preserves traditional heritages of Mayang.
- One DG for uninterrupted power supply within the campus.
- Toilet facilities are available in all the blocks separately for gents and ladies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Our institute provides sufficient equipments for the sports and cultural activities to the students. We strongly believe in the role of sports and cultural activities for an all-round development of the personalities of the students. The College has a football team which takes part in various local competitions.

Sports Facilities:

Our institute provides adequate sports facilities for the physical fitness of the students. In the College, there is a committee for Games and Sports which includes a Convenor (a faculty member), members from teacher and employees and students. There is a student union secretary for sports under the supervision of a teacher- in- charge for generating a pro-active sports environment in the campus. Annual College Week is organized every year in which various sports competitions and cultural activities and competitions are conducted.

- The College has a spacious playground for Football and cricket and other outdoor games.
- The College has an Indoor Stadium for conducting the indoor games like carom, chess and Table Tennis Board etc.
- There is a Badminton-Court and equipments.
- There are Sports items, sportswear and kits for players.

Gymnasium Hub:

Our institute provides a well equipped gymnasium for the physical well being of the students. It is constituted with various modern equipments like Four Station multi Gym all-in-one machine, dumbbell, tread mill, Gym Bench etc.

Physical Training and Self-Defence:

The College is committed to the safety and security of the female students and in view of this, it has

initiated the physical and self-defence training for the girls. Trained and Black Belt holder experts have been appointed for such training and the classes are held in the college premises.

The College also organizes awareness camps on women safety and security occasionally. In such meetings, the students get know about the safety and security issues and the necessity of physical training for self defence.

Facilities for Cultural Activities: Our College encourages cultural activities among the students. We believe in the role of these activities in the personality development of the students. The College runs the cultural activities through the Cultural Cell which looks into all the cultural activities. It works with the Students Union Body in which there is a Cultural Wing which is run under the guidance of a Teacher-in-charge and executed by the Cultural Secretary of the body. The College encourages practice of traditional song and dance forms of Assam. The Vortaal Nritya and the Bihu Dance Team of the College has performed in various places of Assam. The College has participated actively in the Cultural Processions of *Mayong-Pobitara Festival* and *Namami Brahmaputra Festival*.

The College has following facilities in this respect:

- Musical instruments for classical, modern and Folk songs.
- Training through professional experts from outside the campus.
- Auditorium used for dance and musical performances.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 77.78

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during

last five years(INR in Lakhs)

Response: 47.37

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.96	3.48	48.44	28.15	40.15

File Description	Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Dipan Chandra Nath Central Library is situated in the first floor of the main academic building of the campus. The library is comprised of 13250 books and seating capacity of 33. Our library is fully automated with the latest library management software solution KOHA and it provides a reader friendly interface for searching resources in the library along with its availability status. The library has an E-Resource corner.

- Name of ILMS Software: KOHA
- Nature of automation: FULL
- Server version: 20.05.07.000
- Year of Automation: 2016
- Library Link: <http://mac-opac.b2h2.co.in>

Features of KOHA:

- Koha is a web OPAC integrated library system (ILS).
- KOHA at DCNCL offers a dedicated cloud server ensuring 24x7 access.
- User friendly search facility.
- The software is multilingual and transferable.
- Koha's online Public Access Catalogue, circulation management and self check out interfaces are based on updated technology.

Library Sections:

- Periodical section
- Book Collection- Subject wise- DDC-Dewey Decimal Classification
- Reprography section- print, photocopy and scan.
- Reading hall for students and staff separately..

Library Services:

- Computerized issue/ Return, Renewal
- Subscription of various journals-Print and Online
- Reference service
- The library has open access system
- E-book access for all users
- Orientation programmes for new members
- Digital repository consisting theses, dissertations and question papers.
- Reprographic Facility
- Remote access to the various digitized materials.
- Digital Learning for electronic content learning.
- CCTV surveillance for security reinforcement.

Library Awards provided:

DCNCL provides the best library user selected from the students.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 1.58**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.42275	0.73797	0.92097	5.15963	0.65157

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**Response:** 10.79**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 81

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Our institute has integrated latest IT methods and aiming to complete automation of the regular activities of the campus. Admission, administrative and academic process are integrated with IT to make the process convenient and transparent.

- The College has a deal with UB Web Solutions and all the IT facilities are updated in consultation

with the farm.

- The College has tie-up with Royal Infotech, Mayong for maintenance and regular update of IT facilities.
- The IT infrastructure of the institute comprises 33 computers linked with Wi- Fi LAN.
- Our campus has one dedicated server. DCN Library is a digital library and is automated with KOHA software with cloud server facility.
- Projects, theses, dissertations and question papers are provided through digital repository
- The Library has regular subscription of E-journals and E-books via INFLIBNET.
- Use of learning management system like Google Classroom.
- All departments are equipped with computers and Wi Fi connectivity.
- Institute provides open Wi Fi facilities for pupils and teachers.
- Institute has a Dynamic Website and active social media platforms like Facebook, twitter and Instagram.
- Streaming off important events in social media.
- Facial Biometric attendance for teaching and non teaching employees of the college.
- The college campus has been covered by CCTV surveillance in 24 x 7.
- The college has two Photo-Copier machines which are dedicatedly used for the teachers, employees and the students.
- The institution uses Google Meet, Zoom Cloud etc. for classes, webinars and online conferences.
- The College had applied for Google Workspace and after proper verification they provide subscription due to which unlimited access to Google facilities are availed.
- The College has developed a portal for online admission.
- As an affiliated college under Gauhati University, the college uses online form fill up portal extensively for the benefit of the students.
- The institution has an active portal for online leave application.
- The College has implemented LMS (Learning Management System).
- The institution has an interactive LED display and it is used for smart classroom.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 30.67

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 53.89

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
4.921	3.83	49.34	31.73	40.64

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute has an established mechanism for maintenance and utilization of classrooms, computers, equipment and laboratories in the campus. A dynamic Planning body is working in the campus to complete the major drawbacks in the infrastructural, curricular, co curricular and extracurricular domains. The planning body of the institute constituted of Planning Committee, Building Committee, Purchase Committee and Library advisory Committee constantly evaluates the requirements of the institute.

Maintenance of Physical Facilities:

The physical facilities like seminar halls, auditorium, classrooms, smart classrooms are intended to provide a student friendly environment within the campus. The physical facilities are monitored and maintained under the direct supervision of the head of the institution. He completes the needs according to the standard

protocol. Our institute maintains a register and has a team of trouble shooters comprised of carpenters, electricians and technocrats. The periodic cleaning and maintenance of hygiene of the classrooms, laboratories and washrooms are conducted by supporting staff.

Maintenance of Classrooms and Laboratories:

All the classrooms are equipped with sufficient infrastructure for smooth functioning of the teaching learning activities. Laboratories of the institute are also equipped with all necessary apparatus and equipments. All of the blocks are equipped with fire extinguisher and other basic fire fighting paraphernalia.

Maintenance of ICT Facilities:

The computers of the institute are regularly updated with new software's. All the computer displays of the institute are tuned to emit minimum of blue light which makes them eye friendly. With an objective of minimizing e- waste in the campus, electronic equipments like printers, photocopiers, projectors, laptops and computers are serviced and reused. The free Wi-Fi facility within the campus is used for academic activities. The campus Wi-Fi is maintained and serviced by BSNL, Nagaon Circle.

Library Maintenance:

The employees of the library are specifically instructed for proper handling of the documents with due care, especially during processing and shelving. The library is well equipped in tune with the changing academic requirements. Library is fully automated with KOHA. The books are marked, classified orderly placed on the bookshelves. The exact locations of the books are duly updated with the KOHA for easy retrieval. As a proactive measure, all copies are periodically inspected to search the probable damages and pasting and binding is carried out if required. The library gives due stress in purchasing new books of different domains to make it a competent and dynamic college library.

Maintenance of Games and Sports Facility:

The sports items, playground, various courts, and gymnasium are supervised and maintained by the teacher in charge of games and sports. Training programmes are arranged under the monitoring of specialized coaches. The playground and courts are periodically supervised and repaired according to the requirements. Sufficient first aid items are always kept ready for meeting the sudden need of physical injuries and traumas.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 71.4

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
736	586	580	285	344

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 3.07

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
01	28	12	64	06

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 9.43

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
51	187	07	50	38

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.67

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
8	9	9	14	15

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 27.41

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 54

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 95

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	3	1	1

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	4	1	1

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 6

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	6

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Our institute believes in student's participation in various administrative, co-curricular and extra-curricular activities for creating a student centric work environment in the campus. On every committee representative of students are included. Therefore, Students Union Body is elected by a fair and transparent election procedure. The student body initiates various co- curricular and extra-curricular activities among the pupils for shaping them as upcoming law abiding citizens of the nation.

Functioning of Students Union Body:

- The election to the Students Union Body is executed in compliance with the provisions contained in the rules and regulations of GU.
- The secretaries of the Students Union Body are elected by the students through secret ballot.
- The body is constituted of one president, General Secretary and other secretaries for different areas like sports, music etc.
- All students' related programmes are executed under the leadership of student's union body advised and monitored by staff advisor.
- The important decisions are taken in general meetings providing due opportunities to the students to raise their concerns. It encourages the democratic values among the students.
- Besides the college Union Body, the activities of forums like NSS, Women's' Cell, Green Cell, literary clubs are coordinated by the students under the supervision of the teacher coordinators.

Activities of the Students Union Body:

- Initiates programmes that encourages social and cultural life of the students and train them about the duties and rights of obedient citizens.
- Coordinates various arts programme to encourage the artistic ability of the students.
- Organizes various activities of the forums and cells like competitions, exhibitions, talks etc.
- Sports events like friendly matches and competitions are organized with other institutes and clubs.
- The student's union body publishes the college magazine annually exhibiting the literary talent of the pupils.

Academic & Administrative bodies/ committees:

- One representative from the students is considered as a mandatory requirement in IQAC and his/her opinions are duly regarded for assuring quality enhancement of the college.
- Students representative are incorporated in the Library Committee. His/her observations for improvement of the service mechanism of the Library are always considered for execution.
- Representatives from the student's union body are engaged with the Anti Ragging Cell to maintain a ragging free environment within the campus.
- The Canteen Committee is working with student's representative from the Union to provide quality food stuffs in affordable price within the campus.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association of Mayang Anchalik College has been actively working as an integral part of the institution. They have named it as ***Praktan Satra Sanmilan***. It has received official registration under the Societies Act. The institute has dynamic alumni, those are working in different parts of the country and the

Association is playing the key role in maintaining a nexus among them.

- The Alumni association organizes its meetings annually within the campus.
- They provide extensive financial support during the Silver Jubilee Celebration of the college in 2017.
- The Association also has helped in the erection of a memorial in the commemoration of the martyrs of the state.
- They actively participate in various cultural activities organized within the campus.
- They also provide help in the continuous evaluation and up gradation of the physical facilities of the campus by submission of their Feedbacks. Their views are always considered for introspection of different activities conducted by the institute.
- The **College canteen** has been renovated by the alumni using local and traditional design in construction.
- Alumni has enriched the infrastructure of the College by donating some furniture to the College.
- The alumni association has initiated a book donation programme namely **“Read a Good Book: Live a Wise Life”** to create a book friendly environment in the college. The voluntary book donation initiative was welcomed by all the stakeholders and received good response from teachers, employees, students and general public.
- Alumni participate in the Core Committee meetings of IQAC
- They have contributed to the College by Plantation Drives in the Campus.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Institutional Governance Mechanism and Policies:

- The College is established in a rural area with the vision to provide quality education to the poor rural students for transforming the lives of the rural masses. We are continuously trying to provide value education and to transform the campus into a centre of excellence.
- Our college aims to fulfill the academic requirement of everyone irrespective of caste or creed. It aims at enhancing collaboration among schools, organizations and other leading institutions of the area with a view to provide opportunities to the students for higher studies. The faculty members take classes voluntarily in the nearby schools with a view to motivate the students.
- The College is endeavouring in developing commitment of faculty and staff for all-round development of the students. It is committed to maintain green and supportive environment throughout the college and to improve satisfaction level of all stakeholders. The College campus is a Green Campus and entry of vehicles is strictly prohibited.
- The campus is a Tobacco Free zone.
- The College has introduced two vocational courses and various Certificate courses recently.
- The College has a vision to be a national leader in transforming lives through achievement of excellence with state of the art facilities, professional and value education in all reality and to emerge as the most preferred educational institution with global excellence and social sensibility.
- Our institute attempts to educate and imbibe the humanitarian values among the citizens.
- Under the monitoring of a dynamic and dedicated management, the institute functions via a participative and decentralized system of governance.
- The dynamic leadership of the institution always gives a close guidance to the activities of the college to assist the youth to prosper as responsible, competent and mature individuals infused with higher standards in head and heart.

Governance Mechanism:

The mechanism for governance of the institute is tuned with the mission and vision of the college.

- The Governing Body is the supreme body in respect of framing the policies.
- The President of the Governing Body is always a renowned educationist and works as the chief trustee. He is assisted by the Principal as the ex-officio Secretary of the Governing Body.
- It is constituted of various stake holders like Member of Legislative Assembly, Social Activists, Retired Teachers, Principal, Office Assistants, IQAC coordinator and alumni.
- The Governing Body gives required directions to the Principal to execute the plans according to the Mission and Vision of the college.
- The GB meetings are organized frequently according to the requirements in the campus to finalize and sanction necessary plans for infrastructural development and renovations and for the improvement of the quality of the teaching learning process.

To develop the sense of collective responsibility and team spirit, the decisions are adopted through a democratic style.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Since the establishment of the college, administration is performed with a decentralized mechanism. The inclusive and participatory approach creates a work environment of trust and solidarity that ensure the smooth functioning and development of the institution.

Committees and Cells:

For providing an effective administration in the campus, the Principle of subsidiary maintenance is applied at different arenas. It intends to distribute authority and powers from the top to the grass root level. The committees and cells are working in the college to execute different plans.

Functional Autonomy:

All the units and departments are granted functional autonomy in the college. With a view to all-round development, a participative culture is evolved on the institution. The teachers and students cooperate with each other for effective implementation of the prospective plans at each level and sphere of activity. Even the non teaching staff members also take part in the activities with spirit and enthusiasm. Such work culture helps to generate good will among the entire college family and motivate as well as mobilize all to work in unison to achieve the set objectives by the authorities in consultation with different stake holders.

The college conducts extra- curricular activities and events like annual college week festival, freshman social ceremony, beautification and cleanliness drive, magazine and newsletter publication and these are actively monitored and executed by the coordinators of respective cells and the Departmental teachers.

Besides, the celebration of commemorative days and the cultural events are conducted by the faculties and non teaching staff also.

The College invites recommendations and suggestions from the stakeholders in policy making. At regular intervals, staff meetings, Teachers unit meetings, Staff meetings, alumni meetings, IQAC meetings are conducted and opinions and suggestions are taken.

Case Study:

In IQAC meeting decision is taken to celebrate the World Environment Day. To celebrate the World Environment Day on 5th June/ 2019 the Principal of the college has entrusted the responsibility to the IQAC Asstt. Coordinator Dr. Utpal Nath to make the arrangements for the programme including active participation of all the stake holders. Therefore, the coordinator of the IQAC communicated with the District administration, Morigaon and the Pobitora Wild Life Sanctuary Management Authority. The Deputy Commissioner, Morigaon Rituraj Bora ACS, had presided over the meeting organized in connection with the Programme. A Sum of Rs. 30131 had been allocated for the programme and it was duly utilized by Dr. Nath and others.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The IQAC in consultation with the Governing Body of the college developed a strategic plan for the period 2016-2021. With a view to modify the college campus with infrastructural development, the institution proposed a special strategic plan. As the Govt. of Assam has sanctioned funds for the construction of a digital classroom, the college has developed a strategy construct a smart classroom.

- The college has developed its infrastructure, constructed digital library and improved ICT facilities with the funds provided by UGC and Assam Government.
- We have introduced Vocational and Certificate courses with a view to improve employability.
- Various extension activities are promoted for to sensitize the neighbouring community regarding health, hygiene and other important issues.
- Museum and Medicinal plant garden are set up for preservation of local heritage.
- Collaboration with various students are done for outreach programmes.
- Classes are taken by the faculty members in nearby schools to motivate the school students.
- Women Empowerment through Professional training, Self Defense Training etc.
- Green Campus and Tobacco Free Zone

Case Study: Construction of Digital Smart Class room

- **Construction of Classroom:** The College has constructed a spacious room in the second floor of the Academic Building, with seating capacity of 70 participants to provide the latest teaching learning experience.
- **LCD Projector:** The College has installed High Quality LCD Projectors to enable the students getting proper learning experience with ICT.
- **Visualizer:** The College has equipped the proposed Smart Classroom with a Visualizer.
- **Dizital Audio System:** The Smart Classroom has been equipped with a Digital Audio System with

accessories like amplifier and cordless microphone elements.

- **Acoustic Panel:** The College has installed Acoustic Panel in the Smart Classroom so that the sound quality in the room gets qualified. It resists all kinds of echo and other disturbing elements.
- **Podium:** The room has a high quality podium for delivering lecture.
- **Internet Connectivity:** The classroom has been connected with a high speed internet facility and Wi-Fi access has been provided to the teachers and students. The teaching learning environment has been enriched with this accommodation.
- **Computer:** There is a Computer in the classroom loaded with required and updated soft wares.

File Description	Document
Upload any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The college is affiliated to GU and all activities, rules and regulations are done by following rules and regulations of UGC and State Govt. The Governing Body guides the principal and monitors the College through him.

The Governing Body: The College has an effective and well functioning organizational structure and the prime administering authority is the governing Body. The Body is consist of renowned educationist from the locality, Principal, a few selected staff members, guardian members and affiliating University representatives. The highest authority is the President of the Governing Body, who is selected from among the educationists of the area and is appointed by the Director of Higher Education, Assam. It recommends strategic plans in respect of development of infrastructure, quality improvement in teaching learning process and good practices.

Principal: The Principal of the college is the key person having executing authority of each and every affair of the institute. He is entrusted to implement the directives of the Governing Body and is the communicative agent between the Governing Body, Government and the University.

The Staff Unit: The Unit takes adequate measures in implementation of the strategic plans and sometimes also takes decisions in view of various affairs of the college. It offers suggestions in development of different aspects of the institute.

Committees and Cells: In order to smooth functioning of the institute the administration of the college is supported by a number of committees and cells like, IQAC, Planning Board, Purchase Committee, Building Committee, NSS advisory Committee, Library advisory Committee, Grievance Redressal Committee, Women Empowerment Cell etc.

Recruitment: The initial appointments to the institute were made by the College Governing Body. Later on services have been provincialised in 2013, 2014 and 2021 by the Government of Assam. The number of vacancies in different strata are submitted to the Director of Higher Education, Assam time to time. Advertisements are made in the leading daily news papers following all the guidelines prescribed by UGC, GU and DHE, Assam.

Promotion: Promotion proposals are submitted to the DHE, Assam by following the statutory guidelines of UGC regarding Career Advancement Scheme (CAS). Besides, Gauhati University has also notified the basic qualifications for the promotion of teachers. According to the UGC guidelines, promotion is granted based on the evaluation of API score.

Service Rules: All the employees strictly adheres to the rules and regulations framed the by Gauhati University and Finance Department, Govt. of Assam. Beside, the employees are bound to follow the instructions framed by GU in respect of examinations, evaluations, curriculum revision etc.

Grievance Redressal Mechanism: There is a Grievance Redressal mechanism in the institute led by the Principal of the college. The coordinator of the Women cell is also involved in the mechanism. The liberty is granted to all the employees to raise their objections before the committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College has developed a pro-active environment in the campus to provide job satisfaction to the employees of the institute. Some of the welfare schemes for the benefit of the employees are as follows:

- Free Wi- Fi facility in campus and domain institutional E-mail address to all the employees.
- Employees Fund is maintained in the college and financial help is provided to the employees in urgent need.
- Canteen facilities are offered to the Employees at subsidized price. The quality of the food stuff is ensured through strict monitoring from time to time.
- Interest free loans are issued to the employees in urgent need. The employees are instructed to submit their application with the entire testimonials to the Principal of the college.
- Special Casual Leave is granted on critical medical emergencies.
- Parking facility is provided for staff vehicles outside the boundary walls.
- Gymnasium is available for the staff to maintain their physical fitness and the staff members extensively use the gymnasium.
- Retirement party is arranged in respect of the services of the retired person.
- Serious discussions related to the staff members are conducted and the IQAC hall is used for the purpose.
- Free Health Check- up is available in the campus.
- COVID- 19 Vaccination programme in the campus.
- Child Care Leave is granted to the Women Employees of the institute.
- College provides free accommodation to the female employees at the Womens' Hostel
- Leaves are granted to the teachers for pursuing PhD programme.

Other Welfare Schemes:

- **Maternity Leave** is offered to the female staff members for 180 days to protect the interest of the mother immediately before and after the child birth. Leave benefits are provided who have a tubectomy or miscarriage.
- **Paternity Leave** is granted for **10** days to the male employees to take care of the new born baby and mother.
- The college administration encourages the teachers to apply for promotions without any delay and adheres to the UGC Guidelines for their career advancement.
- Group Insurance is offered to the employees, considering their service conditions for their welfare.
- National Pension Scheme (NPS) is a voluntary contribution pension system available in the campus. The employees can contribute to their pension account during their service tenure.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**Response:** 36.67**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	12	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 2.8**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
10	2	1	0	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 93

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
06	19	10	00	05

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The institute facilitates the professional growth and enrichment of the employees by implementing an effective Performance Appraisal System. The mechanism is maintained with the goal of improving the administrative and academic standards. It functions in the following ways:

Teacher Performance Record: The teachers are asked to record their everyday engagements at the beginning of every academic year. Each and every details related to lesson plan, test, assignments, mentoring, tutoring, remedial classes, leave taken are recorded. The Principal and Head of the Departments regularly monitor such issues. During the annual academic audit, the management also evaluates these. Teachers are directed to submit teaching plans every semester to ensure time bound implementation of the academic plan proposed with the start of the academic year. The faculty members are entitled with various responsibilities related to extracurricular and extension activities and are also evaluated on such performances.

Evaluation by Management: The College has an Academic Committee which evaluates the performance of teachers. The teachers are provided a Proforma and at the end of every academic year it is submitted to the academic committee. The committee members occasionally visit each department to evaluate the performance of the teachers. They also suggests corrective measures sometimes collectively and sometimes in person.

Staff Evaluation by HOD: Each Department is evaluated by the respective Heads also and they prepare a confidential report in prescribed format after evaluation of the academic performance of the faculties highlighting both the strengths and weaknesses.

Peer Evaluation: The College also maintains a peer evaluation system. The faculty members judge each other and the feedback is collected in a prescribed format. In this collaborative process the teachers get scope to enhance their teaching techniques which is the outcome of discussions and analysis. It helps a

teacher to peep into his own academic contribution.

Teacher Evaluation by the Students: The College maintains an effective feedback mechanism and is monitored by IQAC. The students are given feedback forms and they assess the teachers on the criterion like accessibility to teacher, classroom management, communication skill, fairness in internal assessment, inspiring and motivating ability, interaction with the students, responsiveness to student's queries, adequate coverage of course content punctuality and regularity, timely completion of syllabus, subject knowledge and adequacy of teaching methodology as well as use of ICT. The collected feedbacks are evaluated by the IQAC and corrective measures are suggested.

Non Teaching Evaluation by Students, Management and Teaching Staff: The management evaluates the non teaching staff year wise through a performance appraisal designed by IQAC. The students also get the scope to rate the performance and behaviour of non teaching staff in the process. The Principal monitors these issues and a continuous feedback is given. In a prescribed format faculty members and students evaluate the non teaching staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College maintains a transparent and systematic financial management system. The Governing Body regularly monitors proper and effective utilization of financial resources with the help of an effective and transparent auditing mechanism. The institution conducts both external and internal audits for the Government and Non-Government funds.

Local Audit:

Mayang Anchalik College has a tradition of conducting Local Audit since the establishment of the college in 1992. The GB deposes social auditors having experience in the field for auditing all the accounts of the college. The Audit team scrutinizes and verifies acute details of cashbook, cash receipt, cash vouchers, Fees Receipts, Fees Deposit Receipts, Donation Receipts etc. and submit Audit Report. The report reflects the financial status of the institution. The team clearly points out the mistakes and anomalies, if any and offers its valuable suggestions to develop a healthy financial mechanism in the college.

Statutory Audit (Chartered Accountant)

The College maintains several Accounts and Statutory Audit of all the accounts are done by a Chartered Accountant every year. Each and every financial transaction and account of the college is audited. The

Account Officer maintains all the accounts of Government and Non-Government funds on behalf of the Principal. All the Non-Government funds including the management funds, fees from self financing courses, salary of management staff etc. come under Statutory Audit.

External Financial Audit by Directorate of Audit, Govt. of Assam

The Audit Department, Govt. of Assam is authorized to audit the amount received, collected and utilized by the college. The Department authorizes officials to audit the financial transactions of the college. The Audit team verifies financial utilization of the public funds. They scrutinize and verify cash book, acquittance of teaching and non teaching staff, SC/ST/OBC Welfare Funds, E-Grant account, Fee receipts etc. The team also verifies the subsidiary funds. It also scrutinizes the grants received from UGC in various plan periods for Minor Research Projects, National Seminars, IQAC, General development assistance.

External Audits for UGC Funds

The institution conducts external financial audit of each and every grant received from UGC. The sanctioned grants for Minor Research Projects, National Seminar, IQAC, General development assistance etc. are verified by Chartered Accountant and utilization certificates issued by them are submitted to UGC for verification and scrutiny.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0.81

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.0616	00	00	0.75	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution has an effective functioning mechanism for utilization and mobilization of funds in a transparent way and it aims at maximum utilization of resources. The planning board of the college looks after the development plans, implementation, supervision and fund raising activities. The committee verifies the needs and necessities of the departments and other wings for allotment of funds. At the beginning of every financial year the Planning Board plans the budgeting provision for academic and administrative activities. The functions of the planning board are always in consultation with the various committees like building Committee, Purchase Committee, Library Committee, Games and Sports Committee, IQAC, Fees Restructure Committee etc.

The primary sources of the college funds are from the following agencies:

Central Government Funds:

- UGC
- Minor Research Projects
- Unnat Bharat Abhiyan

State Government Funds:

- State Govt. fund for infrastructure development
- Fund for NSS

Non Government Funds:

- Financial assistance from Mayong Anchalik Unnayan Samittee.
- Aid from Philanthropists.
- Contribution from Faculty and Non Teaching members.
- Rents from external bodies for conducting various events and examinations.

The Central Government Funds are used for infrastructure and other developmental activities, academic resources such as books and journals as well as sports facilities. Minor Research Project Grants from UGC have been sanctioned to teachers for research purpose. UGC grants have been sanctioned for academic events like seminars and workshops.

State Government funds are sanctioned for infrastructure development like digital classroom and digital library, extension activities. Non Government funds are used to meet infrastructural and other developmental requirements as well as the maintenance of the institution. The Gram Panchayat funds are sanctioned for the infrastructure development of the college but executed and utilized by themselves.

The college ensures that the resources are completely used for the fulfillment of the needs of the stakeholders. The departments and other wings are asked about the approval of their budget and to maintain proper account and reports of expenditure. In respect of all the funds that are utilized by the college administration, internal and external auditing is conducted at the end of every fiscal year and it is

ensured that proper accounting and utilization has been done. The Account officer maintains all the accounts and the Principal is accountable for all the financial transactions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is the key agency for the improvement and maintenance of quality in the academic services provided by the institution. The main endeavours include:

- Framing the quality Strategies
- To keep surveillance upon the extensive and outreach programmes of the departments of the college
- Encourage different stakeholders to create an academic environment in the campus.
- Conducting Seminars, webinars and Workshops'
- Introduction of best practices
- Introduction and assessment of curricular and co curricular activities.
- Initiating quality approach in the fields like accreditation and ranking, collaboration, consultancy, feedback analysis, E-attendance, Career Advancement guidance, improvement of quality in research etc.
- Faculties are encouraged to use the ICT tools.
- Faculty development programmes are organized.
- E-learning resources are extensively used.
- Programmes are organized to enhance professional competency.

Two Practices institutionalized by IQAC, Mayang Anchalik College:

1. Certificate Courses:

- The IQAC has initiated providing certificate courses to the students in parallel with the primary course they study in the college. The chief purpose of the initiative was to enrich the quality and skill of the students so as to increase their employability and to prepare them for the community life and business life that is waiting for them in near future.
- Every Department of the institution has developed some certificate courses which are more or less related to their syllabus provided by the University.
- The institution has provided a total number of 45 courses till now and it includes courses like

Spoken English, Jacquard Handloom, Tourism Management, Khol Badan, Mental Health and Hygiene, Folk Dance (Bihu), News Paper Editing, Still Photography, Banking and Finance, Project writing etc.

1. The Quality of Teaching Learning Environment in Classroom teaching has been enriched:

With a view to make the teaching Learning environment fruitful and effective, the IQAC has adopted various measures and the classroom atmosphere has been transformed with the help of various updated ICT tools.

- LCD projectors have been used in the classroom.
- Internet connectivity is available in all the classrooms through Wi-Fi.
- Measures have been taken to boost the internet speed.
- Computer, audio system with amplifier has been installed in the smart classroom.
- Interactive LED Display panel has been installed in the smart classroom.
- For online teaching, the IQAC has created an environment for using the online platforms like Google Classroom, Google Meet, and Zoom Cloud etc. by the teachers and students.
- The IQAC has been able to get unlimited access to Google facilities through Google Workspace which has been supplied by Google through proper procedure.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC Teaching Learning Review System:

The IQAC monitors IT enabled result oriented pupil centric, holistic techniques of teaching learning process.

- IQAC collects departmental academic plans at the beginning of every academic year and monitors its sound implementation throughout the year.
- IQAC conveys its policies in respect of remedial teaching, mentoring and Outcome Based Education to all the departments as the academic years begin.
- IQAC monitors internal marking in every department and ensures proper holding of sessional examinations. It develops a mechanism as per the rule of the university for proper evaluation and

uploading the marks in the given portal.

- IQAC maintains a system of semester wise result analysis to bring out strengths and weaknesses of various departments and initiates measures to meet out the detected weaknesses
- IQAC has developed a questionnaire for the evaluation of faculty performance by the pupils.
- The IQAC organizes an open house session where the parents, teachers and students participate and express their grievances and a free discussion is held in the session. The parents and students are asked to share their observations regarding curriculum, studies and behavioural pattern of the teachers,
- Curriculum feedback is also collected from the guardians during the session.

IQAC Institutional Review System:

- IQAC conducts yearly administrative and academic audit every year.
- IQAC, along with the management analyses and evaluates the performance of non teaching staff.
- It executes and encourages peer evaluation of teachers.
- Green Audit and Gender Audit are done every year.
- Feedbacks from students regarding institutional performance are taken.

IQAC evaluation of Learning Outcome:

- Outcome Based Education (OBE) has been introduced in the college since 2019 and the responsibility is entrusted to Academic committee.
- The committee is headed by a senior teacher and it developed a mechanism for proper implementation of OBE.
- The Departmental Advisory Committee (DAC) prepares programme outcomes (POs) and Programme Specific Outcomes (PSOs) which are made depending on learning objectives given in the University syllabus.
- DAC also mentions the Course outcomes (COs) and it is outlined after consultation with the related faculty dealing with the particular course.
- The IQAC assesses the departments with the parameters of OBE at the end of each semester.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: A. All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college is a co education institution with about 49.2% female students. The institute maintains promising safety and security related to academic environment to the students. The institution is committed to maintain zero tolerance policy against gender discrimination, ragging, racial issues and sexual harassment.

Safety and Security:

- **Fully protected campus:** The college campus is completely protected with boundary walls and gates are checked by security personals for 24 hours.
- **CCTV surveillance:** The College has 9 CCTV cameras which are operational for 24 hours a day.
- **ID card:** to wear ID Cards issued by the college at the time of admission has been done mandatory for the students.
- **Internal Complaints Committee (ICC):** The College has constituted an ICC to create a harassment free complex. The committee is committed to take pro active measures if such case arises in the college campus. The college ensures full security to the women folk with the help of this committee against sexual harassment.
- **Women Cell, Grievance Redress Cell, Legal Cell:** The college has constituted the cells to meet various grievances of the students and to ensure discipline in the college campus. There are several complain boxes that are placed around the college and follow up actions are taken by Grievance

Redress Cell.

- **Anti Ragging Committee:** There is a anti ragging committee in the college which ensures zero ragging in the campus and the committee includes faculties, guardian members, office staff member, representatives from student union as members.

Counseling:

- **Counseling Center:** The College has an counseling center which is taken care of by the Grievance Redress Cell. This centre helps the students to get rid of their personal stresses and strains.
- **Counseling by staff:** The teaching staff provides required concealing to the needy pupils whenever situation demands. Non teaching staff support the students in official matters such as admission procedure, fee payment, online admission and transactions, errors in certificates and other documents etc.

Common Rooms:

- The institution has accommodated common rooms separately for male and female students. Sufficient numbers of toilet are separately available for male and female student's faculties.

- The college ensures hygiene special among the women and Sanitary napkins are made available in the Girls Common Room.
- The college has facility like bedding, First Aid Box, Dressing Room etc. which are optimally used by the lady teachers and girls students.

Day Care Centre: The College has a well equipped Day Care Centre to facilitate the Lady Teachers and students with children. The centre has been accommodated in the Women's Hostel complex.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The institution has committed to environment protection and it focuses on generating less waste and re

uses it as far as possible. The college has a waste management mechanism for proper disposal of different kind of wastes such as solid, liquid and e- waste. The college undertakes awareness drives on cleanliness and management of waste both in the campus and society.

Solid Waste Management:

- The college has installed **garbage bins** of separate colours throughout the campus at important points for collection of waste. The colors prevent intermixing of waste which is useful in recovery and reutilization through sustainable waste management.
- To **reduce the paper waste**, the college optimizes use of technology for information sharing and documentation.
- Use of **single plastic is banned** in the campus. The college is a plastic free zone and it occasionally drives awareness meetings in and around the campus on ill effects of single use plastics. The college encourage the students to collect the plastic bottles and use them as tubs for planting saplings.
- A Memorandum of Understanding has been signed with Mayong Gram Panchayat for Solid Waste Management and **Waste Re-cycling**.

Liquid Waste Management:

The College also focuses on the liquid waste management as far as possible. The liquid waste from the canteen, toilets etc. is let drained to avoid stagnation around the campus.

E- Waste Management:

E-Wastes generation is occurred chiefly by periodic maintenance of computers and other electronic devices. These wastes are initially stored in a stock room and later repaired for further use. The completely malfunctioned E Wastes are outsourced by an external agency named Royal Infotech located at Mayong.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting**
- 2.Borewell /Open well recharge**
- 3.Construction of tanks and bunds**
- 4.Waste water recycling**
- 5.Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment

5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution is playing a major role to provide an inclusive environment in the campus. Various programs are organized to enhance the cultural assimilation, acceptance of linguistic diversity, accustomed with regional variations, increase the communal harmony and social cohesiveness to create one Indian Identity.

Cultural Diversity:

- The students, teachers and other staff members are from various cultural diversities. The Death Anniversary of Srimanta Sankardeva is celebrated every year and all the students and staff members take part in the programme.
- The Birth Anniversary of Bishnu Rabha is celebrated in the College. The students perform the songs written by Bishnu Rabha in the programme. There is an open session where focus is given on Bishnu Rabha's life and philosophy.
- Traditional Magicians Meet is conducted in the College and the local magicians take part in the programme.
- On 7 February, 2020, a National level Seminar is organized on the occasion of Mayong Pobitora Mahotsava and introduced the concept of Eco- museum.

Regional Diversity:

- The College celebrates Rashtriya Ekta Saaptah to give the message that we are living in one nation and we should maintain unity despite of being from various regions of the country. The programme is organised to salute Sardar Ballav Bhai Patel.
- The College celebrates Ek Bharat Shreshtha Bharat Programme where artists from different regions of the country perform representing their own cultures.
- The College celebrates Traditional Attire Day in which the students and staff members come to the College wearing their traditional dresses representing their own community.

Linguistic Diversity:

- The College celebrates Matribhasa Divas in order to grow sensitivity regarding the languages of the country. It is programme through which the students get to know that we should show respect for other's mother tongues.

Communal Harmony:

- The College conducts Communal Harmony Campaign and sensitizes all to be tolerant to all communities and their respective languages and cultures. The stickers provided by NFCH are distributed among the students to convey the message.
- Besides, the Programmes like Traditional Attire Day, Matribhasa Divasa, Rashtriya Ekta Saptah are the programmes that help to develop communal harmony.

Socio-economic Cohesiveness:

- Helping Hand: The college has a separate wing to assist the poor, underprivileged and deprived students and their families namely Helping Hand. The wing offers financial help to the students and their families at the time of need. With this, a sense of community service and helping the needy ones is generated among the students, teachers as well as employees of the college.
- The College organises free medical check-up camp for the poor people of the locality.
- During the Covid-19 pandemic, the teachers and employees help the poor ones with food and other items.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution is playing a pro active role to sensitize the pupils and employees to respect the constitutional obligations and values. Besides, the college is committed to alert the stakeholders about various rights, duties and responsibilities to maintain the sanctity of the constitution.

- **Celebration of Constitution day:** The College celebrates the Constitution Day on 28 November which is a major initiative to boost the sensitivity to protect the fundamental goals enshrined in the constitution.
- **Celebration of Vigilance Awareness week:** The College celebrates vigilance awareness week following the direction of government of Assam. Through this programme the students are sensitized and motivated to stand against all kinds of corruptions. On 1 November, 2021 an awareness meeting was organized in the college. The students were informed about the Vigilance

Department, Right to Information Act, 2005 and responsibility of every citizen for eradication of corruption.

- **Street Play Performance:** The students performed a street play titled “**Savadhan, Vigilance Ahi Ase**” (Beware, Vigilance is Coming), which conveys the message that we should be free from corruption and if we don’t, vigilance is not going to spare us. All the students and teachers watched the play which was performed openly in front of the administrative and academic block of the institution.
- **Voter’s Awareness Programme:** On 27 November, 2021, the College organized an awareness meeting in the college meeting hall following the direction of District Election Officer, Morigaon and informs the students about voter’s rights and responsibilities. The students are let to know about the SVEEP (Systematic Voters’ Education and Electoral Participation) and also are advised to download the Voter Helpline App to know about their rights and responsibilities being a citizen of India.
- **Celebration of National Days:** To infuse respect for the nation, national Anthem, National Flag, Constitution, Freedom Fighters and their sacrifices, the college celebrates the National days like Republic Day, Independence, National Unity Day, Gandhi Jayanti and all the stake holders are urged to be patriot and devoted towards the nation.
- **Rashtriya Ekta Saptah:** The college celebrates the Rashtriya Ekta Saptah from 31 October to 6 November, 2016 and awareness program are organized to inculcate the sense of unity among students, teachers and employees of the college.
- **Inclusion in Curriculum:** The college has included topics like rights, duties, values and responsibilities of citizens in the curriculum. Apart from these, Certificate Courses like Democracy in India and its various Perspectives, Preamble of the Constitution, Democracy and its Classification, Constitution and its nature, Human Rights, Right to Information Act, 2005 etc. are introduced in the college to promote knowledge on Constitutional obligations.
- **Display in Sign Board:** The College has displayed the Key Features of the Constitution, Preamble of the Constitution, Fundamental duties of Citizen in signboards placed in various points of the campus.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college observes the National integration days and commemorates the great personalities by celebrating their birth or death anniversaries. The college also celebrates traditional festivals like Saraswati Puja, Biswakarma Puja etc.

- **Independence Day:** The College celebrates the India's Independence Day on 15 August every year. On this occasion, India's National Flag is hoisted, National anthem is sung and the service of the great freedom fighters for the nation is recalled. The students are sensitized about the healthy democracy of India.
- **Republic Day** is celebrated on 26 January with National flag hoisting and talks on importance of Constitution, healthy Democracy and national integration.
- **College Establishment Day:** Every year, on 13 August, the college celebrates the College Establishment Day in which apart from the students, teachers and employees, the respectable citizens, guardians and common people of the locality take part.
- **World Environment Day** is celebrated on 5 June. The students are sensitized about environment protection and sustainability.
- **International Women's Day** is celebrated on 8 March and up-gradation of women and equal rights.
- **Constitution Day** is also celebrated in the college. Talks on Indian constitution and effective democracy are conducted on this day.
- **Teacher's Day** is celebrated on 5 September. The teachers are felicitated on this day and students take blessings from them.
- **Matribhasha Divas:** The College celebrates Matribhasha Divas to show respect for mother tongue.
- The institution celebrates **Gandhi Jayanti** on 2nd October every year. Students are sensitized on Gandhian philosophy of truth and peace and Swachhta.
- Birth anniversary of Sardar Ballabh Bhai Patel is celebrated as **National Unity Day** every year.
- The College celebrates the **Tithi of Sankardeva** (Death Anniversary of Guru Sankardeva) every year with Naam Kirtan, Borgeet Competition, Diha Naam Competition etc.
- **Bhupen Hazarika's Death anniversary** is also celebrated in the College in loving memory of Dada Saheb Phalke Awardee, Bharat Ratna Dr. Bhupen Hazarika.

- **Saraswati Puja:** The College celebrates Saraswati Puja every year on the occasion of Basant Panchami in which Goddess Saraswati is worshipped and blessings are expected from her. On this occasion, idol of the goddess is installed temporarily and a festive like environment is held in the College. A feast is also organized on the day with vegetarian food.
- **Biswakarma Puja:** On 17 September every year, Biswakarma Puja is celebrated in the College. Biswakarma is the god of machine according to Hindu philosophy. Biswakarma is worshipped in the College for the well being of the machinery equipments in the College.
- The International Yoga Day is celebrated in the College on 21st June.
- The College observes the Death Anniversary of Dr. A.P.J. Abdul Kalam to tribute his Excellency on 27th June.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice I:

1. Title of the Practice:

Explore the Magical Healing Culture and Preserve the Extinct Heritage of Mystic Mayong

Sub Title: Heal with Tradition & Change with Continuity

1. Objectives of the Practice:

The Practice has the following aims and objectives-

- To explore, understand and document all holistic knowledge of magical and herbal medicinal practices traditionally continued among the villagers of Mayong to promote total well being of human health.
- To create environment for transmitting the traditional knowledge of magical and herbal healing practices to the next generation by organizing awareness programmes, field visit programme, conference, seminar, workshop, training programmes etc.
- To promote cultural tourism centering to the centuries old practices of magic and medicines in

Mayong and thus to inspire the stakeholders to preserve and revive their inherited knowledge and practices for long term socio-economic benefits.

- To inspire and help the scientists and researchers to undergo intensive research works on this body of traditional wisdom to explore its scientific, economic and socio-cultural values in society.
- To set up an herbal medicinal garden to preserve the rare medicinal plants identified and used by the local traditional healers.
- To set up a Museum to preserve the tangible and intangible heritages of Mayong locality most of which are related with magic and medicinal practices.

Underlying Principles/Concepts: The Mayang Anchalik College has selected this practice as best practice with the above mentioned aims and objectives as this college is located in the heart of Mayong area which has been famous as the nerve centre for studying magic and medicine in Assam since very early age. The college believes that as a higher educational institution of the area, it has the responsibility to explore, understand and preserve this body of traditional knowledge and practices of this locality before of its extinction as these practices are still traditionally handed down from generation to generation mostly in oral form. Accordingly the college has been undertaking several programmes in this line since the time of its establishment with active involvement of its community people, teachers, students and researchers.

1. The Context:

The college has carefully observed that the people of Mayong locality have been transmitting their unique knowledge and tradition of magical and herbal medicinal practices mostly in oral form for the last so many centuries. It may so happen that this body of knowledge and practices may vanish within a couple of centuries, if they are not properly explored, documented and preserved. So, the college has taken this initiative since it is the need of the hour to revive and preserve these centuries-old traditional knowledge and practices. In a meeting at Brazzaville in 1976, the World Health Organization (WHO) also made an emphasis on the exploration and preservation of traditional healing system exists among different ethnic groups of the world. In recent years, INTACH (India), ICOMOS (India), ICICH, NSCICH etc. are also providing more importance in preserving such types of intangible cultural heritages. Along with Anthropologists and Folklorists, Scientists are also learning to look at the knowledge and practices of folk medicine in search of new drugs. Because all have realized that the world is losing an enormous amount of basic research on indigenous people who shed their culture and tradition. In this context, the College had undertaken this practice and implemented. In 2019, the college had decided to design all its efforts in this line under a well co-ordinated initiative entitled “Explore the Magical Healing Culture and Preserve the Extinct Heritage of Mystic Mayong with a sub title “Heal with Tradition & Change with Continuity”. At present, the College is trying to link up its initiatives with the “Science and Heritage Research Initiative” (SHRI) scheme of the Department of Science and Technology, Government of India.

1. The Practice :

The College has organized a good number programmes in order to achieve the targeted objectives of this practice with active involvement of the community people, teachers, students and researchers. The initiatives followed under this practice are as follows:

- 1.Home Visit/Field Visit Programmes to Explore Magic& Folk Healing Practices
- 2.Surveys on Magic and Folk Healing Practices & Practitioners

3. Publications of Leaflet/Brochure/Books related with Magic, Medicine and Tourism Resources
4. Seminar/Workshop/Project/Training Programmes to Create an Environment of Knowledge Transfer and Preservation of Heritages
5. Institutional Setup to Explore and Preserve Heritages, Traditional Knowledge and Practices

Constraints/ Limitations faced while executing the practice:

- Older generation's reluctance to pass on their knowledge, teachings and secrets of magic and medicine to the new generation. The reason is that all the bezes have a great possessiveness for their knowledge and they think that if they teach everything to others, then their power, name and fame will be declined.
- Most of the teachings and secrets of magic and medicine were in oral form and those went into oblivion with the death of the magicians of older generation.
- Some written manuscripts on Mantras and medicine were also burnt by the magicians themselves because of the fear of falling these into some under-serving hands after their death.
- Absence of urge for traditional knowledge and practices among new generation falling in labyrinthine situation between development and modernity.
- Flood occurs every year in this locality which has created a problem in nursering the plants in herbal medicinal garden.
- Deforestation due to rapid rate of population increase which may cause for disappearance of some rare medicinal plants etc.

1. Evidence of Success :

- Through Field visit/ Home visit Programmes, the College has explored, identified and documented **40 Magical Ingredients** used by the magicians of Mayong and also enabled to inspire the Bezes (Magicians) to pass on their teachings and secrets to the next generation.
- Through different Survey Programmes, the College has recorded the names and address of a total of **15 expert Magicians** (Bezes) of Mayong along with their fields of specialties, explored and documented a total of **35 Mantras** along with their uses, a total of **35 Manuscripts** on mantras and medicines, a total of **40 Medicinal plants** along with their uses, a good number of **Photographs** on Magical and herbal Healing practices, the texts of a total of **25 Mantras** (Incantations) and a total of **40 herbal medicinal prescriptions** of 20 diseases, photos of a total of **30 varieties** of rare medicinal Plants.
- On the subject of Magic, Medicine and Tourism, the College has published a **Leaflet**, a **Souvenir**, a **Book**, an **Abstract Book**, the first issue of **College Journal**, a **Gohari Patra** and a **Brochure**.
- The College has become successful to create an **environment of knowledge transfer** to next generation and preservation of magical and herbal heritages by organizing three Awareness Programmes, one Magicians Meet, one Group Meeting, one National Seminar, two International Webinars, one Novel (written on Mystic Mayong) Reading Programme, one Workshop, two Training Programmes, one Museum Artifacts Collection Drive, a number of Field visit & Survey Programmes and Mayong-Pobitora Festival with active participation of Stakeholders.
- Through the **National Seminar**, the College has become successful to achieve a total of **30 research papers** on Magic and Folk Medicinal Practices.
- Through **Tourist Information Centre**, the College has become successful to promote cultural tourism centering to the centuries-old practices of Magic and Medicine.
- Through **College Museum**, the College has become successful to preserve a good number of cultural, historical and archeological findings of mystic Mayong region.

- Through **Herbal Medicinal Garden** the College has enabled to preserve a good number of rare medicinal plants identified by the local healers.

The outputs of this practice indicate that the College had become successful in exploring and preserving the traditional knowledge and practices of Magic and medicines of Mayong. It will improve evidence-based research on this body of traditional knowledge in future and also create a better link of research from scientific viewpoint. It will help and inspire the medical scientists and researchers to undergo intensive research work on this body of traditional knowledge in future to explore its scientific value or to discover new drugs or system of alternative treatment.

1. Problems Encountered and Resources Required:

Problems Encountered:

- Lack of available fund to carry out these activities in a big way.
- Shortage of time to plan and carry out these activities in a large scale.
- Shortage of Faculties than needed to carry out and monitor these activities smoothly.
- No credits for the students and Faculties against these activities.
- Lack of separate building to develop the College Museum to preserve more artifacts systematically.
- Low level of land structure for which food enters every year into the medicinal garden.
- And the other constraints mentioned in point 4 faced while implementing this practice.

Resources Required:

- Different Organizations/ Institutions/Government departments should come forward to co-operate the College to mitigate the fund requirements for this great practice.
- Government should increase the number of faculties in the College so that more number of faculties could be involved in monitoring these activities.
- There should have a system of providing credit to the students and faculties against such type social practices.
- A separate building should have to be constructed for the College Heritage Museum.
- A scheme should have to be taken for raising the land for systematic development of heritage medicinal garden.

1. Notes (Optional): Additional Information

- If the knowledge of herbal medicinal practices along with some shorts of magical treatment procedures could be transmitted to the next generation as their heritage, then it will have a great socio-economic impact to a total of 40,000 population of Mayong region in many ways.
- This practice will promote Cultural tourism which will attract new generation and enrich people's lives, both today and in the future.

Best Practice II:

1. Title of the Practice:

Impart the Skill, Empower the Women

Sub Title: Live with Handloom & Handicraft**1. Objectives of the Practice:**

The Practice has the following aims and objectives-

- To enhance the skill consciousness among the women of the locality.
- To enhance the innovation and entrepreneurship skill among the women of the locality.
- To conduct skill development Training Programmes on Jacquard Handloom and Handicraft for women to increase their production quality & capacity.
- To provide continuous help and support to poor weavers of the locality linking with various women empowering schemes of the government.
- To establish a Jacquard Handloom Lab both for the girl students and local women community for training, research and development of handloom and textile technology.
- To set up an Outlet or to create the market link for handloom and handicraft products of the local women community.
- To provide help and support for all round development of local women community by undertaking different health care, legal care, safety and security care, social care programmes for them.
- To contribute to the development of rural economy through imparting the skill and empowering the women in many ways.

Underlying Principles/Concepts: The Mayang Anchalik College has selected this practice as best practice with the above mentioned aims and objectives as this college is located in such an area where each and every women of the locality are weavers by born. But the fact is that they are accustomed with their very old technology of handloom and textile and outdated designing methods and they have also lack of skill consciousness, innovation and entrepreneurship skill. The college believes that as a higher educational institution of the area, it has the responsibility to empower the women of the locality through improving their skill and thus to promote the rural economy of the area through the development of the local handloom and handicraft industry in an innovative way.

1. The Context:

Mayang Anchalik College is always committed to the progress and development of the local community and local economy. The College had observed that though almost all the women of Mayong locality are weavers in born, they are not accustomed with the new and recent technology of handloom and textile & innovative designing methods and there is also lack of skill consciousness, innovation, entrepreneurship as well as marketing skill among them. In this context, the College had undertaken this practice to empower the women of the locality through development of their skill and capacity so that they could contribute to their families' economy to some extent. In 2019, the college had decided to design all its efforts in this line under a well co-ordinated initiative entitled "Impart the Skill and Empower the Women" with a sub title "Live with Handloom and Handicraft". Following this slogan, the College, in association with Indian Institute of Entrepreneurship, Guwahati, has organized a number programmes under different schemes of the Government of India like Technology Upgradation Project, Capacity Building Scheme, Skill Development Programme etc. implemented by different department/boards like NBCFDC, New Delhi, National Science and Technology Entrepreneurship Development Board (NSTEDB), Department of Science and Techlogy (DST), Ministry of Skill Development and Entrepreneurship, Ministry of DoNER etc. Recently the College has joined in the Unnat Bharat Abhiyan scheme of MHRD and has been trying to undertake more initiative in this line under this scheme.

1. The Practice :

The College has organized a good number programmes in order to achieve the targeted objectives of this practice with active involvement of the women community of the locality, teachers and students of the College. The initiatives followed under this practice are as follows:

1. Skill Care for Women (Programmes for Skill Development and Enhancement of Entrepreneurship Skill):
2. Legal Care for Women (Programmes for Legal Aid, Minimizing Domestic Violence etc.):
3. Health Care for Women (Programmes of Health Check-up and Health Awareness):
4. Safety and Security Care for Women (Programmes for imparting skill to women for Physical Safety and Security):
5. Social Care for Women (Programmes for inspiring women to keep their own College and Village clean & green) :

Constraints/ Limitations faced while executing the practice:

- It was a very difficult task to mobilize the village women, because almost all of them like to stay at home with their kitchen and homely environment.
- There was lack awareness among the village women that they could contribute lots to their families' economy, and that they could also be a part of nation building.
- There was lack of consciousness among the village women regarding the up gradation of their technology, skill and capacity.
- Most of the households are so poor that they could not buy a Jacquard Handloom set to replace their less productive old traditional handloom.

1. Evidence of Success :

- The College has become successful to inculcate **skill consciousness** among local women to a considerable extent through its different Skill Awareness and Field Visit Programmes.
- The College has become successful to inculcate the **entrepreneurship ability** among local women to a considerable extent through its different Entrepreneurship Awareness and Field Visit Programmes.
- Through Different Training Programmes on Handicraft (Water Hyacinth), the College has successfully offered **training to a total of 85** ($25+30+30=85$) poor girls and Women of the locality.
- The College has become successful in creating a **market link** of water hyacinth products produced by local Women through its initiatives taken with Pobitora Village Handicraft Store.
- The College has offered **Cash Donation** to a Poor Weaver of the locality to buy a set Jacquard Handloom.
- The College has setup a **Skill Development Cell** for smooth functioning of different skill development programmes and courses.
- The College has setup a **Jacquard Handloom Lab** for training, research and development of handloom and textile technology.
- Through different Skill Development Training Programmes/Courses for Jacquard Handloom Weavers, the College has successfully offered **training to a total of 96** ($30+30+18+18=96$) poor girls and women of the locality.
- The College, in collaboration with IIE, Guwahati, has successfully distributed **50 Jacquard Handloom sets** to 50 numbers of selected poor weavers of the locality freely under Technology

Upgradation Project of NBCFDC, New Delhi.

- The Department of Economics and Skill Development Cell of the College has also designed and introduced a **Certificate Course** on Jacquard Handloom for Students Community of the College.
- The College, in collaboration with IIE, GUwahati has successfully distributed **Free Yearn** sponsored by NBCFDC, New Delhi to a total of 50 selected weavers from poor families of the locality.
- The College through its continuous follow-up the activities of the beneficiaries of Jacquard Handloom sets has enabled to inspire them to improve their skill and capacity for more economic benefits.
- The College has also successfully carried out a number of other programmes to solve some other problems of local women related with their legal issues, health, social, safety and security issues.
- The College has opened an **Outlet** in collaboration with Mibong Eco-Resort to create a **market link** for the Jacquard loom's & water hyacinth's products of the local women.

The outcomes of this practice indicate that the College has become successful to create a revolution among the women of the locality in the context of developing their handloom and textile technology, skill and entrepreneurship ability. The College has also become successful to increase the social status of women of the locality. As a result of this practice a good number of women have become more productive and enabled to contribute more to their families' economy as well as village economy.

1. Problems Encountered and Resources Required:

Problems Encountered:

- Lack of available fund to carry out this practice in a large scale.
- Shortage of time to plan and carry out these activities smoothly.
- Shortage of Faculties to carry out and monitor these activities smoothly.
- No credits for the students and Faculties against these activities and services.
- Lack of reading materials in local language regarding the up gradation of handloom and textile technology, skill and entrepreneurship ability.
- Lack of Master Trainers & Designers at local level on textile technology.

Resources Required:

- Different Organizations/ Institutions/Government Bodies should come forward to co-operate the College to mitigate the fund shortage for this great practice.
- Government should increase the number of faculties in the College so that more number of faculties could be involved in monitoring these activities.
- There should have a system of providing credit to the students and faculties against such type social practices/services.
- Reading materials on up gradation of handloom and textile technology, skill and entrepreneurship ability etc. should be made available in local language.
- Master Trainers & Designers on textile technology should be appointed permanently in the College.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Program to Induce the Local Poor Students towards Higher Education by Reducing Dropout in School Education

Introduction: Mayang Anchalik College was established in 1992 to open up the doors of higher education in the economically and educationally backward Mayang region, located in the west of the district of Morigaon, Assam and thus to impart quality higher education to the people of this rural and economically backward area. It is the only one higher educational institution located in this backward locality.

Vision & Mission of the College: Mayang Anchalik College is envisioned to achieve academic excellence with all sections of the society- rich and poor, able-bodied and disabled etc. The College is dedicated itself to generate enriched human being in all sections of the Society with academic, spiritual, ethical, socio-cultural and scientific knowledge with skill.

Core Values of the College: Social Responsibility is the one of the most important core values of Mayang Anchalik College. The other two core values of the College are - strive for excellence and unifying in character.

Description of the Program to Induce the Local Poor Students towards Higher Education by Reducing Dropout in School Education: The Mayong region, located in the west of the district of Morigaon, Assam, is a very backward region in the state of Assam both economically and educationally. Approximately 90% households of this area are agriculturists and live below the poverty line. Mayang Anchalik College is the only higher educational institution in this area with one feeder Higher Secondary School and seven High Schools (located in the nearby villages centering to the College). The College had minutely observed it that a considerable portion of the local students community do not like to go for gating higher education, rather like to go for working in their agricultural fields (that leads to disguised unemployment only) and therefore they had dropout after completion of their matriculation or 12th standard education. It was not only because of their poverty alone but also for the lack of consciousness or awareness among the local community regarding the benefit of higher education. As a result, the enrolment in the College was considerably low during the beginning years of the College. In order to reduce the dropout in the school education and induce the local poor students towards higher education, the College had decided to run a Program of taking visiting classes or motivational classes in its surrounding schools and institutions. Since the time of its initiation, the College has been running this program of taking visiting classes or motivational classes time to time in the surrounding schools and institutions of the College like Mayong Higher Secondary School, Madhya Mayong High School, Lokapriyo G.N.B. High School, Burhamayong Janajatiya High School etc. very successfully. Keeping the vision of the College in

mind, i.e., to achieve academic excellence with all sections of the society, a good number of teachers of the College, as for example, Mr. Rabin Kr. Kalita, Dr. Ranajan Timsina, Mr. Paban Kr. Bishaya, Mr. Atul Chandra Nath, Dr. Minakshi Tamuly, Dr. Utpal Nath, Mrs. Kabita Medhi etc. have been taking such classes in the nearby schools of the College, to inspire the local poor students towards higher education, considering this activity as their social responsibility, which is one of the most important core values of the College.

Outcome of This Practice: Being a College located in a very backward locality of Morigaon district, Assam, the College has become successful to perform the duty of its social responsibility to a considerable extent in the sphere of inducing the local poor students towards higher education by reducing dropout in school education through its program of visiting classes or motivational classes in the surrounding schools of the locality, and thereby the college could move a few steps forward to achieve academic excellence with all sections of the society and to generate enriched human being in the society with academic, spiritual, ethical, socio-cultural and scientific knowledge with skill. As a result of the Program of visiting Classes or motivational Classes in the Schools, the enrolment in the college has been increasing in a continuous trend in the recent years. At the time of establishment of the College, in 1992-93 Session, total number of students newly enrolled in the College was only 53 and in 1993-94 Session, this figure was only 33. But in 2002-03 Session, this figure had become 117, and in recent years, i.e. in 2016-17, 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 Sessions, this figure has become 316, 292, 251, 311, 277 and 340 respectively. This increasing trend of newly enrolled students in the College definitely signifies the good result of the Program of visiting classes or motivational classes in the surrounding schools initiated by the College with active co-operation of its teachers. This distinctive practice of the College has reduced the dropout in school education of the locality and induced the local poor students to go for taking higher education with global competitiveness for their better future. This practice of the College also helps in developing the local students to face challenges of the time, opens the windows of opportunities of this age for them and helps them to become ideal citizens to take part in Nation building. It is also to be noted here that among the teachers of the College, Mr. Robin Kr. Kalita, Head of the Department of Economics and Dr. Ranjan Timsina, Head of the Department of English of the College have also achieved Certificate of Appreciation from the Department of Higher Education, Government of Assam on 55th Teachers' Day because of taking Classes and initiatives in the local schools to inspire the School Students for their better academic future under the Organic Linkage Scheme (integration of Colleges with Schools) of the Assam Government for the session 2016-17. It is definitely a great success and a matter of great pleasure for the College.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Mayang Anchalik College is located at a pollution free, comparatively disease free and comparatively crime free environment adjacent to Pobitora Wild Life Sanctuary having the world's highest density of one horned rhinoceros. It is surrounded by beautiful breath taking view of nature apart from traditional village houses built in Assamese style.

The College in the heart of Mayong which is archeologically, culturally and historically very rich. Besides the magical and herbal medicinal tradition of Mayong is famous nation wise and recently it has received attention from international research mongers.

The College has endeavoured to motivate the school students of the locality through free motivational classes done in the nearby schools by the faculty members. It has been come to the notice of the State Government and some teachers have been given appreciation certificates for the same.

Our student has successfully competed in the national level body building competition.

Our students are equally expert in agricultural activities apart from the academic part.

During the Covid-19 pandemic, the faculties and the employees have helped the poor folks of the locality with food and other staffs.

Our alumni has been working as faculty of university and as advocates in Gauhati High Court.

Our faculty member Dr. Utpal Nath has been awarded International Reasearch Award by Hypedge Media.

Our College has joined in National Institutional Ranking Framework (NIRF), , Atal Ranking of Institutions on Innovation Achievement(ARIIA), Unnat Bharat Abhiyan (UBA) and Swachh Bharat Summer Internship.

Our College has a Jacquard Handloom Laboratory and also a Museum in its Campus.

The College has an International MoU with International Institute of Inspiration Economy, Bahrain and the International Inspiration Economy Book Club, Assam Chapter has been established at Mayang Anchalik College.

The College has a Tourist Information Centre and it entertains various national and international tourists and research scholars with knowledge about the magical, folk medicinal, natural and cultural heritages of the locality.

Concluding Remarks :

Mayang Anchalik College is an Arts Stream Collegewhere courses are offered to students as per CBCS System and Outcome Based Education is given emphasis.

The College maintains continuous internal and external evaluation. The college liberally integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and sustainability into the Curriculum. It is always attentive to the learning level and progression of the students and conduct bridge courses and remedial classes. The teachers always try to get updated with the ICT tools for teaching.

The College is sensible towards research environment and endeavours for promoting innovative ideas to create skillful environment. It carries extension activities in the neighbourhood community frequently. The institution has adequate facilities for teaching learning viz., classrooms, laboratories, computing equipment, etc. and constantly tries to improve it. The College always gives importance to ICT upgradations. It has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. with a view to all-round development of the students.

Library is automated using Integrated Library Management System (ILMS) and it has sufficient numbers of books and journals to fulfill the academic interest of students and faculty members.

The Alumni Association of the College has been actively working as an integral part of the institution.

The governance of the institution is always in conformity with the vision and mission of the college. It is committed to decentralization in implementing various plans and activities. It focuses on strategic plans and execution of the same.

The College regularly audits its financial transaction.

The IQAC Cell of the College constantly puts its efforts to develop academic as well as other environment of the college. Grievances regarding issues like Gender, Ragging, sexual harassment etc. are dealt with utmost sensitivity. The College campus is a Green Campus and is single plastic free and tobacco free zone.

The College has continuously endeavoured to preserve the traditional and magical heritages of Mayong. Besides, it focuses on empowerment of women through skill development.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>69</td><td>82</td><td>70</td><td>75</td><td>82</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>69</td><td>82</td><td>70</td><td>75</td><td>82</td></tr></table> <p>Remark : Input edited as per supporting documents</p>	2020-21	2019-20	2018-19	2017-18	2016-17	69	82	70	75	82	2020-21	2019-20	2018-19	2017-18	2016-17	69	82	70	75	82
2020-21	2019-20	2018-19	2017-18	2016-17																	
69	82	70	75	82																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
69	82	70	75	82																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers</p> <p>Answer before DVV Verification : 427</p> <p>Answer after DVV Verification: 405</p>																				
3.1.1	<p>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>9.75</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Remark : Input edited as Grants received from Government and non-governmental agencies for research projects / endowments are of beyond the assessment period.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	9.75	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	0	9.75																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	0	0																	

3.1.2

Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.2.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.2.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	6	6	6	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
8	6	6	6	6

Remark : Input edited as per metric 3.1.1

3.1.3

Number of Seminars/conferences/workshops conducted by the institution during the last five years

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	23	5	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	0	0

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.921	3.83	49.34	31.73	40.64

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.96	3.48	48.44	28.15	40.15

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**4.2.4.1. Number of teachers and students using library per day over last one year**

Answer before DVV Verification : 181

Answer after DVV Verification: 81

Remark : Edited as per data provided

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
736	586	577	285	344

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
736	586	580	285	344

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**5.1.2.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

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2020-21	2019-20	2018-19	2017-18	2016-17
1	28	12	65	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	28	12	64	06

Remark : Edited as per clarification

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
56	187	7	50	38

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
51	187	07	50	38

Remark : Edited as clarification

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification : 42

Answer after DVV Verification: 54

Remark : Edited as per data provided

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	4	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	3	1	1

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	4	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	4	1	1

Remark : Edited as per data provided

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	14	18	24	26

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Remark : Input edited by considering all activities conducted under an event will be counted as one event.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	20	3	2	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
06	19	10	00	05

Remark : Edited as per clarification

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
.0616	0	.05011	.78	2.28

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.0616	00	00	0.75	00

Remark : Edited as per clarification

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Answer before DVV Verification : A. Any 4 or all of the above

Answer After DVV Verification: C. 2 of the above

Remark : Input edited as per supporting documents

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of students year-wise during last five years
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
736	684	671	753	732

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
736	684	671	753	731

2.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	20	21	21	22

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	8	8	8	8

3.2 Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4.921	3.83	49.34	31.73	40.64

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18.38	28.33	60.90	48.89	48.83